



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Final Council

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Tuesday, November 12, 2019

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

#### A.1 CALL TO ORDER

Mayor Hnatiw called the November 12, 2019 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

#### **Administration Present**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, General Manager, Infrastructure Services  
Ed Kaemingh, Director, Financial & Strategic Services  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Jeff Yanew, Manager, Utility & Waste Management Services  
Colin Krywiak, Manager, Development Support Services  
Martyn Bell, Senior Planning & Development Officer, Development Support Services  
Aaron Hair, Senior Planning & Development Officer, Development Support Services  
Brian Hartman, Manager, Engineering Services  
Pat Mahoney, Manager/Fire Chief, Protective Services  
Mark Guerette, Senior Infrastructure Engineer, Engineering Services  
Jennifer Lavallee, Intergovernmental Advisor, Development Services  
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**K. Shaw MOVED:**

**Motion 438/19: That Council adopt the November 12, 2019 Agenda as amended with the addition of Item D.11 Northern Lights Library System.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** October 22, 2019 Regular Council Minutes

**W. Bokenfohr MOVED:**

**Motion 439/19: That Council adopt the October 22, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**A.3.2** October 22, 2019 Organizational Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 440/19: That Council adopt the October 22, 2019 Organizational Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. Sturgeon River Watershed Alliance  
Presentation

AnnLisa Jensen, Chair of Sturgeon River Watershed Alliance, Councillor - Parkland County, and Leah Kongsrude, Executive Director, North Saskatchewan Watershed Alliance provided a presentation to Council.

**D. NEW BUSINESS**

**D.1** 9:20 a.m. Canadian Forces Base Edmonton Recreation  
Grant

Presented by Scott MacDougall, General Manager, Infrastructure Services.

Also in attendance were Lt. Col. L. Campbell, CO, Personnel Service, Canadian Forces Base Edmonton and William Pigden, Senior Manager, PSP, Canadian Forces Base Edmonton.

**N. Comeau MOVED:**

**Motion 441/19: That Council authorize a \$300,000 grant to the Canadian Forces Base (CFB) Edmonton, which will allow Sturgeon County residents access to preferred rate recreation amenities and programs at the Base.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

The meeting was recessed at 9:42 a.m.

The meeting was reconvened at 9:47 a.m. with all those members of Council previously listed with the exception of Councillor Bokenfohr.

Councillor Bokenfohr returned to the meeting at 9:47 a.m.

**D.2** Odour Management Project

Presented by Jeff Yanew, Manager, Utility & Waste Management Services.

**K. Toms MOVED:**

**Motion 442/19: That Council approve up to \$80,000 of additional funding from the Utility Capital Reserve towards the Odour Management Project.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The agenda was reconsidered and amended to move Item D.4 before Item D.3.

**D.4** Bylaw 1460/19 - Amendment to Land Use Bylaw 1385/17 - Direct Control District for Calahoo Waste Disposal & Meridian Waste Disposal - First Reading

Presented by Colin Krywiak, Manager, Development Support Services, and Martyn Bell, Senior Planning & Development Officer, Development Support Services.

**P.D. Tighe MOVED:**

**Motion 443/19: That Council give first reading of Bylaw 1460/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Bylaw 1438/19 - Closure of Road Plan 796S and Bylaw 1439/19 - Closure of Road Plan R3842 - Second and Third Reading

Presented by Colin Krywiak, Manager, Development Support Services, and Aaron Hair, Senior Planning & Development Officer, Development Support Services.

**P.D. Tighe MOVED:**

**Motion 444/19: That Council give second reading of Bylaw 1438/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 445/19: That Council give third reading of Bylaw 1438/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 446/19: That Council give second reading of Bylaw 1439/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 447/19: That Council give third reading of Bylaw 1439/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:39 a.m.

The meeting was reconvened at 10:44 a.m. with all those members of Council previously listed in attendance with the exception of Councillor Derouin.

**D.5** Restarting the Sturgeon Regional Partnership Committee

Presented by Jennifer Lavallee, Intergovernmental Advisor, Development Services.

Councillor Derouin returned to the meeting at 10:45 a.m.

**K. Shaw MOVED:**

**Motion 448/19: That Council direct Administration to work with member municipalities to investigate restarting the Sturgeon Regional Partnership Committee.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 449/19: That Council jointly host, with the Town of Morinville, a Sturgeon Regional Partnership Committee meeting (including Sturgeon County and the Towns of Morinville, Bon Accord, Gibbons, Legal, and Redwater) in January 2020, to talk about shared efficiencies.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6** Council Committees Review

Presented by Jesse Sopko, Director, Corporate Services.

**K. Toms MOVED:**

**Motion 450/19: That Council direct Administration to draft a Committee of the Whole Bylaw to expand the mandate of the Committee as identified in the 2019 Committees Review Report.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**K. Toms MOVED:**

**Motion 451/19: That Council direct Administration to prepare amendments to the Council Committees Bylaw establishing the requirement for Council to issue mandate letters to Council committees, for committees to develop annual workplans to be filed with Legislative Services, and for committees to present at least annually to Council on their progress.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Toms MOVED:**

**Motion 452/19: That Council direct Administration to draft separate bylaws establishing the terms of reference for the Agricultural Service Board, Agricultural Pest Act Appeal Committee, Calahoo Villeneuve Sand and Gravel Advisory Committee, Community Services Advisory Board, Economic Development Board, Environmental Protection Appeal Board, Soil Conservation Act Appeal Committee, Weed Control Act Appeal Committee, Boards and Committees Selection Committee, Emergency Advisory Committee, and Transportation Advisory Committee.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Toms MOVED:**

**Motion 453/19: That Council direct Administration to draft a bylaw establishing a Governance Advisory Committee with the mandate identified in the 2019 Committees Review Report for Council's consideration.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw



**D.11** D.11 Northern Lights Library System Discussion

Presented by Councillor Shaw.

**K. Shaw MOVED:**

**Motion 454/19: That Council endorse their representative on the Northern Lights Library System Board to support a maximum of a 2% increase during their 2020 budget deliberations on November 23, 2019.**

**CARRIED**

**For:5** - A. Hnatiw, K. Toms, W. Bokenfohr, P.D. Tighe, and K. Shaw

**Against:2** - D. Derouin, and N. Comeau

The meeting was recessed at 11:35 a.m.

The meeting was reconvened at 11:42 a.m. with all those members of Council previously listed in attendance.

**D.7** CLOSED SESSION - Crossing at River's Edge -  
Emergency Access Feasibility Study

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 455/19: That Council move to a closed session at 11:42 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\***

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Brian Hartman, Manager, Engineering Services and Mark Guerette, Senior Infrastructure Engineering Officer, Engineering Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Scott MacDougall, General Manager, Infrastructure Services; Ed Kaemingh, Director, Financial & Strategic Services; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development Services; Pat Mahoney, Manager/Fire Chief, Protective Services; Colin Krywiak, Manager, Development Services; Lisa Schovanek, Legislative Officer, Legislative Services.

**D. Derouin MOVED:**

**Motion 456/19: That Council move out of the closed session at 12:28 p.m.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 12:28 p.m. to allow return of the public.

The meeting was reconvened at 12:28 p.m. with all those members of Council previously noted in attendance.

**D. Derouin MOVED:**

**Motion 457/19: That Council accept the Crossing at River's Edge - Emergency Access Feasibility Study report as information, to be used as a reference document for emergency access planning for the Crossing at River's Edge neighbourhood.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D. Derouin MOVED:**

**Motion 458/19: That Council direct Administration to pursue Option 5 as identified in the confidential Request for Decision.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**D. Derouin MOVED:**

**Motion 459/19: That the Request for Decision and attachments remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act, to be made publicly available once Council's preferred option is executed.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

The meeting was recessed at 12:30 p.m.

The meeting was reconvened at 1:08 p.m. with all those members of Council previously noted in attendance.

**D.10**

1:00 p.m. CLOSED SESSION - CAO Annual Evaluation  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 460/19: That Council move to a closed session at 1:08 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Mayor Hnatiw passed the Chair to Deputy Mayor Comeau and left the meeting at 2:00 p.m.

**Present:** 6 - Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Mayor Alanna Hnatiw

**D.10**

1:00 p.m. CLOSED SESSION - CAO Annual Evaluation  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 461/19: That Council move out of the closed session at 2:20 p.m.**

**CARRIED UNANIMOUSLY**

**For:6** - D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.8**

CLOSED SESSION - 2020 Board and Committee Public Member Appointments  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**P.D. Tighe MOVED:**

**Motion 462/19: That Council move to a closed session at 2:23 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO and Lisa Schovanek, Legislative Officer, Legislative Services.

**K. Shaw MOVED:**

**Motion 463/19: That Council move out of the closed session at 2:35 p.m.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 2:35 p.m. to allow return of the public.

The meeting was reconvened at 2:37 p.m. with all those members of Council previously noted in attendance.

**W. Bokenfohr MOVED:**

**Motion 464/19: That Council approve the appointment of public members to Sturgeon County Boards and Committees as set out in Attachment 1, for terms commencing January 1, 2020.**

**CARRIED UNANIMOUSLY**

**For:6 - D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**D.9**

CLOSED SESSION - Personnel Matter (Verbal Update)  
\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
17 (disclosure harmful to personal privacy) and section 24  
(advice from officials) of the Freedom of Information and  
Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 465/19: That Council move to a closed session  
at 2:40 p.m. pursuant to section 197(2) of the Municipal  
Government Act and in accordance with section 17  
(disclosure harmful to personal privacy) and section 24  
(advice from officials) of the Freedom of Information  
and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6 - D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw**

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed  
session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO.

**P.D. Tighe MOVED:**

**Motion 466/19: That Council move out of the closed  
session at 2:47 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw**

The meeting was recessed at 2:47 p.m. to allow return of the public.

The meeting was reconvened at 2:48 p.m. with all those members of Council previously noted in attendance.

**I. ADJOURNMENT**

**K. Shaw MOVED:**

**Motion 467/19: That Council adjourn the November 12, 2019 Regular Council Meeting at 2:48 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)