

Request for Decision

Title	Fees and Charges Schedule Amendment – Over-dimensional or Over-weight Permit Fee
Proposed Motion	That Council approve the amendment to the 2017 Fees and Charges Schedule to include a \$20 flat fee for over-dimensional or over-weight vehicle permits to Transportation Services fees.
Administrative Recommendation	That as part of the 2017 Corporate Initiative for “Road Use Agreements”, the 2017 Fees and Charges Schedule - Transportation Services fees for services be amended to include a \$20 flat fee for over-dimensional or over-weight vehicle recommended as a direct result of the impact of industrial / heavy haul traffic on roadways.
Previous Council Direction	December 13, 2016 - Motion 460/16: That Council approve the 2017 Fees and Charges Schedule, as amended.
Report	<p><u>Background Information</u></p> <p>Through Bylaw 1278/12, Traffic Bylaw there is the authority granted to the Transportation Manager to approve operating or parking of over-dimensional vehicles or over-weight vehicles within the municipality.</p> <p>The 2017 Fees and Charges Schedule, Transportation Services fees for services, however, does not itemize a charge for the above. This request will amend the 2017 Fees and Charges Schedule to include a \$20 fee for issuing over-dimensional and over-weight permits.</p> <p>This request is a direct result of the impact of industrial and heavy haul traffic on roadways. This is an integral theme in Sturgeon County’s Let’s Talk Roads Action Plan, which emerged out of resident consultations and assessments on how to improve rural roads in Sturgeon County, as presented to Council’s Committee of the Whole on March 14, 2017.</p> <p>The need for a cost-effective database solution which can track and monitor heavy haul activity within Sturgeon County is an integral part of this Transportation Services request. Alberta Transportation has such a database, namely, TRAVIS-MJ - Transportation Routing and Vehicle Information System – Multi Jurisdiction.</p> <p>TRAVIS-MJ is a modern, permit database tool which allows participating municipalities to easily approve/deny oversize permits issued by the</p>

Province for travel on roads within municipal jurisdictions. The platform also provides municipalities with a database of hauling activities within their jurisdiction.

TRAVIS-MJ will allow the County to determine (based on haul frequency) which operators need to be engaged in a Road Use Agreement.

The TRAVIS-MJ system also allows municipalities to charge fees for the permits issued to offset the administrative cost of managing the municipalities database and administering permits on the platform. This translates to a net zero cost to participating municipalities. The Province through TRAVIS-MJ collects the fees on behalf of the municipalities and on a quarterly basis remits the proceeds back to the municipalities.

It is important to note that this will not be a new fee for haul operators. Currently 276 out of 356 municipalities in Alberta (which represents 77.5%) currently participate in TRAVIS-MJ and charge some form of oversize fees for permits.

The average fixed fee for permits charge on TRAVIS-MJ is \$24.64, the table below breaks down the average fee into municipality type.

Municipality Type	# of Municipalities	Average Permit Fee \$
City	14	23.70
County	43	20.63
Municipal District	15	21.35
Special Areas	1	20.00
Summer Village	44	15.00
Town	84	67.50
Village	75	20.00
Total	276	24.64

Source: RoaData Services Ltd.




Comparing the number of permits processed in house in 2016 by Sturgeon County to the number of permit requests to Sturgeon County through the TRAVIS-MJ platform in the same period.

2016 Oversize Permits	Number of Permits Issued
Sturgeon County Processed	819
TRAVIS-MJ requests for Sturgeon County Permits	2,678

Source: RoaData Services Ltd.

External Communication

- County Connections
- Ongoing media requests

	<p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> • Sturgeon County 2017 Fees and Charges Schedule • Bylaw 1278/12, Traffic Bylaw - Section 4. (1) <i>No Person shall operate, or Park an Over-Dimensional Vehicle or Over-Weight Vehicle on a highway unless that person first obtains written approval from the Manager of Transportation to operate the Over-Dimensional Vehicle or Over-Weight Vehicle within the Municipality.</i>
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Operational Excellence – Focus on improving Transportation service delivery to Sturgeon County. This permit improvement is part of the 2017 Corporate Initiative for Road Use Agreements. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • Amending 2017 Fees and Charges Schedule, Transportation Services fees for services to include a \$20 flat fee for over-dimensional or over-weight vehicles. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • Expected Annual Revenue: \$ 70,000. This revenue will fund a contracted service to administer the permits. Sturgeon County would retain responsibility for enforcement and oversight of the program.
<p>Follow up Action</p>	<p>1. Update Fees and Charges Schedule (June 1, 2017, Finance).</p>
<p>Attachment(s)</p>	<p>1. Bylaw 1278/12, Traffic Bylaw</p>
<p>Report Reviewed by:</p>	<p> Shane Hogan, Manager, Transportation Services</p> <p> Ian McKay, P. Eng., General Manager, Municipal Services</p> <p> Peter Tarnawsky, County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans,, policies</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>