



Request Form

Public Presentation to Sturgeon County Council or Committee-of-the-Whole (COW)

Please complete both pages of the request form and submit it to the Legislative Officer. You will be contacted at the receipt of your request to schedule a date and time for your presentation, as well as to address any additional concerns, questions or accommodations you may have or require.

PART A: COLLECTION OF INFORMATION

Name: LEN KOZAK

Organization: _____

Address: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____

Severed in line with Section 17 of the FOIP Act

Please check that which applies to you:

- I/we would like to make a presentation at the *Regular Sturgeon County Council Meeting*
- I/we would like to make a presentation at the *Committee-of-the-Whole Meeting*
- I/we do not know at this time

Please provide the details of your request:

Council to review the conduct of Councilor's Shaw & EVANS
as per the Sturgeon Corporate Policy & Council Members Code
of Conduct.

Request for Dec 12, 2017 Council meeting

Will your presentation include any visual aids (ie: PowerPoint Presentation, Prezi, Images)? If so, please specify.

Yes; _____

No.

Signature: _____

Date: Nov 20 / 2017

Severed in line with Section 17 of the FOIP Act

PART B: PUBLIC PRESENTATION PROCEDURE

Please read the following specifications very carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedure and expectations that will assist you with your Request and Presentation. The full directive is available online at sturgeoncounty.ca as Bylaw 1301-13 Proceedings of Council and its Committees.

Requests for Public Presentations from the public shall be made to the Municipal Secretary in writing at least twelve (12) business days prior to a Regular Meeting. Requests received less than twelve (12) business days before a regular meeting of Council shall be included on the Agenda for the next Regular Meeting immediately following.	Initials <u>W</u>
Verbal presentations including question and answer shall be limited to twenty (20) minutes in length unless there is consent prior to establishment of the Agenda or by Council at the Regular Meeting to extend the time for a presentation.	Initials <u>W</u>
Debate concerning matters raised during public presentations shall take place at the discretion of Council.	Initials <u>W</u>
Personal presentations to Council shall not be allowed with regard to an undisposed matter which has been the subject of a Public Hearing.	Initials <u>W</u>
When a person or representative of a delegation or group wishes to address the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate Committee, appoint a special Committee to deal with the matter, or deal with the matter itself at the meeting, if proceeding is approved by a 2/3 majority vote of council.	Initials <u>W</u>
Presentations must be submitted to the Legislative Officer no later than Friday by 4:30PM before the Tuesday meeting. The presentation can be submitted electronically or in person.	Initials <u>W</u>
On the day of the presentation, the speaker must bring fifteen (15) hard copies of their presentation for Council and administration.	Initials <u>W</u>

MAIL OR HAND DELIVERY
Attn: Legislative Officer
Sturgeon County Center
9613-100 Street
Morinville, AB T8R 1L9

EMAIL
nbest@sturgeoncounty.ca

FAX
780-939-3003