



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, August 23, 2016

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

Mayor Flynn called the regular Council Meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

#### **ADMINISTRATION PRESENT**

Peter Tarnawsky, County Commissioner - CAO  
Stephane Labonne, General Manager, Integrated Growth  
Ian McKay, General Manager, Municipal Services  
Rick Wojtkiw, General Manager, Corporate Support  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Susan Berry, Manager, Community Services  
Clayton Kittlitz, Manager, Current Planning & Development Services  
Ed Kaemingh, Manager, Financial Services  
Dawn McCoy, Manager, Human Resources  
Tyler Westover, Manager, Economic Development  
Christine Beveridge, Senior Legislative Officer, Legislative Services  
Trevor Duley, Senior Advisor, Intergovernmental Affairs  
Kofi Boakye, Senior Accountant, Financial Services  
Katelyn Morrissey, Finance Intern, Financial Services  
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**K. Shaw MOVED:**

**MOTION 280/16: That the agenda be approved. The following changes were made:**

- \* Moved Item D.2 to end of Agenda;**
- \* Removed Item D.5; and**
- \* Referred Item D. 8.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1** July 12, 2016 - Regular Council Meeting Minutes

**J. Kaup MOVED:**

**Motion 281/16: That the minutes of the July 12, 2016, regular Council Meeting be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**A.3.2** July 25, 2016 - Special Council Meeting Minutes

**S. Evans MOVED:**

**Motion 282/16: That the minutes of the July 23, 2016, special Council Meeting be approved.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - Morinville RCMP Detachment - Biannual Update and Statistical Reporting

Staff Sergeant Riz Suleman, Detachment Commander, Morinville RCMP, provided a report to Council.

**C.1.2** 9:40 a.m. - Edmonton Garrison - Update Regarding Edmonton Garrison Events

Colonel Lacroix, Group Commander, Edmonton Garrison, provided a report to Council.

The meeting was recessed at 10:02 a.m.

The meeting was reconvened at 10:09 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**D. NEW BUSINESS**

**D.8** Bylaw 1372/16 - KDL Contracting Ltd. Rezoning Application (First Reading)

**P. Tighe MOVED:**

**Motion 283/16: That Council refer Item D.8 - Bylaw 1371/16 to rezone Lot 1, Block 1, Plan 0226804 and portion of Lot 1, Block 1, Plan 1620404 from Intermunicipal Fringe District - A (IMF-A) to Industrial - Rural District (I-R) to a future regular Council Meeting.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.1** Bylaw 1375/16, Burning Bylaw

Presented by: Pat Mahoney, Fire Chief/Manager, Protective Services

**J. Kaup MOVED:**

**Motion 284/16: That Council give first reading to Bylaw 1375/16.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** Regional Transit Service Agreement

Presented by: Susan Berry, Manager, Community Services

**P. Tighe MOVED:**

**Motion 285/16: That Council amend the proposed motion to replace one year extension to December 31, 2017 rather than an extension to December 31, 2019.**

**DEFEATED**

**For:1** - P. Tighe

**Against:6** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

**J. Kaup MOVED:**

**Motion 286/16: That Council approve the execution of the agreement with the City of Edmonton and CFB Edmonton for Regional Transit Service (Edmonton Garrison Route 199) for a term ending December 31, 2019.**

**CARRIED**

**For:6** - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**Against:1** - F. Caron

**D.4** Encroachment of Fence onto Sturgeon County Utility Right-of-Way Within Riverstone Pointe Subdivision

Presented by Clayton Kittlitz, Manager, Current Planning and Development

**P. Tighe MOVED:**

**Motion 287/16: That Council direct Administration to enter into an Encroachment Agreement with the landowners of Lot 36, Block 2, Plan 022 7133 to allow a fence to remain within the Utility Right-of-Way Plan 782 1391.**

**CARRIED**

**For:4** - T. Flynn, S. Evans, J. Kaup, and P. Tighe

**Against:3** - F. Caron, W. Bokenfohr, and K. Shaw

**D.6** Application for the Municipal Intern Program - Finance Officer Stream

Presented by: Ed Kaemingh, Manager, Financial Services, and Katelyn Morrissey, Finance Intern, Financial Services

**S. Evans MOVED:**

**Motion 288/16: That Council approve the application to host a first-year Finance Officer Intern through the Provincial Municipal Internship Program.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7** 2016 West Sturgeon People Aging in Place Indexed Funding

Presented by: Ed Kaemingh, Manager, Financial Services, and Kofi Boakye, Senior Accountant, Financial Services

**J. Kaup MOVED:**

**Motion 289/16: That Council authorize a transfer of \$10,428 from the General Operating Reserve to ensure the 2016 funding to West Sturgeon Aging in Place Foundation is indexed to the Sturgeon Foundation requisition.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.9** Reschedule Start Time of Regular Council Meeting on September 13, 2016

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

**S. Evans MOVED**

**Motion 290/16: That Council reschedule the start time of the September 13, 2016, regular Council Meeting to 8:00 a.m.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.10** AAMDC Resolution - Northern Gateway Pipeline Support

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs

Mayor Flynn passed the position of Chair to Deputy Mayor Evans at 11:26 a.m.

**T. Flynn MOVED:**

**Motion 291/16: That Council endorse the proposed resolution regarding Northern Gateway Pipeline and refer it to the October 17, 2016, AAMDC Pembina Zone meeting for consideration.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Deputy Mayor Evans passed the Chair back to Mayor Flynn at 11:29 a.m.

**E. MAYOR AND COUNCIL****E.1** Federation of Canadian Municipalities Committee Nominee  
Amendment

Mayor Flynn passed the position of Chair to Deputy Mayor Evans at 11:31 a.m.

**T. Flynn MOVED:**

**MOTION 292/16: That Motion 220/16 made June 14, 2016, be amended to remove Standing Committee on Environmental Issues and Sustainable Development and replace with Federation of Canadian Municipalities (FCM) Committee of the Whole; Prairies and Territories Regional Caucus; Standing Committee on Community Safety and Crime Prevention; Standing Committee on Municipal Infrastructure and Transportation Policy; Northern and Remote Forum; and Rural Forum.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Deputy Mayor Evans passed the Chair back to Mayor Flynn at 11:38 a.m.

**C.1 PRESENTATIONS...continued****C.1.3** 11:40 a.m. - Dale MacMillan Scholarship Award Cheque  
Presentation

Mayor Flynn presented Dale MacMillan Scholarship recipient Cathryn Thompson with a cheque for \$2,000 in the front foyer.

The meeting was reconvened at 1:00 p.m.



**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**D. NEW BUSINESS...continued**

**S. Evans MOVED:**

**Motion 293/16: That Council proceed to an In-Camera session at 1:01 p.m. to discuss Items D.11 and D.12.**

**CARRIED UNANIMOUSLY**

**For:7 -** T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 294/16: That Council move out of the In-Camera session at 2:11 p.m.**

**CARRIED UNANIMOUSLY**

**For:7 -** T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.11**

In-Camera - SinoEnergy LNG Project Letter of Intent

**\*\*In-Camera in accordance with Section 197 of the Municipal Government Act\*\***

**S. Evans MOVED:**

**Motion 295/16: That Council authorize the Mayor to sign a Letter of Intent with SinoEnergy Corporation and China Construction Bank related to facilitating a potential SinoEnergy LNG project in Sturgeon County.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**S. Evans MOVED**

**Motion 296/16: That Council authorize the Mayor and CAO to travel to China to participate in a signing ceremony within the period of August 31, 2016, to February 28, 2017.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**D.12**

In-Camera - Labour Matter

**\*\*In-Camera in accordance with Section 197 of the Municipal Government Act\*\*****F. Caron MOVED:****Motion 297/16: That Council endorse the recommended union wages and contract terms as discussed “In-Camera” during the regular Council Meeting on August 23, 2016, in accordance with Section 197 of the Municipal Government Act.****CARRIED.****For:**5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw**Against:**2 - W. Bokenfohr, and P. Tighe

The meeting was recessed at 2:10 p.m.

**C.1 PRESENTATIONS...continued****C.1.3**

11:40 a.m. - Dale MacMillan Scholarship Award Cheque Presentation

Mayor Flynn presented Dale MacMillan Scholarship recipient Brodie McLean with a cheque for \$2,000 in the front foyer.

The meeting was reconvened at 3:00 p.m.

**Present:** 6 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw**Absent:** 1 - Councillor Wayne Bokenfohr

**D. NEW BUSINESS...continued****D.2** Lamoureux Trail Construction Tender

Presented by: Susan Berry, Manager, Community Services

**F. Caron MOVED:**

**MOTION 298/16: That Council postpone Item D.2 - Lamoureux Trail Construction Tender to the September 13, 2016, regular Council Meeting.**

**CARRIED UNANIMOUSLY**

**For:6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw**

**F. COUNCIL UPDATES/ROUNDTABLE****F.1** Karen Shaw, Councillor, Division 6

Councillor Shaw updated Council on her recent activities, which included:

- \* Attendance at the July Capital Region Board meeting.
- \* Thanked Councillor Evans for attending the PC Caucus tour at North West Refinery Project.
- \* Attendance at Alberta Capital Region Wastewater meeting on July 15, 2016, where there was discussion about flushable wipes causing havoc in the wastewater treatment system.
- \* Attendance at a number of summer parades.
- \* Volunteered as a bartender for the Fête au Village in Legal and was pleased to see many Sturgeon County employees in attendance.
- \* Spent considerable time with the Farm and Ranch Advisory Panel and hoping that 95% of the issues with Bill 6, in making recommendations to the Province that those labour codes will not impact the family farm.
- \* Recognized Tom Bowman, one of Sturgeon County's temporary floater grader operators for doing on Range Road 205.
- \* Commended Sturgeon County staff for having a very positive attitude.
- \* Advised that there will be a "Life in the Heartland" information evening on October 20th in Gibbons.
- \* Spoke with a number of residents about issues, including people asking about senior discounts for snow removal policy.

## F.2 Ferd Caron, Councillor, Division 1

Councillor Caron updated Council on his recent activities, which included:

- \* Represented the County in parades in Edmonton, St. Albert, Morinville, Legal, Gibbons, Red Water and Bon Accord.

## F.3 Susan Evans, Councillor, Division 2

Councillor Evans updated Council on her recent activities, which included:

- \* Met with a number of residents regarding issues and concerns. County staff have been greatly responding to issues.

- \* Attendance at the Growth Plan Taskforce meeting with the Capital Region Board.

- \* Attendance at the NWR Refinery BBQ held in July, which gets better every year, and had a number of good conversations with MLAs from our area and other regions of the province.

- \* Attendance at a meeting on July 18, 2016, with Alberta Transportation for the AAMDC was very beneficial.

- \* Attendance at the PC Caucus tour of Alberta Industrial Heartland.

- \* Attendance at the July Capital Board Transit Committee.

- \* Attendance at a number of community events, including the Sturgeon County Family Fun Day, the Ag Services Board Tour, and the Edmonton International Airshow.

- \* Advised that the Sturgeon Foundation received notice that the Treasury Board has approved funding for Phase 2 of the North Ridge Place Project in St. Albert.

- \* Advised that all municipalities have provided their Council Resolutions for the Homeland Housing consolidation, and there will be updates as the committee works with the Government of Alberta on the next steps.

- \* Advised that the Sturgeon Foundation "Better Living Fundraiser" featuring Senator Tommy Banks will be on September 29, 2016, at the St. Albert Inn and Suites.

## F.4 Wayne Bokenfohr, Councillor, Division 3

Councillor Bokenfohr was not present for Council Updates/Roundtable

## F.5 Jerry Kaup, Councillor, Division 4

Councillor Kaup updated Council on his recent activities, which included:

- \* Attendance at a number of community events, including the Sturgeon County Family Fun Day at Jurassic Forest, the Ag Services Board Tour and the Sturgeon County Bounty.

- \* Toured some area roads with Brian Hartman, Manager, Engineering Services.

#### F.6 Patrick Tighe, Councillor, Division 5

Councillor Tighe updated Council on his recent activities, which included:

- \* Attended a number of parades.
- \* Met with many residents on a number of issues.

#### F.7 Mayor Tom Flynn

Mayor Flynn updated Council on his recent activities, which included:

- \* Attendance at a number of parades.
- \* Attendance at a number of community events, including the Ag Services Board Tour, Sturgeon County Bounty and the Edmonton International Airshow.
- \* Attendance at a powwow at Poundmaker Lodge, which was a great privilege.
- \* Met with our regional mayors over the last couple months.
- \* Spent time dealing with some residents on issues.
- \* Toured some roads throughout county and noted most of them are in good condition. Thanked the transportation department for working hard to address the issues during this season with all of the rainfall.
- \* Engaged with various Ministers of the Government of Alberta, including contact with the Solicitor General to talk about electronic tools for traffic controls and with the Minister of Transportation regarding the issues around Highway 44.
- \* Looking forward to meeting with the Minister of Municipal Affairs regarding centralized assessment.
- \* Advised that Neil Shelly, Executive Director of Alberta's Industrial Heartland, has accepted other employment.
- \* Attendance at the Growth Plan Task Force meeting with Councillor Evans and some members of Administration. Advised that the Growth Plan has been finalized by the task force and that we were successful in getting some things, including identifying the Sturgeon Valley as special study area; agreement with the cities of Edmonton and St. Albert to try to finalize that part of program within 12 months; and successfully getting them to recommend permitting some country residential under prescribed conditions which will assist to populate areas where farming isn't very good.

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 299/16: That Council adjourn the regular  
Council Meeting at 3:36 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw**

\_\_\_\_\_  
MAYOR

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COUNTY COMMISSIONER (CAO)