



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, January 10, 2017

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Mayor Flynn called the Regular Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Peter Tarnawsky, County Commissioner - CAO

Ian McKay, General Manager, Municipal Services

Rick Wojtkiw, General Manager, Corporate Services

Collin Steffes, Acting General Manager, Integrated Growth

Clayton Kittlitz, Manager, Current Planning and Development Services

Brian Hartman, Manager, Engineering Services

Susan Berry, Manager, Community Services

Ken Hodge, Special Projects Manager - Facilities, Fleet and Building Services

Christine Beveridge, Senior Legislative Officer, Legislative Services

Colin Krywiak, Senior Planning and Development Officer, Current Planning and Development Services

Jeff Yanew, Acting Manager, Utility Services

Trevor Duley, Senior Advisor, Intergovernmental Affairs

Aaron Hair, Planning and Development Officer, Current Planning and Development

Lisa Schovaneck, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**S. Evans MOVED:**

**Motion 001/17: That the Agenda be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** December 13, 2016 - Regular Council Meeting Minutes

**K. Shaw MOVED:**

**Motion 002/17: That the December 13, 2016 Regular Council Meeting Minutes be approved.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - Beaverbrook Communities - The Club & Residences at River's Gate - Semi-Detached Lots

Jodie Wacko, Vice-President, Development, Beaverbrook Communities, and Alessandra De Sousa, Project Manager, Beaverbrook Communities, provided a presentation to Council.

**D. NEW BUSINESS**

**D.1**                            The Club & Residences of River's Gate - Semi-Detached Lots (Pilot Project)

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services, and Brian Hartman, Manager, Engineering Services

**S. Evans MOVED:**

**Motion 003/17: That Council approve the endorsement of the Club & Residences of River's Gate Semi-Detached Lots (Pilot Project) Memorandum of Agreement.**

**CARRIED UNANIMOUSLY**

**For:**        7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.2**                            Community Services Advisory Board Terms of Reference

Presented by: Susan Berry, Manager, Community Services

**K. Shaw MOVED:**

**Motion 004/17: That Council endorse the Committee Terms of Reference as reviewed and recommended by the Community Services Advisory Board.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** Business License White Paper

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services, and Terry Stacey, Independent Business Consultant

Mayor Flynn acknowledged new members of the Sturgeon County Economic Development Board, Simon Boersma and Lynda Moffat, who were both in attendance.

**S. Evans MOVED:**

**Motion 005/17: That Council receive the Business License White Paper as information.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 006/17: That Council refer the Business License White Paper to the Economic Development Advisory Board for a recommendation.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4** Bylaw 1364/16 and 1365/16 - Road Closures for Range Road 221 and Township 560 (Second and Third Readings)

Presented by: Colin Krywiak, Senior Planning and Development Officer, Current Planning and Development Services, and Aaron Hair, Planning and Development Officer, Current Planning and Development

Councillor Bokenfohr was not present for the Public Hearing held on May 24, 2016 and therefore he recused himself.

**K. Shaw MOVED:**

**Motion 007/17: That Council give second reading to Bylaw 1364/16.**

**CARRIED**

**For:** 6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw  
**Recused:** 1 - W. Bokenfohr

**K. Shaw MOVED:**

**Motion 008/17: That Council give third reading to Bylaw 1364/16.**

**CARRIED**

**For:** 6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw  
**Recused:** 1 - W. Bokenfohr

**K. Shaw MOVED:**

**Motion 009/17: That Council give second reading to Bylaw 1365/16.**

**CARRIED**

**For:** 6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw  
**Recused:** 1 - W. Bokenfohr

**K. Shaw MOVED:**

**Motion 010/17: That Council give third reading to Bylaw 1365/16.**

**CARRIED**

- For:** 6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw  
**Recused:** 1 - W. Bokenfohr

**D.5** Bylaw 1371/16 - On-Track Railway Services Redistricting Application (Second and Third Readings)

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services, and Colin Krywiak, Senior Planning and Development Officer, Current Planning and Development Services

**F. Caron MOVED:**

**Motion 011/17: That Council give second reading to Bylaw 1371/16 to rezone Lot 1, Block 1, Plan 0226804 from Intermunicipal Fringe District - A (IMF-A) to Specific - Development Control District - Fifteen.**

**CARRIED UNANIMOUSLY**

- For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**F. Caron MOVED:**

**Motion 012/17: That Council give third reading to Bylaw 1371/16 to rezone Lot 1, Block 1, Plan 0226804 from Intermunicipal Fringe District - A (IMF-A) to Specific - Development Control District - Fifteen.**

**CARRIED UNANIMOUSLY**

- For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.6** Sturgeon School Division Lagoon Operation Agreement

Presented by: Jeff Yanew, Acting Manager, Utility Services

**F. Caron MOVED:**

**Motion 013/17: That Council authorize Administration to enter into an agreement to operate the Sturgeon School Division Sewage Lagoon located in Namao.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7** AAMDC Climate Change Advisory Committee

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs

The meeting was recessed at 11:41 a.m.

The meeting was reconvened at 11:53 a.m.

A vote by secret ballot was held to determine a Councillor for recommendation to the AAMDC Climate Change Advisory Committee.

**S. Evans MOVED:**

**Motion 014/17: That Council recommend to the AAMDC Councillor Ferd Caron be appointed to the AAMDC Climate Change Advisory Committee.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 015/17: That all ballots be destroyed.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**P. Tighe MOVED:**

**Motion 016/17: That Council authorize the per diem costs to be covered by the FCM/AAMDC Committee Appointment Service Enhancement Fund approved within Council's 2017 Budget, to a maximum of \$1,300.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 017/17: That Council direct Administration to prepare a letter of support and application package for the AAMDC Climate Change Advisory Committee on behalf of Ferd Caron.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.8**

In-Camera - Land Matter

\*\*\*In accordance with Section 197 of the Municipal Government Act\*\*\*

**S. Evans MOVED:**

**Motion 018/17: That Council proceed to an In-Camera session at 11:59 to discuss Item D.8.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw



**F. Caron MOVED:**

**Motion 019/17: That Council move out of the In-Camera session at 12:49 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 020/17: That Council direct Administration to proceed with the direction provided "In-Camera" in accordance with Section 197 of the Municipal Government Act, RSA 2000, c. M-26, as amended.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 12:53 p.m.

The meeting was reconvened at 1:48 p.m.

**D.9** Award of Contract to Procure Detailed Design and Tender Documents for the Municipal Operations Building and Work Yard

Presented by: Ken Hodge, Special Projects Manager - Facilities, Fleet and Building Services

**S. Evans MOVED:**

**Motion 021/17: That Council table Item D.9 until later in the meeting.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 2:12 p.m.

The meeting was reconvened at 3:12 p.m.

**D.9** Award of Contract to Procure Detailed Design and Tender Documents for the Municipal Operations Building and Work Yard

**K. Shaw MOVED:**

**Motion 022/17: That Council lift Item D.9 from the table.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 023/17: That Council conditionally award the contract to produce a detailed design and tendering documents of the municipal operations building, sand/salt shed, wash bay, chemical storage building, fuel storage system, storage tanks and all site work to PCL Construction Management Inc. for the contract price of \$349,826 with funding from 8.14 Corporate Support Capital Reserve and with PCL Construction Management Inc. notified of Council's final decision before March 1, 2017.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 024/17: That Council approve the attached Sturgeon County Campus Guiding Principles to support the long-term equity investment in the Sturgeon County Campus.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 025/17: That Council adjourn the regular Council Meeting at 3:29 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

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MAYOR

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COUNTY COMMISSIONER (CAO)