



Request for Decision

Title	2017 Third Tri-Annual Management Report and Year in Review
Proposed Motion	<ol style="list-style-type: none">1. That Council approve the 2017 Third Tri-Annual Management Report and Year in Review.2. That Council direct Administration to use the report as the basis for efforts during 2018 as well as planning for 2019 - 2021.
Administrative Recommendation	That Council approve the 2017 Year in Review and Third Tri-Annual Management Report, and accompanying motions, as the report provides Sturgeon County Council with a report on the progress of the 2017-2019 Corporate Business Plan.
Previous Council Direction	<p><u>September 26, 2017</u> Motion 394/17 That Council approve the 2017 Second Tri-Annual Management Report.</p> <p>Motion 395/17 That Council direct Administration to use the report as the basis for efforts during 2017 as well as planning for 2018-2020.</p> <p>Motion 396/17 That Council direct Administration to defer the Villeneuve Airport and Community Planning Initiative – Service Agreement to future planning.</p> <p><u>June 13, 2017</u> Motion 271/17 That Council approve the 2017 First Tri-Annual Management Report.</p> <p>Motion 272/17 That Council direct Administration to use the report as the basis for efforts during 2017 as well as planning for 2018-2020.</p> <p>Motion 273/17 That Council direct Administration to use the Sustainable Roads Improvement Strategy report provided to Council March 14, 2017 and proceed with the implementation phase of the Sustainable Roads Improvement Strategy Initiative.</p>

December 13, 2016

Motion 449/16

That Council approve the 2017-2019 Corporate Business Plan.

Motion 455/16

That Council approve the 2017 Operating and Capital Budget as presented in the 2017 Budget Document.

Report

Background Information

- The Tri-Annual Management Report provides Council with a report on the progress of the 2017-2019 Corporate Business Plan.
- The 2017 Corporate Initiatives within the Corporate Business Plan highlight Administration's actions in addressing the Focus Areas identified within Council's 2012-2021 Strategic Plan.

Corporate Initiative Report

The Status Report summarizes progress on the Corporate Initiatives that were scheduled during September to December 2017.

Of the 24 Initiatives:

- Nine (9) initiatives are **complete**.
- Thirteen (13) initiatives progressing **on time and budget**.
- One (1) experiencing **some delays** in progress:
 - Sturgeon Valley Area Master Plan.

The delay in this Initiative has been experienced due to waiting on action from external agencies.

- One (1) deferred to future planning per Council decision September 26, 2017.
 - Villeneuve Airport and Community Planning – Service Agreement.

Financial Reporting

Financial information for year-end will be presented later in 2018, upon completion of the external audit.

External Communication

None.

Relevant Policy/Legislation/Practices:

- Sturgeon County Strategic Plan Policy, PLY_GOV_ELE_Strategic Plan_2014
 - Sturgeon County Strategic Plan 2012-2021
 - Sturgeon County Corporate Business Plan
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<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – The Strategic Plan Policy and the Strategic Plan are the highest order direction that Council provides to County Administration. Development of the 2012-2021 Strategic Plan was completed in parallel with the Sturgeon County Municipal Development Plan, ensuring that the land use development framework is integrated with strategic municipal objectives.</p> <p><u>Organizational:</u></p> <p>The information provides Council the status of Corporate Initiatives and allows Administration to monitor the time and resources necessary for the completion of the initiatives in 2017 or to determine if certain initiatives need to be carried forward into 2018, 2019 or a later date.</p> <p><u>Financial:</u></p> <p>None.</p>
<p>Alternatives Considered</p>	<p>1. That Council refers the 2017 Third Tri-Annual Report and Year in Review back to Administration for further information.</p>
<p>Implications of Alternatives</p>	<p><u>Strategic Alignment:</u></p> <p>None.</p> <p><u>Organizational:</u></p> <p>The alternative considered would delay approval of the Tri-Annual Report, and further reporting would require resources currently committed to completing Corporate Initiatives.</p> <p><u>Financial:</u></p> <p>None.</p>
<p>Follow up Action</p>	<p>1. If approved by Council, this Report officially closes the 2017-2019 Corporate Business Plan.</p> <p>2. The report will be published to the Sturgeon County website upon Council approval.</p> <p>3. Administration will provide Tri-Annual Reports on the 2018-2020 Corporate Business Plan in June and October 2018 and February 2019.</p>

Attachment(s)

1. 2017 Third Tri-Annual Management Report and Year in Review
2. 2017 Third Tri-Annual Operational Highlights
3. 2017 December Capital Projects Report

**Report Reviewed
by:**



Danielle Figura, Business Strategy Manager



Shane Hogan, Acting General Manager, Municipal Services Division



Rick Wojtkiw, General Manager, Corporate Support Division



Collin Steffes, General Manager, Integrated Growth



Bill Minnes, County Commissioner - CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>