

Exemption of Development Application fees for Recognized Community Associations

Date Approved by Council: November 22, 2016

County Commissioner: 

1. Purpose

To establish a consistent approach regarding the exemption of Development and Safety Codes permit application fees for recognized community associations.

2. Revision History

| Approval Date | Revision Number | Modification |
|---------------|-----------------|--------------|
| 2016/11/22 | 1.0 | New Document |

3. Policy Statement

In the interest of supporting local volunteer initiatives and projects that enhance the quality of life for County residents, Sturgeon County may subsidize Development and Safety Code permit applications fees as per the following:

- 100% of the payment of Development Permit application fee; and
- The County's portion of Safety Codes (Building, Plumbing, Gas and Electrical) application fees (excluding Safety Codes Council Levy) for projects funded and managed by a recognized community association.

4. Definitions

- 4.1 *Development Permit*- a certificate or document permitting a specified development and includes, where applicable, a plan or drawing or a set of plans or drawings, specifications or other documents and is issued in accordance with the Land Use Bylaw.
- 4.2 *Recognized Community Association*- an independent, registered and volunteer not-for-profit organization operating facilities and amenities within the corporate boundary of Sturgeon County, with a mandate to provide programming and services to the general public and accordingly, recognized by Sturgeon County Community Services. Such an Association is registered in terms of the *Societies Act* RSA 2000, s-14 and in good standing.
- 4.3 *Safety Code Permit*- a building, gas, plumbing and electrical permit issued in accordance with the Safety Codes Act, R.S.A. 2000, c. S-1.
- 4.4 *Safety Codes Council Levy*- a fee collected with each Safety Codes permit and paid to the Alberta Safety Codes Council.

Council Policy

Policy Number: ply_SER_Exemption_of_Application_Fees_for_Recognized_Community_Associations_2016

5. **Roles and Responsibilities**

Manager of Current Planning and Development: To administer the policy when accepting development applications from recognized community associations.

6. **Implementation**

This policy comes into effect upon adoption by Council and fee exemptions will be applied to future community projects by *Recognized Community Associations*.

Historical application fee reimbursement requests from *Recognized Community Associations* will be accepted by the County until March 31, 2017.

7. **Cross References**

Fees and Charges Schedule
prd_P&D_Exemption of Application Fees