



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Final Council

Tuesday, October 11, 2016

9:00 AM

Council Chambers

A. CALL TO ORDER AND RELATED BUSINESS

A.1 CALL TO ORDER

Mayor Flynn called the regular Council Meeting to order at 9:00 a.m.

Present: 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Administration Present:

Peter Tarnawsky, County Commissioner - CAO
Stephane Labonne, General Manager, Integrated Growth
Rick Wojtkiw, General Manager, Corporate Support
Ian McKay, General Manager, Municipal Services
Pat Mahoney, Fire Chief/Manager, Protective Services
Ed Kaemingh, Manager, Financial Services
Shane Hogan, Manager, Utility Services
Susan Berry, Manager, Community Services
Clayton Kittlitz, Manager, Current Planning and Development Services
Danielle Figura, Business Strategy Manager, Commissioner's Office
Christine Beveridge, Senior Legislative Officer, Legislative Services
Graham Isbister, Intermediate Accountant, Financial Services
Trevor Duley, Senior Advisor, Intergovernmental Affairs
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

W. Bokenfohr MOVED:

Motion 330/16: That Council adopt the agenda. The following changes were made:

- * Added Item H.1 - Notice of Motion - Councillor Tighe;**
- * Added Item H.2 - Notice of Motion - Councillor Bokenfohr.**

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

A.3.1 September 27, 2016 - Regular Council Meeting Minutes

J. Kaup MOVED:

Motion 331/16: That the minutes of the September 27, 2016 regular Council Meeting be approved as presented.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D. NEW BUSINESS

D.5 2016 Distinguished Budget Award

Presented by: Ed Kaemingh, Manager, Financial Services, and Graham Isbister, Intermediate Accountant, Financial Services.

K. Shaw MOVED:

Motion 332/16: That Council receive the 2016 Distinguished Budget Award as information.

CARRIED UNANIMOUSLY

For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

C.1.1 9:00 a.m. - Prabhpreet Grover and Xiaoxiao Xu - Request for Refund of Penalty on Tax Notice

Prabhpreet Grover provided a presentation to Council regarding a request for a refund of penalty on a tax notice.

C.2.1 9:20 a.m. - Mayor Lisa Holmes, Town of Morinville - Morinville Arena/Multi-Use Recreation Project Update and Funding Request

Town of Morinville Mayor Lisa Holmes and Morinville CAO Andy Isbister attended to provide a presentation to Council regarding the Morinville/Multi-Use Recreation Project Update and Funding Request.

S. Evans MOVED:

Motion 333/16: That Council refer the request of the Town of Morinville regarding the multi-use facility to the October 25, 2016 regular Council Meeting for decision.

CARRIED UNANIMOUSLY

For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 10:01 a.m.

The meeting was reconvened at 10:05 a.m.

D. NEW BUSINESS...continued

D.1 Town of Redwater 2017 - 2021 Fire Service Agreement

Presented by: Pat Mahoney, Fire Chief/Manager, Fire Services, and Town of Redwater Councillor Lori Lumsden.

K. Shaw MOVED:

Motion 334/16: That Council authorize the Mayor, CAO and Sturgeon County Fire Chief to execute the 2017 - 2021 Fire Service Agreement with the Town of Redwater.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.2 Bylaw 1375/16 Burning Bylaw (Second and Third Reading)

Presented by: Pat Mahoney, Fire Chief/Manager, Protective Services.

W. Bokenfohr MOVED:

Motion 335/16: That wording on 2.1 (a)(iii) be changed to read "Equipped with a full-size spark arrester mesh screen with holes no larger than 13 millimetres".

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

K. Shaw MOVED:

Motion 336/16: That wording on 2.1 (a)(vi) changes the last "and" to "and/or".

CARRIED

For: 6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Against: 1 - F. Caron

W. Bokenfohr MOVED:

Motion 337/16: That wording on 2.1 (l)(i) be changed to read "with openings covered with heavy gauge metal screen having mesh size holes no larger than thirteen (13) millimetres".

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

P. Tighe MOVED:

Motion 338/16: That Item D.2 be tabled.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.3 Regional Emergency Management Partnership Agreement and Emergency Management Bylaw 1382/16

Presented by: Peter Tarnawsky, County Commissioner-CAO, and Pat Mahoney, Fire Chief/Manager, Protective Services.

S. Evans MOVED:

Motion 339/16: That Council authorize the Mayor and CAO to sign and execute the Regional Emergency Management Partnership Agreement.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

F. Caron MOVED:

Motion 340/16: That Council give first reading to Bylaw 1382/16.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.4 2016 Second Tri-Annual Management Report

Presented by: Danielle Figura, Business Strategy Manager, Commissioner's Office; Ed Figura, Manager, Financial Services; Stephane Labonne, General Manager, Integrated Growth; Ian McKay, General Manager, Municipal Services; Rick Wojtkiw, General Manager, Corporate Support; and Peter Tarnawsky, County Commissioner-CAO.

Councillor Bokenfohr left the meeting at 10:54 a.m.

Councillor Bokenfohr returned to the meeting at 10:55 a.m.

Mayor Flynn left the meeting at 10:57 a.m.

Mayor Flynn returned to the meeting at 10:58 a.m.

W. Bokenfohr MOVED:

Motion 341/16: That Council approve the 2016 Second Tri-Annual Management Report.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

S. Evans MOVED:

Motion 342/16: That Council direct Administration to use the report as the basis for efforts during 2016, as well as planning for 2017, 2018 and 2019.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

J. Kaup MOVED:

Motion 343/16: That Council direct Administration to extend the schedule of Phase I Asset Management: Policy Development to the middle of 2017.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.7 Alcomdale Water Pipeline

Presented by: Shane Hogan, Manager, Utility Services, and Jeff Yanew, Utility Operations Supervisor, Utility Services.

Chris Hancock, representative of Alcomdale Coop, was in attendance.

J. Kaup MOVED:

Motion 344/16: That Council authorize the Mayor to submit a letter on behalf of Sturgeon County Council accepting the cost shared (90%) grant under the Water for Life program of \$313,380, funded by the Province for the detailed design of a water pipeline to Alcomdale.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

J. Kaup MOVED:

Motion 345/16: That Council authorize the transfer of \$34,820 from the Utility Capital Reserve 8.19 for Alcomdale water pipeline engineering.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

J. Kaup MOVED:

Motion 346/16: That Council direct Administration to proceed with Engineering of the Alcomdale water pipeline from Riviere Qui Barre.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.8 Cardiff Community Association Funding Request

Presented by: Susan Berry, Manager, Community Services.

Janet Vranas, representative from Cardiff Community Hall Association, was in attendance.

S. Evans MOVED:

Motion 347/16: That Council approve an allocation up to \$26,000 from operating surplus to the Cardiff Community Association as a grant to provide assistance for the hall floor repair.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

D.2 Bylaw 1375/16 Burning Bylaw (Second and Third Reading)

S. Evans MOVED:

Motion 348/16: That Council lift Item D.2 from the table.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

K. Shaw MOVED:

Motion 349: That wording on 2.1 (i)(iii) be changed to read as follows: "that is supervised at all times by a responsible adult person until such time that fire has been extinguished. A fire shall be deemed to include hot ashes and smouldering embers resulting from the fire; and"

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

S. Evans MOVED:

Motion 350/16: That Council give second reading to Bylaw 1375/16, Burning Bylaw, as amended.

CARRIED UNANIMOUSLY

For: 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

P. Tighe MOVED:

Motion 351/16: That Council refer final reading of Bylaw 1375/16 to the March 21, 2017 regular Council Meeting.

DEFEATED

For: 2 - W. Bokenfohr, and P. Tighe

Against: 5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

S. Evans MOVED:

Motion 352/16: That Council give third reading to Bylaw 1375/16, Burning Bylaw.

CARRIED

For: 5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

Against: 2 - W. Bokenfohr, and P. Tighe

The meeting was recessed at 12:35 p.m.

The meeting was reconvened at 1:30 p.m.

Present: 6 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, and Councillor Karen Shaw

Absent: 1 - Councillor Patrick Tighe

D. NEW BUSINESS...continued

D.6 Resourcing Engineering Services Capital Planning Branch

Presented by: Stephane Labonne, General Manager, Integrated Growth.

S. Evans MOVED:

Motion 353/16: That Council approve an increase to the 2016 Engineering Services Budget of \$53,700 funded by General Operating Reserve, to support the addition of a Senior Capital Project Officer and a Capital Project Officer.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

D.9 Bylaw 1376/16 to amend Subdivision Authority Bylaw 1339/14

Presented by: Clayton Kittlitz, Manager, Current Planning & Development Services.

K. Shaw MOVED:

Motion 354/16: That Council give first reading to Bylaw 1376/16.

CARRIED

- For:** 5 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw
Against: 1 - F. Caron

J. Kaup MOVED:

Motion 355/16: That Council give second reading to Bylaw 1376/16.

CARRIED

- For:** 5 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw
Against: 1 - F. Caron

J. Kaup MOVED:

Motion 356/16: That Council give unanimous consent to proceed to third reading of Bylaw 1376/16.

CARRIED

- For:** 5 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw
Against: 1 - F. Caron

D.10 Proposed Policy for Exemption of Development Application Fees for Recognized Community Associations

Presented by: Clayton Kittlitz, Manager, Current Planning & Development Services.

S. Evans MOVED:

Motion 357/16: That Council refer the Exemption of Development Application Fees for Recognized Community Associations Policy for further research regarding fees collected over the past five (5) years and any refunds (partial or whole) and bring back a recommendation to the November 8, 2016 regular Council Meeting.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

D.11 AAMDC Resolution - Gravel Pit Reclamation

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs.

W. Bokenfohr MOVED:

Motion 358/16: That Council endorse the recommended resolution that the Alberta Association of Municipal Districts and Counties request that Alberta Environment and Parks amend the Code of Practice for Pits to place the same, or similar requirements on gravel pits established prior to August 15, 1978 as those established afterwards, with the intention of better enforcing the reclamation of gravel pits so as to enhance the quality of life and opportunities for rural residents.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

The meeting was recessed at 2:58 p.m.

The meeting was reconvened at 3:01 p.m.

D.12 Public Engagement Initiative: Public Engagement Policy, Bylaw 1381/16 (Three readings) and Selection Committee Terms of Reference

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services.

S. Evans MOVED:

Motion 360/16: That Council approve the Public Engagement Policy as presented.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

S. Evans MOVED:

Motion 361/16: That Council rescind Public Input Policy ADM-PUB-1.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

J. Kaup MOVED:

Motion 362/16: That Council give first reading to Bylaw 1381/16.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

S. Evans MOVED

Motion 363/16: That Council give second reading to Bylaw 1381/16.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

K. Shaw MOVED:

Motion 364/16: That Council give unanimous consent to proceed to third reading of Bylaw 1381/16.

CARRIED

For: 5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

Against: 1 - W. Bokenfohr

F. Caron MOVED:

Motion 365/16: That Council approve the Selection Committee Terms of Reference, replacing the words "Vice Chair" with "Designate" under 6.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

NOTICES OF MOTION

H.2 Councillor Bokenfohr - Notice of Motion

Councillor Bokenfohr withdrew the Notice of Motion.

H.1 Councillor Tighe - Notice of Motion

W. Bokenfohr MOVED:

Motion 366/16: That Council postpone Item H.1 to the October 25, 2016 regular Council Meeting.

CARRIED UNANIMOUSLY

For:6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

I. ADJOURNMENT

J. Kaup MOVED:

Motion 367/16: That the regular Council Meeting be adjourned at 3:27 p.m.

CARRIED UNANIMOUSLY

For: 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

MAYOR

COUNTY COMMISSIONER (CAO)