

Request for Decision

Title	Sturgeon County & Town of Morinville Agreement for Maintenance and Operation of Jointly Developed Infrastructure - Alberta Community Partnership Program Grant
Proposed Motion	<ol style="list-style-type: none"> 1. That Council support the development of an agreement between Town of Morinville and Sturgeon County for the maintenance and operation of jointly developed utilities and roads on the County Campus and Morinville Recreation lands. 2. That Council authorize Administration to submit a joint grant application with Town of Morinville for 2016/2017 Alberta Community Partnership (ACP) grant program to develop a maintenance and operation of jointly developed infrastructure agreement. 3. That Council designate Sturgeon County as the Managing Partner for the development of an agreement in accordance with the ACP grant application.
Administrative Recommendation	Administration recommends that Council support and authorize the development of an agreement between Town of Morinville and Sturgeon County. A Council motion supporting and authorizing the project is required under the ACP Program Grant.
Previous Council Direction	<p>July 12, 2016 - Motion 253/16: That Council authorizes the Mayor and the CAO to sign the Memorandum of Understanding for the Sharing of Costs for Site Servicing between the Town of Morinville and Sturgeon County.</p> <p>March 8, 2016 – Motion 080/16: That Council gives third reading of Debenture Bylaw 1359/15, as amended for the purpose of financing County Campus - Servicing with a maximum amount of \$5,000,000.</p> <p>November 10, 2015 - Motion 353/15: That Sturgeon County Council approves the purchase of the land at SE-2-56-25-W4, a 50-acre parcel, as stated in the Offer to Purchase.</p>

Report Background Information

- The purpose of this Request for Decision is to obtain a Council motion to support the grant application developing an agreement between Town of Morinville and Sturgeon County for the future operation and maintenance of shared utilities on the County Campus and Morinville Recreation lands.
- The Administrations of both Sturgeon County and the Town of Morinville are operating in a proactive manner to ensure a joint maintenance and operating agreement for the shared infrastructure (utilities and roads) is in place before operations commence.
- The Inter-Municipal Collaboration Component of the ACP Program supports projects that promotes inter-municipal land use and service delivery planning.
- As part of the ACP grant application, a Council resolution is required from each partner of the project. The resolution should confirm Council support for the project, authorize the submission of the application to the ACP program and designate a managing partner for the project.
- Administrations for the Town of Morinville and Sturgeon County formed a Joint Servicing Committee for the construction of shared infrastructure for adjacent properties (Recreational Facility and County Campus)
- The Joint Servicing Committee agreed to Terms of Reference, which included the development of a Memorandum of Understanding (MoU) to provide a framework for cost sharing of shared utility and infrastructure (roads) construction in an equitable manner.
- The construction cost-sharing MoU acknowledged that a future agreement will be necessary to detail the ownership, operation, and maintenance of the infrastructure developed by both municipalities.
- This new agreement will set out responsibilities for each municipality and how capital replacements funds and operational cost will be shared.
- Town of Morinville Council passed a similar motion on January 10, 2017 to support the grant application for the project.
- It is anticipated the agreement will be completed by August 2017.

External Communication




- When the maintenance and operations agreement is developed, and signed, Corporate Communications will provide a news release.

Relevant Policy/Legislation/Practices:

- Bylaw 819/96 amendment adding Specific Direct Control to the County Campus Land and the Town of Morinville land.
- Bylaw 1357/15 Town of Morinville/Sturgeon County Inter-Municipal Affairs Committee

<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership –This cooperative approach sets a good example of regional cooperation in achieving Sturgeon County goals while reducing the overall costs.</p> <p>Strong Local Governance and Regional Leadership – Developing the agreement for facilities maintenance and operations shows the County’s ability to execute planned work that is important to the County and its residents.</p> <p><u>Organizational:</u></p> <p>Finance, Fleet and Building Maintenance and Intergovernmental Affairs will work through the grant application with Town of Morinville Administration.</p> <p>The proposed agreement will ensure that replacement cost and on-going cost associated with the jointly owned infrastructure are shared in a fair and equitable manner.</p> <p><u>Financial:</u></p> <p>The cost of the project is estimated to be \$50,000.</p> <table border="1" data-bbox="529 884 1154 1115"> <tr> <td>Consultant to study and determine funding structure and write agreement</td> <td>\$30,000</td> </tr> <tr> <td>Legal review and recommendations</td> <td>\$20,000</td> </tr> <tr> <td>TOTAL</td> <td>\$50,000</td> </tr> </table> <p>An application is being submitted to the ACP program to fund the cost of the project.</p>	Consultant to study and determine funding structure and write agreement	\$30,000	Legal review and recommendations	\$20,000	TOTAL	\$50,000
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<p>Alternatives Considered</p>	<ol style="list-style-type: none"> 1. Independent framework by each municipality on maintenance and operations of the jointly owned facilities. 2. Deal with maintenance and operational issues as and when it arises. 						
<p>Implications of Alternatives</p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • These options do not align with – Strong Local Governance and Regional Leadership <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • The above options will likely result in duplication of efforts and tasks from both municipalities. • It will increase the work load on Sturgeon County staff if meetings are required frequently to resolve issues as and when they arise. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • These options will be less cost effective in comparison to the cooperative approach. 						

	<ul style="list-style-type: none">Sturgeon County likely won't qualify for the grant as the grant is geared towards inter-municipal projects.
Follow up Action	1. Finance will complete the grant application process by submitting the Council motion to Municipal Affairs before February 3, 2017.
Attachment(s)	None.

Report Reviewed by:	 Ed Kaemingh, Manager Financial Services  Rick Wojtkiw, GM Corporate Support  Peter Tarnawsky, County Commissioner – CAO
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Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>