

Request for Decision

Title	Temporary Road Closure for Camilla School in Riviere Qui Barre
Proposed Motion	<p>1. That Council approve the temporary closure of a portion of road in Riviere Qui Barre described as: Plan 7770Z All that portion of road lying north of a line drawn from the southeast corner of Lot 3 to the southwest corner of Lot 18 on said Plan and lying south of a line drawn from the northeast corner of Lot 10 to the northwest corner of Lot 11 on said Plan.</p> <p>2. That Council authorize the County Commissioner to enter into a Road Allowance License Agreement for the area that is temporarily closed with the Sturgeon School Division No. 24.</p>
Administrative Recommendation	<p>Administration recommends that Council temporary close a portion of Road Plan 7770Z and direct the County Commissioner to enter into a License Agreement with the Sturgeon School Division No. 24. This will close the road temporarily, until it can be closed permanently, and provide the School Board with the legal right to use the road allowance for the existing school and to proceed with construction of the new school.</p>
Previous Council Direction	None.
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • The Sturgeon School Board has retained Workun Garrick Partnership Architecture and Interior Design Inc. to apply for a Development Permit (anticipated to receive end of April) for the Camilla School Replacement project in Riviere Qui Barre. • As part of the project, the school board is required to consolidate the lots into a single parcel. This will require the permanent closure of this road. • In 1969, Sturgeon County (formerly Sturgeon No. 90) and Alberta Transportation (formerly Ministry of Highways) approved Bylaw 93/69 to close this portion of road and to consolidate it into the lands owned by the Sturgeon School Division No. 24.

- After reviewing Bylaw 93/69 and enquiring with Alberta Land Titles (LTO), it was confirmed that although this Bylaw was approved it was never submitted to LTO and therefore never closed. It was also determined by LTO that the road description contained within the Bylaw was invalid, and that a proper metes and bounds description was required as part of the new bylaw.
- Administration discussed the 1969 Road Closure Bylaw with Alberta Transportation (AT), and it was determined that a new road closure was necessary.
- After meeting with Workun Garrick, the County was informed that the new school project is scheduled to be tendered this summer, with earth works anticipated this fall.
- A permanent road closure is estimated to take between 18-24 months.
- Based on the above information, it was determined that the best course of action is to combine a temporary road closure under Section 25 of the *Municipal Government Act (MGA)* and License of Occupation, pending the permanent Road Closure Bylaw, with approval from Alberta Transportation under Section 22 of the MGA. This will close the road temporarily, until it can be closed permanently, and provide the School Board with the legal right to use the road allowance for the existing school and construction of the new school.

External Communication

- If the temporary closure is approved, Administration will notify the surrounding landowners.
- As part of the permanent road closure process all affected parties are notified and a Public Hearing will be held.

Relevant Policy/Legislation/Practices:

MGA, Section 25 - Temporary road closure

Allows a Council by resolution or a Designated Officer, if authorized by resolution of the council, may temporarily close the whole or a part of a road.

Implication of Administrative Recommendation

Strategic Alignment:

- **Planned Growth and Prosperity**
Goal 2.2: Sturgeon County fosters growth through the Integrated Regional Growth Strategy.
- **Planned Growth and Prosperity**
Strategy 2.2.2: Promote land use activities that provide a positive return on investment and facilitate the development of a complete community.

	<p><u>Organizational:</u></p> <ul style="list-style-type: none"> Administration will work with the applicant to finalize the License Agreement, which is required to allow the existing and new school to be located within the road allowance. <p><u>Financial:</u></p> <ul style="list-style-type: none"> There are no anticipated costs associated with the temporary road closure.
Alternatives Considered	That Council not approve the temporary road closure and license agreement.
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> Planned Growth and Prosperity Goal 2.2: Sturgeon County fosters growth through the Integrated Regional Growth Strategy. Planned Growth and Prosperity Strategy 2.2.2: Promote land use activities that provide a positive return on investment and facilitate the development of a complete community. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> Administration will work with the applicant on the permanent road closure. Administration will also defer processing the development permit, until the road has been closed and transferred to the School Board. <p><u>Financial:</u></p> <ul style="list-style-type: none"> The development permit and safety code permit fees will not be collected until the road is closed and transferred to the School Board.
Follow up Action	<ol style="list-style-type: none"> Administration will notify adjacent landowners of the temporary closure. Administration will work with the School Board on executing a License Agreement.

Attachment(s)	1. Letter from the School Board 2. Council Resolution 3. Location Map
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Report Reviewed by:	 Colin Krywiak, Acting Manager Planning & Development  Collin Steffes, General Manager, Integrated Growth  Bill Minnes, County Commissioner – CAO
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Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>