



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Unadopted Council

Tuesday, June 27, 2017

9:00 AM

Council Chambers

A. CALL TO ORDER AND RELATED BUSINESS

A.1 CALL TO ORDER

Present: 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Mayor Flynn called the regular Council Meeting to order at 9:00 a.m.

Administration Present

Peter Tarnawsky, County Commissioner - CAO
Stephane Labonne, General Manager, Integrated Growth
Ian McKay, General Manager, Municipal Services
Rick Wojtkiw, General Manager, Corporate Support
Ed Kaemingh, Manager, Financial Services
Susan Berry, Manager, Community Services
Brian Hartman, Manager, Engineering Services
Clayton Kittlitz, Manager, Current Planning and Development Services
Shane Hogan, Manager, Transportation Services
Lisa Luisz-Senio, Manager, Utility Services
Sheila Moore, Senior Corporate Communications Officer, Corporate Communications
Christine Beveridge, Senior Legislative Officer, Legislative Services
Ebenezer Adjei, Senior Financial Analyst, Financial Services
Jeff Yanew, Utility Operations Supervisor
Arjen de Klerk, Senior Planning and Development Officer, Current Planning and Development Services
Trevor Duley, Senior Advisor, Intergovernmental Affairs
Abid Malik, Corporate Capital Projects Officer, Engineering Services
David Becker, Capital Projects Officer, Engineering Services
Marg Clark, Community Development Coordinator, Community Services
Craig Walker, Planning Officer, Current Planning and Development Services
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

F. Caron MOVED:

Motion 302/17: That the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

A.3.1 June 13, 2017 - Regular Council Meeting Minutes

K. Shaw MOVED:

Motion 303/17: That the June 13, 2017 regular Council Meeting Minutes be approved as presented.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

C.1.1 9:00 a.m. - Fred Fibi, Sturgeon County Resident - Presentation

Fred Fibi, Sturgeon County Resident, provided a presentation to Council regarding noise and traffic concerns near his property.

NEW BUSINESS

Councillor Bokenfohr left the meeting at 9:35 a.m.

The agenda was reconsidered and amended to move Item D.2 before Item D.1

Councillor Bokenfohr returned to the meeting at 9:37 a.m.

D.2 Audit Policy

Presented by: Ed Kaemingh, Manager, Financial Services, and Ebenezer Adjei, Senior Financial Analyst, Financial Services

K. Shaw MOVED:

Motion 304/17: That Council approve the Audit Policy.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.1 Council Appointment of Sturgeon County Auditor

Presented by: Ed Kaemingh, Manager, Financial Services, and Ebenezer Adjei, Senior Financial Analyst, Financial Services

K. Shaw MOVED:

Motion 305/17: That Council appoint the firm of Hawkings Epp Dumont LLP Chartered Accountants as the external auditors for Sturgeon County for the year ended December 31, 2017.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.3 Aboriginal Youth Initiative Career Pathways Internship

Presented by: Susan Berry, Manager, Community Services, and Marg Clark, Community Development Coordinator, Community Services

F. Caron MOVED:

Motion 306/17: That Council authorize Sturgeon County to enter into an agreement with the Aboriginal Career Pathways Program for a youth internship at a cost not to exceed \$4,600.00 from contingency.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.4 Lily Lake Road (Range Road 235) Chip Seal Repairs

Presented by: Brian Hartman, Manager, Engineering Services; David Becker, Capital Projects Officer, Engineering Services; Doug Lund, Area Manager Edmonton, Transportation, WSP Global; and Logan Duffin, Project Manager, Transportation, WSP Global

P. Tighe MOVED:

Motion 307/17: That Council receive the report on the Lily Lake Road (Range Road 235) Chip Seal Repair as information.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.5 Notice of Motion - Mayor Flynn - Wastewater Disposal Options

Presented by: Lisa Luisz-Senio, Manager, Utility Services, and Jeff Yanew, Utility Operations Supervisor, Utility Services

Councillor Caron left the meeting at 10:38 a.m.

Councillor Caron returned to the meeting at 10:41 a.m.

J. Kaup MOVED:

Motion 308/17: That Council receive the report on current septic disposal options offered in Sturgeon County and surrounding areas as information.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.6 Letter to the Minister of Agriculture and Forestry

Presented by: Jacob Middlekamp, Chair, Agricultural Service Board

The meeting was recessed at 11:06 a.m.

The meeting was reconvened at 11:11 a.m.

K. Shaw MOVED:

Motion 309/17: That Council remove the following sentences from the letter to the Minister of Agriculture and Forestry:

*** However, we wish to advise you that not all Technical Working Groups had an opportunity to review and comment on the final recommendations submitted to Government regarding how employment standards, occupational health and safety, and labour relations should be applied to the agriculture sector.**

*** We are concerned that the recommendations provided to Government potentially do not reflect stakeholder concerns, given that Technical Working Groups did not have an opportunity to review them.**

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

J. Kaup MOVED:

Motion 310/17: That Council submit an amended letter to the Minister of Agriculture and Forestry requesting further clarity on the Enhanced Protection for Farm and Ranch Workers Act as well as Bill 17: The Fair and Family-Friendly Workplace Act and the implications that these Acts will have on agricultural producers, as recommended by the Agricultural Service Board.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

S. Evans MOVED:

Motion 311/17: That Council direct Administration to draft a resolution for the July 17, 2017 Pembina River Zone AAMDC meeting to bring increased awareness to the agricultural impacts of Bill 6 and Bill 17.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 312/17: That Council proceed to an In-Camera session at 11:21 a.m. to discuss Item D.11.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 313/17: That Council move out of the In-Camera session at 12:24 p.m.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.11

11:00 a.m. - In-Camera - Labour Matter

*** In accordance with Section 197 of the Municipal Government Act ***

K. Shaw MOVED:

Motion 314/17: That the "In-Camera" discussion dealing with the CAO Performance Review remain confidential in accordance with Section 197 of the Municipal Government Act and Sections 17 and 19 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

F. Caron MOVED:

Motion 315/17: That Council direct the Mayor to provide feedback to the CAO and complete the 2016 Performance Review Process.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 12:28 p.m.

The meeting was reconvened at 1:01 p.m.

D.7 Closure and Consolidation of Road Plan 4454EO

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services, and Craig Walker, Planning Officer, Current Planning and Development Services

S. Evans MOVED:

Motion 316/17: That Council approve the closure of Road Plan 4454EO and its consolidation into the remainder of St. Albert Settlement River Lot 64 by resolution.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.8 Proposed Land Use Bylaw 1385/17 Implementation Plan

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services, and Arjen De Klerk, Senior Planning and Development Officer, Current Planning and Development Services

S. Evans MOVED:

Motion 317/17: That Schedule A, Section 1.4 of proposed Land Use Bylaw 1385/17 be revised as per Attachment #1.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 2:04 p.m.

The meeting was reconvened at 2:49 p.m.

D.8 Proposed Land Use Bylaw 1385/17 Implementation Plan

S. Evans MOVED:

Motion 318/17: That Council adopt the Implementation Plan for proposed Land Use Bylaw 1385/17 as per the amended Attachment #2.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The agenda was reconsidered and amended to move Items D.12 and D.13 before D.9.

K. Shaw MOVED

Motion 319/17: That Council move to an In-Camera session at 3:40 p.m. to discuss Items D.12 and D.13.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 320/17: That Council move out of the In-Camera session at 4:39 p.m.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.12 In-Camera - Advice from Officials
***In-Camera in accordance with Section 197 of the
Municipal Government Act***

Presented by: Susan Berry, Manager, Community Services, and Sheila Moore, Senior
Communications Officer, Corporate Communications

K. Shaw MOVED:

**Motion 321/17: That Council accept the confidential
verbal report as information and approve the approval
process and public consultation as discussed
"In-Camera".**

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P.
Tighe, and K. Shaw

D.13 In-Camera - New Gravel Pit Financial Analysis
***In-Camera in accordance with Section 197 of the
Municipal Government Act***

Presented by: Shane Hogan, Manager, Transportation Services, and Ebenezer Adjei,
Senior Financial Accountant, Financial Services

F. Caron MOVED:

**Motion 322/17: That Council not pursue any of the
Gravel Pit alternatives at this time.**

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P.
Tighe, and K. Shaw

K. Shaw MOVED:

**Motion 323/17: That Council direct Administration to
continue to look for alternative gravel sites and extend
the Corporate Initiative 2.3 B to 2020.**

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

F. Caron MOVED:

Motion 324/17: That Council approve funding for \$100,000 for further gravel site review, testing and reporting funded from Transportation Reserve.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.9 Second and Third Reading of Bylaw 1385/17 To Adopt a Land Use Bylaw

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services, and Arjen de Klerk, Senior Planning and Development Officer, Current Planning and Development Services

K. Shaw MOVED:

Motion 325/17: That the Schedule 2 - Development Constraint Overlay Map of Schedule A of Bylaw 1385/17 be revised as per Attachment 1.

CARRIED

For: 6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

Against: 1 - W. Bokenfohr

S. Evans MOVED:

Motion 326/17: That Council direct Administration to revise Schedule "A" of proposed Land Use Bylaw 1385/17 section 11.1.2. to add Secondary Suites as a Discretionary use on a AG-Minor parcel within the Agricultural District.

CARRIED

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

Against: 1 - P. Tighe

J. Kaup MOVED:

Motion 327/17: That Council give second reading to Bylaw 1385/17 as amended.

CARRIED

For: 5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

Against: 2 - W. Bokenfohr, and P. Tighe

F. Caron MOVED:

Motion 328/17: That Council refer consideration of third reading of Bylaw 1385/17 to the July 10, 2017 regular Council Meeting.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.10

Amendments to the Fees and Charges Schedule for Proposed Land Use Bylaw 1385/17

K. Shaw MOVED:

Motion 329/17: That Council refer Item D.10 Amendments to Fees and Charges for Proposed Land Use Bylaw 1385/17 to the July 10, 2017 regular Council Meeting.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

I. ADJOURNMENT

J. Kaup MOVED:

**Motion 330/17: That Council adjourn the meeting at
5:14 p.m.**

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

MAYOR

COUNTY COMMISSIONER (CAO)