



**Meeting Minutes - Draft  
Council**

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Tuesday, October 22, 2019

9:00 AM

Council Chambers

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**A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**A.1 CALL TO ORDER**

Mayor Hnatiw called the October 22, 2019 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

**Administration Present**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, General Manager, Infrastructure Services  
Ed Kaemingh, Director, Financial & Strategic Services  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Colin Krywiak, Manager, Development Support Services  
Jeff Yanew, Manager, Utility & Waste Management Services  
Angela Veenstra, Manager, Agriculture Services  
Brian Hartman, Manager, Engineering Services  
Arla Pirtle, Manager, Assessment Services  
Ebenezer Adjei, Senior Financial Analyst, Financial Services  
Sabrina Duquette, Controller, Financial Services  
Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services  
Amy Oshanyk, Economic Development Administrative Coordinator, Economic Development Services  
Leanne McBean, Business Development Specialist, Economic Development Services  
Chris Longoz, Infrastructure Engineering Officer, Engineering Services  
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**W. Bokenfohr MOVED:**

**Motion 410/19: That Council adopt the October 22, 2019 Regular Council Meeting Agenda as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.31** October 8, 2019 Regular Council Meeting Minutes

**K. Toms MOVED:**

**Motion 411/19: That Council adopt the October 8, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. Transportation Advisory Committee Update

Don Levers, Chair, Transportation Advisory Committee, provided a presentation to Council.

The meeting was recessed at 9:12 a.m.

The meeting was reconvened at 9:35 a.m.



**P.D. Tighe MOVED:**

**Motion 414/19: That Council direct Administration to:**

- \* Explore feasibility and options for introducing advance local road signage on major roadways such as highway connectors;**
- \* Continue with the gravel roads shoulder compaction/stabilization pilot project and consider adopting the initiative as an ongoing annual practice within the gravel road maintenance program;**
- \* Examine the benefits of instituting alternative maintenance strategies for CN Rail's gravel road crossings; and**
- \* Bring cost implications and options of these recommendations to Council for consideration as part of the 2020 budget process.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Proclamation of Small Business Week

Presented by Amy Oshanyk, Economic Development Administrative Coordinator, Economic Development Services and Leanne McBean, Business Development Specialist, Economic Development Services.

**K. Shaw MOVED:**

**Motion 415/19: That Council proclaim October 20-26, 2019 as Small Business Week in Sturgeon County to celebrate Sturgeon County entrepreneurs and their contribution to the local economy.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

PRESENTATIONS...continued

**C.1.2** 10:00 a.m. Alberta Capital Airshed Presentation

Gary Redmond, Executive Director, Alberta Capital Airshed, provided a presentation to Council.

**D. NEW BUSINESS...continued**

**D.2** Alberta Capital Airshed Municipal Membership

Presented by Jeff Yanew, Manager, Utility & Waste Management Services.

**P.D. Tighe MOVED:**

**Motion 416/19: That Council approve the Alberta Capital Airshed request for municipal membership, commencing in 2020, at an annual cost of \$3,750 to be funded from the Utility Operating Budget.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** Agricultural Plastics Recycling Pilot Program

Presented by Angela Veenstra, Manager, Agriculture Services.

**K. Shaw MOVED:**

**Motion 417/19: That Council accept the Agricultural Plastics Recycling update as information.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 418/19: That Council support the Agricultural Service Board's request to host an engagement session to gather input from local agricultural producers on agricultural plastics recycling.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 419/19: That Council direct Administration to engage with Roseridge Waste Management Services Commission to identify opportunities for future collaboration on agricultural plastics recycling.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:49 a.m.

The meeting was reconvened at 10:53 a.m. with all those members of Council previously listed in attendance with the exception of Councillor Comeau.

**D.5** North West Redwater (NWR) Partnership Community Enhancement Contribution

Presented by Arla Pirtle, Manager, Assessment Services and Ebenezer Adjei, Senior Financial Analyst, Financial Services.

Councillor Comeau returned to the meeting at 10:56 a.m.

**K. Toms MOVED:**

**Motion 420/19: That Council direct Administration to fund projects under "Schedule A" of Bylaw 1444/19 from the North West Redwater (NWR) Partnership Community Enhancement Contribution.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6** Bylaw 1459/19 - Repeal of Bylaw 1444/19 - Significant Tax Revenue Growth Funded Projects Borrowing

Presented by Arla Pirtle, Manager, Assessment Services and Ebenezer Adjei, Senior Financial Analyst, Financial Services.

**D. Derouin MOVED:**

**Motion 421/19: That Council give first reading of Bylaw 1459/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D. Derouin MOVED:**

**Motion 422/19: That Council give second reading of Bylaw 1459/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D. Derouin MOVED:**

**Motion 423/19: That Council consider third reading of Bylaw 1459/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D. Derouin MOVED:**

**Motion 424/19: That Council give third reading of Bylaw 1459/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.7** Request for Refund of Property Taxes - Roll #2855000

Presented by Sabrina Duquette, Controller, Financial Services and Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services.

**W. Bokenfohr MOVED:**

**Motion 425/19: That Council refund property taxes in the amount of \$4,539.28 for Roll #2855000.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw



**D.8** Request to Refund a Portion of Property Taxes - Roll #1072000

Presented by Sabrina Duquette, Controller, Financial Services and Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services.

**D. Derouin MOVED:**

**Motion 426/19: That Council refund property taxes in the amount of \$1,660.59 and a tax penalty in the amount of \$210.50 for Roll #1072000.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.9** Local Roads Reconstruction Program - Township Road 570

Presented by Brian Hartman, Manager, Engineering Services and Chris Longoz, Infrastructure Engineering Officer, Engineering Services.

**K. Shaw MOVED:**

**Motion 427/19: That Council endorse Administration's recommendation to proceed with Option 1 and the detailed design for Township Road 570 - Highway 28 to Range Road 230 with project delivery contingent on construction funding approval as part of the 2020 Budget.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 11:26 a.m.

The meeting was reconvened at 1:00 p.m. with all those members of Council previously listed in attendance.

Councillor Shaw read an apology letter with respect to Item D.10.

**D.10**

1:00 p.m. CLOSED SESSION - Investigation Update  
\*\*\*Closed Session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 428/19: That Council move to a closed session at 1:04 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; and Jesse Sopko, Director, Corporate Services.

**W. Bokenfohr MOVED:**

**Motion 429/19: That Council move out of the closed session at 2:55 p.m.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 2:55 p.m. to allow return of the public.

The meeting was reconvened at 2:55 p.m. with all those members of Council previously listed in attendance.

1:00 p.m. CLOSED SESSION - Investigation Update  
\*\*\*Closed Session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 430/19: That Council, upon receiving the investigation report from Kingsgate Legal and upon finding that Councillor Shaw breached sections 5.4, 9.1 and 9.2 of Bylaw 1404/18, the Council Code of Conduct Bylaw, impose the sanction of removing Councillor Shaw from the Deputy Mayor Schedule for the remainder of the 2017 to 2021 Council term, in accordance with section 23.5(e) of the Bylaw and section 5(f) of the Code of Conduct for Elected Officials Regulation.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**I. ADJOURNMENT**

**W. Bokenfohr MOVED:**

**Motion 431/19: That Council adjourn the October 22,  
2019 Regular Council Meeting at 2:57 p.m.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau,  
P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)