



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, September 26, 2017

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Mayor Flynn called the September 26, 2017 regular Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Peter Tarnawsky, County Commissioner - CAO  
Ian McKay, General Manager, Municipal Services  
Stephane Labonne, General Manager, Integrated Growth  
Rick Wojtkiw, General Manager, Corporate Services  
Ed Kaemingh, Manager, Financial Services  
Clayton Kittlitz, Manager, Current Planning and Development Services  
Tyler Westover, Manager, Economic Development  
Christine Beveridge, Senior Legislative Officer, Legislative Services  
Sheila Moore, Senior Communications Officer, Corporate Communications  
Teri Stewart, Controller, Financial Services  
Trevor Duley, Senior Adviser, Intergovernmental Affairs  
Arjen de Klerk, Senior Planning & Development Officer, Current Planning and Development Services  
Chris Krath, Senior Engineering Officer, Engineering Services  
Bernice Gordon, Corporate Business Planner, Commissioner's Office  
Abid Malik, Corporate Capital Projects Officer, Engineering Services  
Lisa Schovaneck, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**J. Kaup MOVED:**

**Motion 390/17: That Council remove Items E.1 to E.8 from the regular Council Meeting Agenda.**

**CARRIED**

**For:** 5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

**Against:** 2 - W. Bokenfohr, and P. Tighe

A.2 ADOPTION OF AGENDA

**F. Caron MOVED:**

**Motion 391/17: That the Agenda be adopted, as amended.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** September 12, 2017 - Regular Council Meeting Minutes

**K. Shaw MOVED:**

**Motion 392/17: That the September 12, 2017 regular Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - Bannister Research - Resident Satisfaction Survey Presentation

Tracy With, Vice President, Bannister Research & Consulting Inc., provided a presentation to Council.

**D. NEW BUSINESS**

**D.1** 2017 Resident Satisfaction Survey Results

Presented by: Rick Wojtkiw, General Manager, Corporate Support; Sheila Moore, Senior Communications Officer, Corporate Communications; and Bernice Gordon, Corporate Business Planner, Commissioner's Office

**F. Caron MOVED:**

**Motion 393/17: That Council receive the results of the 2017 Resident Satisfaction Survey for information and refer the report to Administration for the purposes of corporate business planning, department operational planning, continued organizational excellence efforts and support to Council's decision making.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 10:01 a.m.

The meeting was reconvened at 10:05 a.m.

**D.2** 2017 Second Tri-Annual Management Report (1hr)

Presented by: Peter Tarnawsky, CAO - County Commissioner; Stephane Labonne, General Manager, Integrated Growth; Ian McKay, General Manager, Municipal Services; Rick Wojtkiw, General Manager, Corporate Support; Teri Stewart, Controller, Financial Services; and Bernice Gordon, Corporate Business Planner, Commissioner's Office

Councillor Kaup left the meeting at 11:04 a.m.

Councillor Kaup returned to the meeting at 11: 07 am

Mayor Flynn congratulated Stephane Labonne, General Manager, Integrated Growth on his new position as Town Manager for Hinton, Alberta, and thanked him for his work at the County.

**K. Shaw MOVED:**

**Motion 394/17: That Council approve the 2017 Second Tri-Annual Management Report.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 395/17: That Council direct Administration to use the report as the basis for efforts during 2017 as well as planning for 2018-2020.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 396/17: That Council direct Administration to defer the Villeneuve Airport and Community Planning Initiative - Service Agreement to future planning.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** Sturgeon County Submission on Draft City Charters

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs

**P. Tighe MOVED:**

**Motion 397/17: That Council authorize the Mayor to sign and submit the letter as presented, on behalf of Council to the Minister of Municipal Affairs regarding the proposed City Charters for Edmonton and Calgary.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4** Sturgeon County Submission on Draft Growth Management Board Regulation

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs

**P. Tighe MOVED:**

**Motion 398/17: That Council authorize the Mayor to sign and submit the letter as presented on behalf of Council, to the Minister of Municipal Affairs regarding the proposed Growth Management Board Regulation.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.5** Greystone Manor Surface Rehabilitation Project - Request for Funding

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services; Arjen de Klerk, Senior Planning & Development Officer, Current Planning and Development Services; and Chris Krath, Senior Engineering Officer, Engineering Services

**S. Evans MOVED:**

**Motion 399/17: That Council approve a budget of \$178,688 for the engineering and construction of surface rehabilitation in Greystone Manor funded by the 8.11 Drainage Reserve.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.6** Asset Management Policy

Presented by: Abid Malik, Corporate Capital Projects Officer, Engineering Services

Mayor Flynn left the meeting at 12:07 p.m.

Mayor Flynn returned to the meeting at 12:08 p.m.

**S. Evans MOVED:**

**Motion 400/17: That Council approve the Asset Management Policy as presented.**

**CARRIED**

**For:** 6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**Against:** 1 - F. Caron

The meeting was recessed at 12:24 p.m.

The meeting was reconvened at 1:33 p.m.

- D.7** In-Camera - Economic Development Opportunity Verbal Update  
\*\*\*In-Camera in accordance with Section 197 of the Municipal Government Act\*\*\*

Presented by: Tyler Westover, Manager, Economic Development

**S. Evans MOVED:**

**Motion 401/17: That Council proceed to an In-Camera session at 1:34 p.m. to discuss Item D.7.**

**CARRIED UNANIMOUSLY**

- For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 402/17: That Council move out of the In-Camera session at 1:50 p.m.**

**CARRIED UNANIMOUSLY**

- For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 403/17: That Council accept the "In-Camera - Economic Development Opportunity Verbal Update" as information.**

**CARRIED UNANIMOUSLY**

- For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 404/17: That the content of the "In-Camera - Economic Development Opportunity Verbal Update" remain confidential as per Sections 16 and 25 of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 405/17: That the regular Council Meeting be adjourned at 1:52 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

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MAYOR

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COUNTY COMMISSIONER (CAO)