



## Request for Decision

<b>Title</b>	<b>2018 Public Board Member Appointments - Assessment Review Board</b>
<b>Proposed Motion</b>	That Council approve the public appointments to the County's Boards and Committees as set out within the updated Attachment 1 and as recommended by the Boards and Committees Selection Committee for terms commencing January 2018.
<b>Administrative Recommendation</b>	That Council complete the Boards and Committee recruitment process by approving the Assessment Review Board public committee members for 2018 Public Board Member Appointments to reflect the recommendations provided by the Boards and Committee Selection Committee.
<b>Previous Council Direction</b>	<p>January 9, 2018 - Motion 009/18: That Council approve the public appointments to the County's Boards and Committees as set out within Attachment 1 and as recommended by the Boards and Committees Selection Committee for terms commencing January 2018.</p> <p>December 13, 2017 - Motion 461/16: That Council approve the public appointments to the County's Boards and Committees as set out within Attachment 1 and as recommended by the Boards and Committees Selection Committee for terms commencing on January 1, 2017.</p>
<b>Report</b>	<p><u>Background Information</u></p> <p>The Boards and Committee recruitment process for 2018 has now been finalized. The committee was tasked with considering and recommending to Council applicants to appoint to the various Council Boards and Committees. The Boards and Committees Selection Committee (BSC) acts in accordance with the current Committee Bylaw.</p> <p>This BSC Committee acts as a panel to ensure suitable and qualified public members are appointed to Council Boards and Committees. The Committee's mandate is to conduct a consistent approach to selecting Board and Committee Members for Council Committees.</p> <p>The Members' duties and responsibilities included:</p> <ul style="list-style-type: none"> <li>• Provide input and advice throughout the interview process.</li> <li>• Attend the required interviews and meetings as established.</li> <li>• Ensure fair decision making on the selection of members.</li> </ul>

	<p>The Boards and Committees Selection Committee consisted of Councillor Evans (Chair), Councillor Tighe, the Chair (or designate) of the respective committee along with the municipal representative.</p> <p>The Committee reviewed applications, conducted interviews, and now recommends to Council the appointments of candidates to the Assessment Review Board.</p> <p><u>External Communication</u></p> <p>Methods for recruitment were: advertising within local newspapers, Sturgeon FYI, portable signs, information at Open Houses, Programs for People, postcards circulated at the Sturgeon County Bountly, along with direct member recruitment were used to advertise vacancies on the various Boards and Committees.</p> <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> <li>• Bylaw 1381/16 – Committees Bylaw</li> <li>• Boards and Committees Selection Committee Terms of Reference</li> </ul>
<p><b>Implication</b></p>	<p><u>Strategic Alignment:</u></p> <p><b>Strong Local Governance and Regional Leadership:</b>  <u>Goal 1.1:</u> Sturgeon County provides efficient and effective leadership  <u>Strategy 1.1.4:</u> Citizens are engaged as active participants in municipal governance, representing the broader community.</p> <p><b>Operational Excellence</b>  <u>Goal 6.1:</u> Sturgeon County invests in organizational infrastructure, people and skills to deliver customer satisfaction and value for taxes. This initiative aligns with the commitment to communicating with our residents in a transparent and consistent manner.</p> <p><u>Organizational:</u></p> <p>None.</p> <p><u>Financial:</u></p> <p>Minimal impacts financially. Costs of advertising and board member honorariums were the only costs incurred.</p>
<p><b>Alternatives Considered</b></p>	<p>Council could choose to not accept the recommendations for the candidates for the Boards and Committees Selection Committee. Where Council cannot find consensus on the recommended candidate, an alternative applicant can be recommended.</p> <p>(Note: It is important that any discussion about the recommended candidates and alternates be addressed in a closed session).</p>

<b>Implications of Alternatives</b>	<u>Strategic Alignment:</u> None. <u>Organizational &amp; Financial:</u> The impact of requiring the Committee to choose alternate candidates may ultimately delay the process.
<b>Follow up Action</b>	1. Letters will be sent to all applicants (February 13, 2018). 2. Municipal representatives will be informed by email of the appointments (February 13, 2018).
<b>Attachment (s)</b>	1. Confidential – Proposed ARB Board Member Appointments (To be provided to Council confidentially; once approved the list will be made public.) 2. Boards and Committees Selection Committee Terms of Reference 3. Council Committees Bylaw 1381/16
<b>Report Reviewed by:</b>	 Christine Beveridge, Senior Legislative Officer   Bill Minnes, County Commissioner - CAO

### Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Strong Local Governance and Regional Leadership</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Consistent with neighborhood role (see MDP), master plans, policies</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers fiscal stability and sustainability</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Has a positive impact on regional and sub-regional cooperation</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Respect the Natural Environment</b>			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Compliance with Provincial and Federal regulations and/or legislation</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Ensure effective environmental risk management</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Promotes and/or enhances residents' identification with Sturgeon County</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Enhances service provision through community partnerships</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Supports Sturgeon County's cultural history</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers cumulative costs and long-term funding implications</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Targets growth around current or planned infrastructure</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Positive impact on residents' quality of life</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Supports and promotes volunteer efforts</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Provides programs and services that are accessible to all residents</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost-effective manner</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Staff have the knowledge, skills, resources and capability to perform their jobs</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Streamlines operational processes and policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Promotes engagement and professional interaction with stakeholders</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>