

June 19, 2014

Morinville Municipal Seed Cleaning Co-Op Ltd
9407-100 Street
Morinville, AB
T8R 1R2

Attention: Joanne Borle, Plant Manager

Re: Forgiveness on the May 1, 2014 Loan Repayment

On June 10, 2014 a Request for Decision was submitted to Sturgeon County Council regarding the May 1, 2014 loan repayment of \$16, 700. The decision to forgive the loan repayment for May 1, 2014 was carried unanimously (Motion #191/14).

During the meeting, Sturgeon County Council deliberated on the suggestion to forgive the loan in its entirety and agreed to consider the option during the 2015 Budget Planning Cycle. To assist these deliberations Sturgeon County Council has requested the following items from the Seed Cleaning Co-Op;

- 1) Pro-forma financial statements that show projected revenues and expenses and business plans related to future operations
- 2) At minimum review engagement financial statement for June 30, 2014, audited financial statements if possible.
- 3) An analysis benchmarking the financial support provided by other municipalities to their respective seed cleaning operations

Sturgeon County administration has agreed to contact the accounting firm, Hawkings Epp Dumont on your behalf to assist with items 1 and 2, and requests the Seed Cleaning Plant to provide the research in to item 3. To meet the budget deliberation timelines we request that you provide the information related to all 3 requirements the Sturgeon County Finance Department by end of the business day, Friday September 5, 2014.

If you have questions on the information presented please do not hesitate to contact me at (780) 939-8348. Unless you advise otherwise we will contact Hawkings Epp Dumont by the end of the week July 4, 2014.

Sincerely,

Ed Kaemingh, CMA
Manager, Financial Services
Cc. Angela Veenstra, Manager, Agriculture Services