



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, April 10, 2018

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

Mayor Hnatiw called the April 10, 2018 regular Council Meeting to order at 9:00 a.m.

A minute of silence was observed in recognition of the tragedy experienced by the Humboldt Broncos.

#### **Administration Present**

Bill Minnes, County Commissioner-CAO  
Rick Wojtkiw, General Manager, Corporate Services  
Collin Steffes, General Manager, Integrated Growth  
Frank Besinger, Interim General Manager, Municipal Services  
Ed Kaemingh, Manager, Financial Services  
Brian Hartman, Manager, Engineering Services  
Susan Berry, Manager, Community Services  
Colin Krywiak, Acting Manager, Current Planning and Development Services  
David Becker, Capital Projects Officer, Engineering Services  
Kofi Boakye, Senior Accountant, Financial Services  
Shelly Chubb, Community Development Coordinator, Community Services  
Larissa Hepp, Policy Analyst, Integrated Growth  
Lisa Schovanek, Acting Senior Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**W. Bokenfohr MOVED:**

**Motion 097/18: That the Agenda be amended to add Item H.1 - Councillor Tighe - Notice of Motion, re: Proceeding Bylaw.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

A.2 ADOPTION OF AGENDA

**W. Bokenfohr MOVED:**

**Motion 098/18: That the Agenda be adopted, as amended.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1** March 27, 2018 - Regular Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 099/18: That the March 27, 2018 regular Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

## C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - Edmonton Airports (EIA) Annual Briefing to Council

Dale Klein, Board of Directors (Chair, Audit Committee), EIA; Naseem Bashir, Board Chair, EIA; Tom Ruth, President and CEO, EIA; and Traci Bednard, VP Digital Services, EIA provided a presentation to Council.

Councillor Bokenfohr left the meeting at 9:37 a.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

**D. NEW BUSINESS****D.1** Bylaw 1406/18 - 2018 Taxation Rates (First Reading)

Presented by Ed Kaemingh, Manager, Financial Services, and Kofi Boakye, Senior Accountant, Financial Services.

**P.D. Tighe MOVED:**

**Motion 100/18: That Council give first reading of Bylaw 1406/18, 2018 Taxation Rates.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 101/18: That Council direct Administration to transfer \$36,098 to the General Operating Reserve to fund future operational needs.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**D.2** Contract Award Recommendation: 2018 Road Rehabilitation Program - Schedule C

Presented by Brian Hartman, Manager, Engineering Services, and David Becker, Capital Projects Officer, Engineering Services.

**D. Derouin MOVED:**

**Motion 102/18: That Council award the contract for the 2018 Road Rehabilitation Program - Schedule C to Central City Asphalt Ltd., at a contract price of \$1,476,445.40 (not including GST).**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Bylaw 1400/18 - Community Aggregate Payment Levy Bylaw (Second and Third Reading)

Presented by Susan Berry, Manager, Community Services.

**P.D. Tighe MOVED:**

**Motion 103/18: That Council approve the amendments to Bylaw 1400/18.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 104/18: That Council give second reading of Bylaw 1400/18, Community Aggregate Payment Levy Bylaw, as amended.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 105/18: That Council give third reading of Bylaw 1400/18, Community Aggregate Payment Levy Bylaw.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** 2018 Community Association Grant Allocations

Presented by Susan Berry, Manager, Community Services, and Shelly Chubb, Community Development Coordinator, Community Services.

**P.D. Tighe MOVED:**

**Motion 106/18: That Council ratify the Calahoo Villeneuve Sand and Gravel Extraction Committee motion to award the 2018 Grants in the amount of \$160,673 to the community groups identified in the attached summary and committee minutes of March 26, 2018.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 107/18: That Council ratify the Community Services Advisory Board motion to award the 2018 Grants in the amount of \$137,465 to the community groups identified in the attached summary and committee minutes of March 12, 2018.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 108/18: That Council approve an additional award in the amount of \$24,577.59 from the Sturgeon Industrial Community Fund Reserve to ensure all the priority capital projects can be funded.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

The agenda was reconsidered and amended to move Item H.1 before Item D.6.

The meeting was recessed at 10:17 a.m.

The meeting was reconvened at 10:22 a.m.

**D.5** Community Capital Grant Program Framework

Presented by Susan Berry, Manager, Community Services, and Shelly Chubb, Community Development Coordinator, Community Services.

**S. Evans MOVED:**

**Motion 109/18: That Council approve the draft framework and its use in the further development of the Community Capital Grant program guidelines and application package.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**H. NOTICES OF MOTION**

**H.1** H.1 - Councillor Tighe - Notice of Motion re Proceedings Bylaw

Councillor Tighe gave notice that he will introduce the following Motion at the April 24, 2018 regular Council Meeting:

That Council direct Administration to bring forward recommendations for the updating and reviewing of Bylaw 1301/13, A Bylaw of Sturgeon County to Regulate the Proceedings of Council and Its Committees to a future meeting of Council prior to the end of 2018.

**D. NEW BUSINESS...continued**

**D.6** Closed Session- Intermunicipal Matter  
\*\*\*In accordance with Section 24 of the Freedom of Information and Protection of Privacy Act\*\*\*

Presented by Colin Krywiak, Acting Manager, Current Planning and Development Services.

**S. Evans MOVED:**

**Motion 110/18: That Council proceed to a Closed Session at 10:41 a.m. to discuss Item D.6 as per Section 24 of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

The following members of Administration were present for the closed session to provide information and/or administrative assistance:

Bill Minnes, County Commissioner - CAO; Rick Wojtkiw, General Manager, Corporate Support; Collin Steffes, General Manager, Integrated Growth; Frank Besinger, Interim General Manager, Municipal Services; Colin Krywiak, Acting Manager, Current Planning and Development Services; Larissa Hepp, Policy Analyst, Integrated Growth; and Lisa Schovanek, Acting Senior Legislative Officer, Legislative Services.

**D.6**

Closed Session- Intermunicipal Matter

\*\*\*In accordance with Section 24 of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Shaw MOVED:**

**Motion 111/18: That Council move out of the Closed Session at 11:35 a.m.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 11:35 a.m. to allow return of the public.

The meeting was reconvened at 11:36 a.m.

**D.6**

Closed Session- Intermunicipal Matter

\*\*\*In accordance with Section 24 of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 112/18: That Council, in consideration of the September 15, 2017 letter of request from the Town of Morinville, and in consideration of the July 12, 2016 Cost Sharing Memorandum of Understanding, approve a grant to the Town of Morinville in the amount of \$80,604.40 towards the Regional Multi-Recreation Centre to be funded from the Council Contingency Reserve.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw

**G. URGENT MATTERS**

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 113/18: That Council adjourn the regular  
Council Meeting at 11:37 a.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and  
K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)