



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Monday, July 9, 2018

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

Mayor Hnatiw called the July 9, 2018 Regular Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Bill Minnes, County Commissioner-CAO  
Rick Wojtkiw, General Manager, Corporate Services  
Collin Steffes, General Manager, Integrated Growth  
Ed Kaemingh, Manager, Finance Services  
Sabrina Duquette, Controller, Finance Services  
Colin Krywiak, Manager, Current Planning and Development Services  
Travis Peter, Manager, Community and Regional Planning  
Max Adu-Safo, Transportation Program Supervisor, Transportation Services  
Larissa Hepp, Policy Analyst, Integrated Growth  
Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services  
Joanne Onciul, Legislative Officer, Legislative Services  
Lisa Schovanek, Acting Senior Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**P.D. Tighe MOVED:**

**Motion 200/18: That the Agenda be adopted as amended. The following item was added:**

**\* Item H.1 - Councillor Tighe - Notice of Motion - re: Dust Control Options.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1** June 26, 2018 Regular Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 201/18: That the June 26, 2018 Regular Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. No Dust Road Remedies Presentation

Scott Robinson, No Dust Roads Remedies, provided a presentation to Council.

**D. NEW BUSINESS**

**D.1** 2018-2027 Strategic Plan

Presented by Bill Minnes, County Commissioner-CAO.

Councillor Bokenfohr left the meeting at 9:24 a.m.

Councillor Bokenfohr returned to the meeting at 9:26 a.m.

**K. Shaw MOVED:**

**Motion 202/18: That Council refer the 2018-2027 Strategic Plan to a future Regular Council Meeting.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.2** Morinville Municipal Seed Cleaning Co-op Ltd. Loan

Presented by Ed Kaemingh, Manager, Financial Services and Sabrina Duquette, Controller, Financial Services.

**S. Evans MOVED:**

**Motion 203/18: That Council move to a closed session at 9:42 a.m. to discuss Item D. 2 in accordance with section 16 of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Bill Minnes, County Commissioner-CAO; Rick Wojtkiw, General Manager, Corporate Services; Collin Steffes, General Manager, Integrated Growth; Frank Besinger, Interim General Manager, Municipal Services; Ed Kaemingh, Manager, Financial Services; Sabrina Duquette, Controller, Financial Services; Joanne Onciul, Legislative Officer, Legislative Services; and Lisa Schovaneck, Acting Senior Legislative Officer, Legislative Services.

**D.2** Morinville Municipal Seed Cleaning Co-op Ltd. Loan

**K. Shaw MOVED:**

**Motion 204/18: That Council move out of the closed session at 9:51 a.m.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 205/18: That Council refer Item D.2 to a future Regular Council Meeting by October 23, 2018 so that the Morinville Seed Cleaning Co-op Ltd. can attend and answer questions of Council.**

**CARRIED**

**For:4** - A. Hnatiw, S. Evans, W. Bokenfohr, and K. Shaw

**Against:3** - D. Derouin, N. Comeau, and P.D. Tighe

The meeting was recessed at 10:11 a.m.

The meeting was reconvened at 10:16 a.m.

**D.3** G3 Canada Limited  
\* Bylaw 1418/18 - Amendment to the Land Use Bylaw  
1385/17 (First Reading)

Presented by Colin Krywiak, Acting Manager, Current Planning and Development Services, and Aaron Hair, Acting Senior Planning and Development Officer, Current Planning and Development Services.

**W. Bokenfohr MOVED:**

**Motion 206/18: That Council give first reading to Bylaw 1418/18.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** Report to Council on Sufficiency of Petition Submitted  
Regarding Local Improvement

Presented by Lisa Schovanek, Acting Senior Legislative Officer, Legislative Services.

**N. Comeau MOVED:**

**Motion 207/18: That Council receive the attached report titled Report to Council on Sufficiency of Petition Regarding Local Improvement as information and accept the CAO's declaration that the petition as submitted is insufficient.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.5** Bylaw 1411/18 - Assessment Designated Officer Bylaw

Presented by Joanne Onciul, Legislative Officer, Legislative Services.

The following amendment was made to Bylaw 1411/18:

\*Removed paragraph 3 e).

**S. Evans MOVED:**

**Motion 208/18: That Council give first reading to Bylaw 1411/18, as amended.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 209/18: That Council give second reading to Bylaw 1411/18.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 210/18: That Council provide unanimous consent to proceed to third reading of Bylaw 1411/18.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 211/18: That Council give third reading to Bylaw 1411/18.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6** Appointment of Chair of the Assessment Review Boards

Presented by Joanne Onciul, Legislative Officer, Legislative Services.

A vote by secret ballot was held to determine the Chair of the 2018 Assessment Review Boards.

**S. Evans MOVED:**

**Motion 212/18: That all ballots be destroyed.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 213/18: That Council appoint Mr. Lee Danchuk as Chair of the Assessment Review Boards effective immediately, to carry out duties as prescribed by the Municipal Government Act and Bylaw 1409/18.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.7** St. Albert / Sturgeon County Joint Opportunities Task Force  
- Appointment of Members

Presented by Travis Peter, Manager, Community and Regional Planning Services,  
and Larissa Hepp, Policy Analyst, Intergovernmental Affairs.

**W. Bokenfohr MOVED:**

**Motion 214/18: That Council appoint Councillors Dan Derouin, Neal Comeau and Wayne Bokenfohr to the St. Albert / Sturgeon County Joint Opportunities Task Force.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,  
P.D. Tighe, and K. Shaw

**D.8** Intermunicipal Collaboration Frameworks/Intermunicipal  
Development Plans and Appointment of Members to  
Project Committees

Presented by Travis Peter, Manager, Community and Regional Planning Services,  
and Larissa Hepp, Policy Analyst, Intergovernmental Affairs.

**W. Bokenfohr MOVED:**

**Motion 215/18: That the Terms for Reference for an Intermunicipal Negotiating Task Force, as provided in Attachment 1 to the report dated July 9, 2018, be approved, as amended.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,  
P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 216/18: That Council appoint Mayor Hnatiw, Councillor Shaw and Councillor Tighe to the Intermunicipal Negotiating Task Force.**

**CARRIED UNANIMOUSLY**



**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 217/18: That Council appoint Mayor Hnatiw, Councillor Evans and Councillor Tighe to an Intermunicipal Collaboration Framework Committee between Sturgeon County and the City of St. Albert.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.9**

Closed Session - ICF Negotiating Framework

\*\*In accordance with Section 24 (Advice from Officials) of the Freedom of Information and Protection of Privacy Act\*\*

Presented by Travis Peter, Manager, Community and Regional Planning Services, and Larissa Hepp, Policy Analyst, Intergovernmental Affairs.

**W. Bokenfohr MOVED:**

**Motion 218/18: That Council move to a closed session for Item D. 9 at 11:12 a.m. in accordance with section 24 of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7** - K. Shaw, P.D. Tighe, N. Comeau, W. Bokenfohr, S. Evans, D. Derouin, and A. Hnatiw

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Bill Minnes, County Commissioner-CAO; Rick Wojtkiw, General Manager, Municipal Services; Collin Steffes, General Manager, Integrated Growth; Frank Besinger, Interim General Manager, Municipal Services; Travis Peter, Manager, Current and Regional Planning; Larissa Hepp, Policy Analyst, Intergovernmental Affairs; Joanne Onciul, Legislative Officer, Legislative Services; Lisa Schovanek, Acting Senior Legislative Officer, Legislative Services.

Councillor Shaw left the meeting at 11:13 a.m.

Councillor Shaw returned to the meeting at 11:13 a.m.

## **D.9**

Closed Session - ICF Negotiating Framework

\*\*In accordance with Section 24 (Advice from Officials) of the Freedom of Information and Protection of Privacy Act\*\*

**K. Shaw MOVED:**

**Motion 219/18: That Council move out of the closed session at 11:26 a.m**

**CARRIED UNANIMOUSLY**

**For:7** - K. Shaw, P.D. Tighe, N. Comeau, W. Bokenfohr, S. Evans, D. Derouin, and A. Hnatiw

**K. Shaw MOVED:**

**Motion 220/18: That the Sturgeon County ICF Negotiating Framework, as provided in Attachment 1 to the Request for Decision, be approved and utilized by the Intermunicipal Negotiating Task Force to frame future ICF discussions.**

**CARRIED UNANIMOUSLY**

**For:7** - K. Shaw, P.D. Tighe, N. Comeau, W. Bokenfohr, S. Evans, D. Derouin, and A. Hnatiw

**P.D. Tighe MOVED:**

**Motion 221/18: That the Request for Decision and Attachment 1 remain confidential as per Section 24 of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**H. NOTICES OF MOTION****H.1** Councillor Tighe - Notice of Motion - re: Dust Control Options

Councillor Tighe gave notice that he will introduce the following Motion at the September 11, 2018 Regular Council Meeting:

That Administration bring forward additional options regarding dust control for the 2019 summer season that include oil and other alternative solutions, as the calcium chloride has been ineffective and not satisfying for residents.

The meeting was recessed at 11:29 a.m.

The meeting was reconvened at 1:30 p.m.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS...continued****C.2 PUBLIC HEARINGS**

**C.2.1** 1:30 p.m. - Public Hearing re Bylaw 1401/18, Road Closure of Plan 762 0104

Mayor Hnatiw opened the Public Hearing at 1:30 p.m.

A Public Hearing was held to hear any submissions for or against Bylaw 1401/18.

Bylaw 1401/18 received first reading at the May 22, 2018 Regular Council Meeting.

Aaron Hair, Acting Senior Planning and Development Officer, Current Planning and Development Services introduced Bylaw 1401/18. Max Adu-Safo, Transportation Program Supervisor, Transportation Services was also in attendance.

The Applicant, Wilf Litwin, was in attendance and spoke in favour of Bylaw 1401/18.

Mayor Hnatiw asked if there was anyone in attendance who wished to speak for or against Bylaw 1401/18. There was no one.

Legislative Services confirmed the following correspondence was received:

\* June 28, 2018 - Myron Toronchuk provided written correspondence against proposed Bylaw 1401/18.

\* July 6, 2018 - Robert and Mechtild Brennen provided written correspondence in favour of proposed Bylaw 1401/18.

Mayor Hnatiw asked if there was anyone in attendance who wished to speak for or against Bylaw 1401/18.

\* Len Goyer was in attendance and spoke in favour of Bylaw 1401/18.

Mayor Hnatiw closed the Public Hearing at 1:56 p.m.

**I. ADJOURNMENT**

**P.D. Tighe MOVED:**

**Motion 222/18: That Council adjourn the meeting at  
1:57 p.m.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,  
P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)