



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

---

Tuesday, January 24, 2017

9:00 AM

Council Chambers

---

### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Mayor Flynn called the Regular Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Rick Wojtkiw, Acting County Commissioner - CAO  
Ian McKay, General Manager, Municipal Services  
Stephane Labonne, General Manager, Integrated Growth  
Susan Berry, Manager, Community Services  
Arla Pirtle, Manager, Assessment Services  
Ed Kaemingh, Manager, Financial Services  
Christine Beveridge, Senior Legislative Officer, Legislative Services  
Colin Krywiak, Acting Manager, Current Planning and Development Services  
Ebenezer Adjei, Senior Financial Analyst, Financial Services  
Arjen de Klerk, Senior Planning and Development Officer, Current Planning and Development Services  
Trevor Duley, Senior Advisor, Intergovernmental Affairs  
Carla Williams, Development Officer, Current Planning and Development Services  
Yvonne Bilodeau, Development Officer, Current Planning and Development Services  
Travis Howard, Assessor, Assessment Services  
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**F. Caron MOVED:**

**Motion 026/17: That Council adopt the Agenda, as amended. The following changes were made:**  
**\*Items D.6 and D.7 - Revised Letters to the Minister of Municipal Affairs were circulated**  
**\*Added Item D.9 - Proclamation - Oil and Gas Awareness Day**  
**\*Added Item H.1 - Councillor Caron - Notice of Motion**  
**\*Added Item H.2 - Councillor Tighe - Notice of Motion**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** January 10, 2017 - Regular Council Meeting Minutes

**K. Shaw MOVED:**

**Motion 027/17: That the January 10, 2017 Regular Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

**C.1 PRESENTATIONS**

**C.1.1** 9:00 a.m. - Cardiff Golf & Country Club Presentation

Roger Fritz from the Cardiff Golf & Country Club provided a presentation to Council.

Andy Neilsen, General Manager, Cardiff Golf & Country Club, and Peter Francis, Board Member, Cardiff Golf & Country Club were also in attendance.

**S. Evans MOVED:**

**Motion 028/17: That Council direct Administration to bring forward a Request for Decision regarding the request made by the Cardiff Golf & Country Club.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**C.1.2** 9:20 a.m. - 2017 Edmonton Airshow Presentation

Dean Heuman, Executive Producer, Edmonton Airshow provided a presentation to Council.

**W. Bokenfohr MOVED:**

**Motion 029/17: That Council direct Administration to work with the Edmonton Airshow to bring back a recommendation at a future Council meeting.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D. NEW BUSINESS**

**D.1** Sturgeon County & Town of Morinville Agreement for Maintenance and Operation of Jointly Developed Infrastructure - Alberta Community Partnership Program Grant

Presented by: Ed Kaemingh, Manager, Financial Services, and Ebenezer Adjei, Senior Financial Analyst, Financial Services

**J. Kaup MOVED:**

**Motion 030/17: That Council support the development of an agreement between Town of Morinville and Sturgeon County for the maintenance and operation of jointly developed infrastructure.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 031/17: That Council authorize Administration to submit a joint grant application with Town of Morinville for 2016/2017 Alberta Community Partnership (ACP) grant program to fund the maintenance and operation of jointly developed infrastructure agreement.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 032/13: That Council designate Sturgeon County as the Managing Partner for the development of an agreement in accordance with the ACP grant application.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.2** Building Sturgeon Fund

Presented by: Susan Berry, Manager, Community Services and Shelly Chubb, Community Development Coordinator, Community Services

**K. Shaw MOVED:**

**Motion 033/17: That Council direct Administration to initiate CONSULT phase of the External Public Engagement Plan related to the 2017-19 Corporate Business Plan Initiative 3.2.B Capital Infrastructure Grant Program, in anticipation of Building Sturgeon Fund implementation in 2018.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** Telecommunication Tower and Antenna Systems Protocol  
Proposed Application Package for a Letter of Concurrence

Presented by: Arjen de Klerk, Senior Planning and Development Officer, Planning and Development Services, and Carla Williams, Development Officer, Planning and Development Services

**S. Evans MOVED:**

**Motion 034/17: That Council accept the proposed Application Package for a Letter of Concurrence as information.**

**K. Shaw MOVED:**

**Motion 035/17: That Item 2.4 be amended to remove “start” and replace it with “conclusion”.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 036/17: That Item 4, “The County will not consider the location of any privately-owned telecommunication facility on County owned land” be amended to remove “will not” and replace with “may” and add “on a case-by-case basis” to the end of the sentence.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**P. Tighe MOVED:**

**Motion 037/17: That Council refer Item D.3 to Administration for additional input from Council to be brought back to the March 28, 2017 Regular Council Meeting.**

**CARRIED**

**For:** 4 - T. Flynn, F. Caron, W. Bokenfohr, and P. Tighe  
**Against:** 3 - S. Evans, J. Kaup, and K. Shaw

The meeting was recessed at 10:51 a.m.

The meeting was reconvened at 10:59 a.m.

**D.4** Land Use Bylaw 1385/17 (First reading)

Presented by Arjen de Klerk, Senior Planning and Development Officer, Current Planning and Development Services, and Yvonne Bilodeau, Development Officer, Current Planning and Development Services

**J. Kaup MOVED:**

**Motion 038/17: That Council give first reading to Bylaw 1385/17, Land Use Bylaw.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.5** Supplementary Assessment Bylaw 1386/17 (First Reading)

Presented by: Arla Pirtle, Manager, Assessment Services, and Travis Howard, Assessor, Assessment Services

**F. Caron MOVED:**

**Motion 039/17: That Council give first reading to Bylaw 1386/17, Supplementary Assessment Bylaw.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.6** Modernized Municipal Government Act: Continuing the Conversation Submission

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs

**W. Bokenfohr MOVED:**

**Motion 040/17: That Council authorize the Mayor to sign and submit the letter as presented on behalf of Council to the Minister of Municipal Affairs regarding the "Continuing the Conversation" discussion paper.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7** Growth Management Board Submission

**S. Evans MOVED:**

**Motion 041/17: That Council authorize the Mayor to sign and submit the letter as presented on behalf of Council, to the Minister of Municipal Affairs regarding the Growth Management Board discussion paper.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.9** Proclamation - Oil and Gas Awareness Day

**P. Tighe MOVED:**

**Motion 042/17: That Council proclaim February 13, 2017, as Oil and Gas Awareness Day in Sturgeon County.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4** Land Use Bylaw 1385/17 (First reading)

**S. Evans MOVED:**

**Motion 043/17: That Council cancel the February 28, 2017 Committee of the Whole Meeting.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw



**D.8**

In-Camera - Land Matter

\*\*\*In accordance with Section 197 of the Municipal Government Act\*\*\*

**P. Tighe MOVED:**

**Motion 044/17: That Council proceed to an In-Camera session at 12:09 p.m. to discuss Item D.8.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 045/17: That Council move out of the In-Camera session at 12:34 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 046/17: That Council proceed as discussed "In-Camera" in accordance with Section 197 of the Municipal Government Act.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 12:36 p.m.

The meeting was reconvened at 1:30 p.m.

**PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS****C.2 PUBLIC HEARINGS**

**C.2.1** 1:30 p.m. - Public Hearing - KDL Contracting Ltd.  
Bylaw 1372/16 - Amendment to the Land Use Bylaw  
819/96

Mayor Flynn opened the Public Hearing at 1:30 p.m.

A Public Hearing was held to hear any submissions for or against Bylaw 1372/16.

Colin Krwyiak, Acting Manager, Planning and Development Services, introduced Bylaw 1372/16.

Gordon Putnam, counsel for the Applicant, was in attendance to provide a presentation and spoke in favour of Bylaw 1372/16.

The Applicant, Dwayne Bendfeld, spoke in favour of Bylaw 1372/16.

No correspondence was received regarding Bylaw 1372/16.

Mayor Flynn closed the Public Hearing at 1:50 p.m.

**H. NOTICES OF MOTION**

**H.1** Notice of Motion - Councillor Caron

Councillor Caron gave notice that he will introduce the following motion at the February 14, 2017 regular Council Meeting:

That Council direct Administration to provide a recommendation that determines the viability of offering free library cards for the 2017 year including the costs involved, in honor of Canada's 150th celebrations.

**H.2 Notice of Motion - Councillor Tighe**

Councillor Tighe gave notice that he will introduce the following motion at the February 14, 2017 regular Council Meeting:

That any further development of the County Campus project be stopped and frozen until a current independent feasibility analysis is completed and reported directly to Council and made public with the ratepayers having input at that time.

**F. COUNCIL UPDATES/ROUNDTABLE**

Mayor Flynn provided the following update:

\* Advised that the Riviere Qui Barre Agricultural Society was successful in receiving a \$200,000 grant from the Canada 150 Community Infrastructure Program.

\* Provided an update regarding the collaboration of the City of Edmonton, the City of St. Albert and Sturgeon County on the Sturgeon Valley Study Area coming out of the Growth Plan that was adopted by the Capital Region Board. Recently several executives, including the Chief Planner from the City of Edmonton, as well as the City of St. Albert attended at Sturgeon County to work together towards solutions.

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 047/17: That Council adjourn the regular Council Meeting at 1:57 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
COUNTY COMMISSIONER (CAO)