




## Request for Decision

<b>Title</b>	<b>Lamoureux Trail Construction Tender</b>
<b>Proposed Motion</b>	That Council award the contract for the Lamoureux Trail Construction to the lowest compliant bidder as recommended by ISL Engineering and Land Services.
<b>Administrative Recommendation</b>	Administration recommends that Council endorse the recommendation made by ISL Engineering and Land Services.
<b>Previous Council Direction</b>	September 9, 2014 - Motion 274/14: That Council approves funding of \$30,000 from the Park Trust Reserve toward construction of the Primary Trail in Lamoureux with remaining funds coming from Federal and Provincial Governments and Trans Canada Trail.
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>• River Valley Alliance has a vision for a continuous, connected North Saskatchewan River Valley Park.</li> <li>• The Plan consists of 88 km capital region river valley parkway that is linked and accessible as one of the largest metropolitan river valley parks in the world. The trail system will be constructed over a number of years in seven different sections.</li> <li>• ISL Engineering and Land Services was contracted to design and construct the first 1.8 km portion of Sturgeon County's Waterfront Trail.</li> <li>• The standard form of agreement between Client and Professional consultant was endorsed May 21, 2015, for the design, construction, and post construction services for the River Valley Trail Alliance.</li> <li>• Geotechnical report has been prepared, <i>Historical Resources Act</i> application has been submitted, access agreements across private land is all negotiated, public engagement is complete and we are ready for construction.</li> <li>• The tender was posted July 27, 2016, and closed on August 12, 2016.</li> <li>• Review and evaluation of submissions was not complete prior to publishing this agenda package. Information on the number of vendors, bid numbers and recommendation for the award of the bid process will be provided during the Council meeting.</li> <li>• Tenders of \$500,000 in value or exceeding \$500,000 in aggregate value must be ratified at a Council meeting.</li> <li>• ISL completed the review and evaluation of the tenders.</li> <li>• It is our intention to sign a contract and start construction right as soon as possible.</li> </ul>

	<ul style="list-style-type: none"> <li>• Factors contributing to the cost of the trail: <ul style="list-style-type: none"> <li>○ Topography</li> <li>○ Slope stability</li> <li>○ Canadian Association Technical standards for accessible design.</li> </ul> </li> </ul> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>• Construction opportunity was posted and advertised through the Alberta Purchasing Connection</li> </ul> <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> <li>• Sturgeon County Procurement Directive</li> </ul>
<p><b>Implication of Administrative Recommendation</b></p>	<p><u>Strategic Alignment:</u></p> <p><b>Strong Local Governance and Regional Leadership</b> –Honouring and respecting the tender process supports our interest in providing consistent and accountable leadership through transparent processes.</p> <p><u>Organizational:</u></p> <p>Accepting the recommendation of our consultant and moving the project through construction this year is the best possible outcome with the least impact to the organization.</p> <p><u>Financial:</u></p> <p>We are assuming the tenders will come in within budget – timing of tender opening and production of the agenda package has created a bit of a challenge. If financially viable, it is important for us to minimize any further delays in construction. Original project budget was \$930,000 funded as follows:</p> <ul style="list-style-type: none"> <li>• \$30,000 from Sturgeon County funded through Park Trust</li> <li>• \$300,000 from Trans Canada Trail</li> <li>• \$600,000 from RVA (Building Canada Fund &amp; Provincial contribution)</li> </ul>
<p><b>Alternatives Considered</b></p>	<ol style="list-style-type: none"> <li>1. Reject all proposals.</li> <li>2. Change the scope of work (length of the trail) to maximize the congruency between the budget and the bid price.</li> </ol>
<p><b>Implications of Alternatives</b></p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> <li>• Any delay in construction will have a negative impact to the residents of the area. Trees have been removed to expose the trail alignment for the completion of geotechnical investigation and the <i>Historical Resources Act</i> clearance. Residents living in the area will continue to have restricted use of the trail until construction is complete.</li> </ul> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>• Additional staff time and effort would be required to support any change in the tender process. Significant delays beyond this construction season will result in additional work for Finance at year end</li> </ul>

	<p>to record any accruals associated with carrying the project into another calendar year.</p> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>It is difficult to anticipate the additional hourly costs for the consultant on the project as a result of any further delays. Price changes in construction costs are always influenced by market and may not be significantly less in a re-tender due to the uniqueness of the project.</li> </ul>
<b>Follow up Action</b>	<ol style="list-style-type: none"> <li>Notify ISL so we can proceed with signing contract documents with the successful bidder. (Community Services, August 2016)</li> </ol>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>Alberta Purchasing Connection Notice</li> <li>Consultant information including the published tender results (to be available at meeting)</li> </ol>
<b>Report Reviewed by:</b>	 <p>Susan Berry, Manager Community Services</p>  <p>Ian McKay, P. Eng., GM Municipal Services</p>  <p>Peter Tarnawsky, County Commissioner – CAO</p>

### Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Strong Local Governance and Regional Leadership</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes ( Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Consistent with neighborhood role (see MDP), master plans,, policies</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers fiscal stability and sustainability</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Has a positive impact on regional and sub-regional cooperation</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Respect the Natural Environment</b>			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems ( Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Compliance with Provincial and Federal regulations and/or legislation</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Ensure effective environmental risk management</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Promotes and/or enhances residents' identification with Sturgeon County</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Enhances service provision through community partnerships</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Supports Sturgeon County's cultural history</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers cumulative costs and long-term funding implications</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Targets growth around current or planned infrastructure</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Positive impact on residents' quality of life</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Supports and promotes volunteer efforts</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Provides programs and services that are accessible to all residents</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Staff have the knowledge, skills and capability to perform their jobs</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Streamlines operational processes and policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Promotes engagement and professional interaction with stakeholders</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i></li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>