



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, April 23, 2019

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

#### A.1 CALL TO ORDER

Mayor Hnatiw called the April 23, 2019 Regular Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Reegan McCullough, County Commissioner - CAO  
Rick Wojtkiw, General Manager, Corporate Support  
Collin Steffes, General Manager, Integrated Growth  
Scott MacDougall, General Manager, Municipal Services  
Jesse Sopko, Manager, Legislative Services and Information Management  
Ed Kaemingh, Manager, Financial Services  
Sabrina Duquette, Controller, Financial Services  
Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services  
Martyn Bell, Planning Officer, Current Planning and Development Services  
Hayley Wasylycia, Planning Technician, Current Planning and Development Services  
Jeannette Bilodeau, Intermediate Accountant, Financial Services  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Ken Lauinger, Supervisor Enforcement Services, Protective Services  
Lisa Schovaneck, Legislative Officer, Legislative Services and Information Management

#### A.2 ADOPTION OF AGENDA

#### **W. Bokenfohr MOVED:**

**Motion 117/19: That the April 23, 2019 Regular Council Meeting Agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.31** April 9, 2019 Regular Council Meeting Minutes

**D. Derouin MOVED:**

**Motion 118/19: That Council adopt the April 9, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.11** 9:00 a.m. EQUUS Presentation

Brian Hennings, General Counsel, EQUUS REA LTD.; and Andy Metzger, PMP, Operations Group Leader, EQUUS REA LTD. provided a presentation to Council.

**D. NEW BUSINESS**

**D.1** 2018 Annual Audited Sturgeon County Financial Statements

Phil Dirks, CPA, CA, Partner, Metrix Group LLP, provided a presentation to Council.

Sabrina Duquette, Controller, Financial Services; and Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services also presented information to Council.

**K. Shaw MOVED:**

**Motion 119/19: That Council approve the 2018 Annual Financial Statements as prepared by Administration and audited by the firm of Metrix Group LLP Chartered Professional Accountants.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.2** Bylaw 1434/19 - 2019 Taxation Rates (Second and Third Reading)

Presented by Sabrina Duquette, Controller, Financial Services; and Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services.

**N. Comeau MOVED:**

**Motion 120/19: That Council give second reading of Bylaw 1434/19 - 2019 Taxation Rates.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 121/19: That Council give third reading of Bylaw 1434/19 - 2019 Taxation Rates.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:15 a.m.

The meeting was reconvened at 10:18 a.m. with all those members of Council previously listed in attendance.

**D.3** Approval of Additional Named Insured - Rivière Qui Barre  
Rockers Senior Society

Presented by Sabrina Duquette, Controller, Financial Services; and Madisyn Achymichuk, Senior Accountant - Operations, Financial Services.

**N. Comeau MOVED:**

**Motion 122/19: That Council approve the Rivière Qui Barre Rockers Senior Society as an Additional Named Insured under Sturgeon County's Insurance Policy.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** Bylaw 1441/19 - Amend Land Use Bylaw 1385/17 - Direct  
Control District for Harold's Bus Lines Ltd - First Reading

Presented by Martyn Bell, Planning Officer, Current Planning and Development Services; and Hayley Wasylcia, Planning Technician, Current Planning and Development Services.

**N. Comeau MOVED:**

**Motion 123/19: That Council give first reading of Bylaw 1441/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.5** Lily Lake Area Road Reconstruction and Surfacing Program - Township Road 572 and Range Road 235 Intersection

Presented by Brian Hartman, Manager, Engineering Services.

**P.D. Tighe MOVED:**

**Motion 124/19: That Council direct Administration to include additional road improvements at the intersection of Township Road 572 and Range Road 235 funded from contingency of the existing contract.**

**CARRIED**

**For:5** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:2** - S. Evans, and K. Shaw

Councillor P.D. Tighe left the meeting at 11:27 a.m.

Councillor P.D. Tighe returned to the meeting at 11:28 a.m.

**D.6** Wastewater Rates

Presented by Jeff Yanew, Manager, Utility Services.

**D. Derouin MOVED:**

**Motion 125/19: That Council authorize Administration to continue using the 90 percent wastewater rate factor for utility billing purposes.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Councillor Derouin left the meeting at 11:42 a.m.

Councillor Derouin returned to the meeting at 11:45 a.m.

**D.7** Bylaw 1403/18 - Bylaw Regulating Operation of Off-Highway Vehicles Within Sturgeon County (Second and Third Reading)

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

**K. Shaw MOVED:**

**Motion 126/19: That Council give second reading of Bylaw 1403/18 as amended.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, and K. Shaw

**Against:**2 - N. Comeau, and P.D. Tighe

**K. Shaw MOVED:**

**Motion 127/19: That Council give third reading of Bylaw 1403/18.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, and K. Shaw

**Against:**2 - N. Comeau, and P.D. Tighe

The meeting was recessed at 12:07 p.m.

The meeting was reconvened at 1:17 p.m. with all those members of Council previously listed in attendance.

The agenda was reconsidered and amended to move Item E.1 before Item D.8.

**E. MAYOR AND COUNCIL**

**E.1** Councillor Patrick D. Tighe - Motion Re: Review of Burning Bylaw 1375/16

**P.D. Tighe MOVED:**

**Motion 128/19: That Council direct Administration to review the Burning Bylaw 1375/16 and to bring options back to a Committee of the Whole Meeting prior to September 1, 2019.**

**CARRIED**

**For:**4 - D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**3 - A. Hnatiw, S. Evans, and K. Shaw

**NEW BUSINESS...continued**

**D.8** CLOSED SESSION - Waiving (A Portion) of 2019 Property Taxes, Tax Roll # 1160001

\*\*\*Closed session in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services; and Ken Lauinger, Supervisor Enforcement Services, Protective Services.

**N. Comeau MOVED:**

**Motion 129/19: That Council proceed to a closed session at 1:22 p.m. to discuss Item D.8 pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Rick Wojtkiw, General Manager, Corporate Support; Collin Steffes, General Manager, Integrated Growth; Scott MacDougall, General Manager, Municipal Services; Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services; Jeanette Bilodeau, Intermediate Accountant, Financial Services; Jesse Sopko, Manager, Legislative Services and Information Management; Lisa Schovanek, Legislative Officer, Legislative Services and Information Management.

- D.8** CLOSURE SESSION - Waiving (A Portion) of 2019 Property Taxes, Tax Roll # 1160001  
\*\*\*Closed session in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 130/19: That Council move out of the closed session at 1:55 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 1:55 p.m. to allow return of the public.

The meeting was reconvened at 1:56 p.m. with all those members of Council previously in attendance.



- D.8** CLOSURE SESSION - Waiving (A Portion) of 2019 Property Taxes, Tax Roll # 1160001  
\*\*\*Closed session in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 131/19: That Council direct that the Item D.8 Request for Decision and attachment remain confidential in accordance with section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

- D.9** CLOSURE SESSION - Legal Matter  
\*\*\*Closed session in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

Presented by Scott MacDougall, General Manager, Municipal Services.

**W. Bokenfohr MOVED:**

**Motion 132/19: That Council proceed to a closed session at 1:57 p.m. to discuss Item D.9 pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Rick Wojtkiw, General Manager, Corporate Support; Collin Steffes, General Manager, Integrated Growth; Brian Hartman, Manager, Engineering Services; Jesse Sopko, Manager, Legislative Services and Information Management; Lisa Schovanek, Legislative Officer, Legislative Services and Information Management.

**D.9****CLOSED SESSION - Legal Matter**

\*\*\*Closed session in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 133/19: That Council move out of the closed session at 2:04 pm**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 2:04 p.m. to allow return of the public.

The meeting was reconvened at 2:05 p.m. with all those members of Council previously in attendance.

**D.9**

CLOSED SESSION - Legal Matter

\*\*\*Closed session in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 134/19: That Council direct Administration to sign the settlement agreement in Attachment 6 of Item D.9 of the April 23, 2019 Council meeting agenda, subject to approval from Sturgeon County's insurer with no material changes identified requiring Council's consideration.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 135/19: That Council direct Administration to keep the Request for Decision and attachments confidential in accordance with section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.10**

CLOSED SESSION - Legal Matter

\*\*\*Closed session in accordance with section 25

(disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

Presented by Scott McDougall, General Manager, Municipal Services.

**N. Comeau MOVED:**

**Motion 136/19: That Council proceed to a closed session at 2:05 p.m. to discuss Item D.10 pursuant to section 197(2) of the Municipal Government Act and in accordance with section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Rick Wojtkiw, General Manager, Corporate Support; Collin Steffes, General Manager, Integrated Growth; Jesse Sopko, Manager, Legislative Services and Information Management; Lisa Schovanek, Legislative Officer, Legislative Services and Information Management.

**D.10**

CLOSED SESSION - Legal Matter

\*\*\*Closed session in accordance with section 25

(disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 137/19: That Council move out of the closed session at 2:23 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 2:23 p.m. to allow return of the public.

The meeting was reconvened at 2:26 with all those members of Council previously listed in attendance.

**D.10**

CLOSED SESSION - Legal Matter

\*\*\*Closed session in accordance with section 25

(disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 138/19: That Council proceed to a closed session at 2:27 p.m. to further discuss Item D.10 pursuant to section 197(2) of the Municipal Government Act and in accordance with section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The previously listed members of Administration were also in attendance for the closed session to provide information and/or administrative assistance.

**D.10**

**CLOSED SESSION - Legal Matter**

\*\*\*Closed session in accordance with section 25

(disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 139/19: That Council move out of the closed session at 2:41 p.m.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 2:41 p.m. to allow return of the public.

The meeting was reconvened at 2:42 p.m. with all those members of Council previously listed in attendance.

**D.10**

CLOSED SESSION - Legal Matter

\*\*\*Closed session in accordance with section 25

(disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 140/19: That Council direct Administration to proceed with issuing the proposed response identified in Attachment 7, as amended, of Item D.10 of the April 23, 2019 Council meeting agenda.**

**CARRIED UNANIMOUSLY**

**For:7 -** A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 141/19: That, if the proposed settlement is not accepted, Council direct Administration to take action in accordance with proposed motion #2 of the confidential Request for Decision.**

**CARRIED UNANIMOUSLY**

**For:7 -** A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 142/19: That Council direct that the Request for Decision and attachments remain confidential in accordance with section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7 -** A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.11****CLOSED SESSION - Legal Matter**

\*\*\*Closed session in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

Councillor Shaw recused herself for Item D.11 due to potential pecuniary interest and left the Council Chambers.

Presented by Reegan McCullough, County Commissioner-CAO.

**N. Comeau MOVED:**

**Motion 143/19: That Council proceed to a closed session at 2:43 p.m. to discuss Item D.11 pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Recused:**1 - K. Shaw

There were no additional members of Administration in attendance for the closed session.

**D.11****CLOSED SESSION - Legal Matter**

\*\*\*Closed session in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 144/19: That Council move out of the closed session at 3:04 p.m.**

**CARRIED UNANIMOUSLY**



**For:6** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Recused:1** - K. Shaw

The meeting was recessed at 3:04 p.m. to allow return of the public.

The meeting was reconvened at 3:05 p.m. with all those members of Council previously listed in attendance with the exception of Councillor Shaw.

#### **D.11**

**CLOSED SESSION - Legal Matter**

\*\*\*Closed session in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**D. Derouin MOVED:**

**Motion 145/19: That Council direct that a letter be sent in accordance with the confidential Request for Decision in Item D.11 of the April 23, 2019 Council meeting agenda.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Recused:1** - K. Shaw

**D. Derouin MOVED:**

**Motion 146/19: That Council direct that the Request for Decision remain confidential in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Recused:**1 - K. Shaw

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Patrick D. Tighe

**Absent:** 1 - Councillor Karen Shaw

**I. ADJOURNMENT**

**W. Bokenfohr MOVED:**

**Motion 147/19: That Council adjourn the April 23, 2019 Regular Council Meeting at 3:06 p.m.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

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MAYOR

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COUNTY COMMISSIONER (CAO)