



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Final Council

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Tuesday, March 27, 2018

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Dan Derouin

Mayor Hnatiw called the March 27, 2018 regular Council Meeting to order at 9:01 a.m.

#### **Administration Present**

Bill Minnes, County Commissioner-CAO  
Rick Wojtkiw, General Manager, Corporate Services  
Collin Steffes, General Manager, Integrated Growth  
Shane Hogan, Acting General Manager, Municipal Services  
Ed Kaemingh, Manager, Financial Services  
Susan Berry, Manager, Community Services  
Jeff Yanew, Acting Manager, Utility Services  
Colin Krywiak, Acting Manager, Current Planning and Development Services  
Aaron Hair, Planning and Development Officer, Current Planning and Development Services  
Talayna Spargo, Assistant, Economic Development  
Lisa Schovaneck, Acting Senior Legislative Officer, Legislative Services  
Joanne Onciul, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**P.D. Tighe MOVED:**

**Motion 079/18: That the Agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1**

March 13, 2018 - Regular Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 080/18: That the March 13, 2018 regular Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

**D. NEW BUSINESS**

**D.1** City of Edmonton Mosquito Abatement Program

Presented by Alyssa Hutchings, Acting Manager, Agriculture Services.

**W. Bokenfohr MOVED:**

**Motion 081/18: That Council approve the City of Edmonton's 5-year term of permission, from 2018 to 2022, to carry out mosquito control measures on Sturgeon County public lands within the designated program area, under the following conditions:**

- 1. That it operates as an optional program whereby those residents that fall within the designated program area may enter into an agreement to opt in to the program which would grant permission for mosquito control applications on Sturgeon County road allowances adjacent to their property; and**
- 2. That products with the active ingredient Chlorpyrifos will not to be used in their program for applications on Sturgeon County road allowances, without prior notification and approval, unless for West Nile virus or Zika virus outbreak.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.2**

Lehigh Hanson Materials Limited

- Bylaw 1394/17 - Amendment to the Calahoo-Villeneuve Sand & Gravel Extraction Area Structure Plan Bylaw 922/01 (Second and Third Reading)
- Bylaw 1395/17 - Amendment to the Land Use Bylaw 1385/17 (Second and Third Reading)

Presented by Colin Krywiak, Acting Manager, Current Planning and Development Services, and Aaron Hair, Planning and Development Officer, Current Planning and Development Services.

**P.D. Tighe MOVED:**

**Motion 082/18: That Council give second reading to Bylaw 1394/17.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**N. Comeau MOVED:**

**Motion 083/18: That Council give third reading to Bylaw 1394/17.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**W. Bokenfohr MOVED:**

**Motion 084/18: That Council give second reading to Bylaw 1395/17.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**P.D. Tighe MOVED:**

**Motion 085/18: That Council give third reading to Bylaw 1395/17.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.3** Preliminary Year-End Position for the Year Ended December 31, 2017

Presented by Ed Kaemingh, Manager, Finance Services.

**P.D. Tighe MOVED:**

**Motion 086/18: That Council approve a surplus transfer to the 8.2 Contingency Reserve of \$157,535 from the 2017 surplus.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 087/18: That Council approve the remaining unaudited, estimated surplus balance of \$1,193,647 be transferred to the 8.1 General Operating Reserve, for eventual use consistent with achieving Council's Strategic Plan direction and objectives.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** Volunteer Week Proclamation

Presented by Susan Berry, Manager, Community Services.

**S. Evans MOVED:**

**Motion 088/18: That Council proclaim April 15 - 21, 2018 as Volunteer Week in Sturgeon County to encourage volunteerism and celebrate the positive impact of volunteerism.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.5** Sanitary Sewer Bylaw

Presented by Jeff Yanew, Acting Manager, Utility Services.

**W. Bokenfohr MOVED:**

**Motion 089/18: That Council give first reading to Bylaw 1402/18, Sanitary Sewer Bylaw 2018, as amended.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 090/18: That Council give second reading to Bylaw 1402/18, Sanitary Sewer Bylaw 2018, as amended.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 091/18: That Council give unanimous consent to proceed to third reading to Bylaw 1402/18, Sanitary Sewer Bylaw 2018, as amended.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 092/18: That Council give third reading to Bylaw 1402/18, Sanitary Sewer Bylaw 2018, as amended.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6**                                    2018 Sponsorship - Edmonton Airshow at Villeneuve Airport and Canadian Forces Base (CFB Edmonton) Canada Day Celebrations Sponsorships

Presented by Collin Steffes, General Manager, Integrated Growth, and Talayna Spargo, Assistant, Economic Development.

**P.D. Tighe MOVED:**

**Motion 093/18: That Council authorize up to \$20,000 funded from Economic Development Department Operational Budget to support Sturgeon County's involvement as a sponsor in the 2018 Edmonton Airshow at Villeneuve Airport.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 094/18: That Council authorize up to \$20,000 funded from Economic Development Department Operational Budget to support Sturgeon County's Involvement as a sponsor in the Canada Day Celebrations on the 3rd Canadian Division Support Base Edmonton (CFB Edmonton Garrison).**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

The meeting was recessed at 11:05 a.m.

The meeting was reconvened at 11:13 a.m.

**G. URGENT MATTERS****H. NOTICES OF MOTION****H.1**

Councillor Tighe - Motion  
Re: CAO Review Process

**P.D. Tighe MOVED:**

**Motion 095/18: That Council direct Administration to bring back options for a CAO review process by the end of Q4 in 2018.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 096/18: That the March 27, 2018 regular Council Meeting be adjourned at 11:19 a.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)