



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Organizational Council Meeting

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Tuesday, October 24, 2017

9:00 AM

Council Chambers

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### **1. CALL TO ORDER**

**Present** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick Tighe, and Councillor Karen Shaw

County Commissioner Peter Tarnawsky called the October 24, 2017 Organizational Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Peter Tarnawsky, County Commissioner - CAO  
Ian McKay, General Manager, Municipal Services  
Rick Wojtkiw, General Manager, Corporate Services  
Brian Hartman, Acting General Manager, Integrated Growth  
Christine Beveridge, Senior Legislative Officer, Legislative Services  
Lisa Schovanek, Legislative Officer, Legislative Services

The agenda was reconsidered and amended to move Item 4.1 before Item 3.2.

Colin Piquette, MLA for Athabasca-Sturgeon-Redwater was in attendance to administer the Official Oaths of Office.

### **2. OFFICAL OATHS OF OFFICE**

**2.1** 9:00 a.m. - Swearing-In Ceremony

Colin Piquette, MLA for Athabasca-Sturgeon-Redwater administered the Oath of Office to the Mayor and Councillors.

County Commissioner Peter Tarnawsky passed the Chair to Mayor Hnatiw at 9:10 a.m.

Mayor Hnatiw assumed the position of Chair, welcomed all individuals present, and acknowledged that Council is meeting on Treaty 6 Territory, traditional lands of First Nations and Metis people.

**2.2** Approval of Deputy Mayor Schedule and Appointment of Deputy Mayor

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

The meeting was recessed at 9:17 a.m. due to technical difficulties.

The meeting was reconvened at 9:35 a.m.

**P. Tighe MOVED:**

**Motion 406/17: That Council approve Councilor Shaw as Deputy Mayor to January 23, 2018 and revisit the complete Deputy Mayor schedule for the balance of the term at that meeting.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**3. ESTABLISHMENT OF THE HOUR, DAY AND PLACE OF MEETINGS**

**3.1** 2018 Regular Council Meeting Schedule

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

**K. Shaw MOVED:**

**Motion 407/17: That Council establish a schedule for the regular Council meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 408/17: That Council establish a schedule for the Committee of the Whole meetings to commence immediately following the regular Council meetings held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**P. Tighe MOVED:**

**Motion 409/17: That Council schedule the July 2018 regular Council and Committee of the Whole Meetings to Monday, July 9, 2018.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 410/17: That Council cancel the following Sturgeon County regular Council meetings:**

- \* Tuesday, July 24, 2018;**
- \* Tuesday, August 14, 2018; and**
- \* Tuesday, December 25, 2018.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 411/17: That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2018 Budget Meetings:**

- \* Wednesday, November 29, 2017 at 9:00 a.m.;**
- \* Thursday, November 30, 2017 at 9:00 a.m.; and**
- \* Friday, December 1, 2017 at 9:00 a.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**2. OFFICAL OATHS OF OFFICE...continued**

**2.2** Approval of Deputy Mayor Schedule and Appointment of Deputy Mayor

**W. Bokenfohr MOVED:**

**Motion 412/17: That Council appoint Councillor Karen Shaw to the position of Deputy Mayor for the period of October 24, 2017 to January 23, 2018.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

Councillor Shaw was sworn in as Deputy Mayor for the period of October 24, 2017 - January 23, 2018 by County Commissioner Peter Tarnawsky.

**4. APPOINTMENT TO AGENCIES, BOARDS, AND COMMITTEES**

**4.1**                                    2017/2018 Annual Council Appointments to  
Boards/Committees/Commissions

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

**W. Bokenfohr MOVED:**

**Motion 413/17: That Council approve the membership list for the 2017/2018 Council appointments to boards, committees and commissions as presented in the attachment titled "Organizational Meeting - Council Board Appointments".**

**CARRIED UNANIMOUSLY**

**For:**            7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**3. ESTABLISHMENT OF THE HOUR, DAY AND PLACE OF MEETINGS...continued**

**3.2**                                    2018 Municipal Planning Commission Meeting Schedule

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

**P. Tighe MOVED:**

**Motion 414/17: That Council establish a schedule for the Municipal Planning Commission meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, the first and third Tuesday of each month.**

**CARRIED UNANIMOUSLY**

**For:**            7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**D. Derouin MOVED:**

**Motion 415/17: That Council cancel the following  
Municipal Planning Commission Meetings:**

- \* July 17, 2018;
- \* August 7, 2018; and
- \* December 18, 2018.

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,  
P. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 416/17: That Council schedule the second  
March and November Municipal Planning Commission  
Meetings as follows**

- \* Monday, March 19, 2018; and
- \* Monday, November 19, 2018.

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,  
P. Tighe, and K. Shaw

Mayor Hnatiw called for nominations for the position of Chairperson of the Municipal Planning Commission.

Councillor Bokenfohr nominated Councillor Tighe for the position of Chairperson of the Municipal Planning Commission.

Mayor Hnatiw called a second time for nominations for the position of Chairperson of the Municipal Planning Commission.

There were none.

Mayor Hnatiw called a third time and final time for nominations for the position of Chairperson of the Municipal Planning Commission.

There were none.

Mayor Hnatiw asked for a motion to cease nominations for the position of Chairperson of the Municipal Planning Commission.

**W. Bokenfohr MOVED:**

**Motion 417/17: That Council cease nominations for the position of Chairperson for the Municipal Planning Commission for the 2017/2018 term.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

Mayor Hnatiw called for nominations for the position of Vice Chairperson of the Municipal Planning Commission.

Councillor Tighe nominated Councillor Shaw for the position of Vice Chairperson of the Municipal Planning Commission.

Mayor Hnatiw called a second time for nominations for the position of Vice Chairperson of the Municipal Planning Commission.

There were none.

Mayor Hnatiw called a third time and final time for nominations for the position of Vice Chairperson of the Municipal Planning Commission.

There were none.

Mayor Hnatiw asked for a motion to cease nominations for the position of Vice Chairperson of the Municipal Planning Commission.

**P. Tighe MOVED:**

**Motion 418/17: That Council cease nominations for the position of Vice Chairperson for the Municipal Planning Commission for the 2017/2018 term.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 419/17: That Council appoint Councillor Tighe as Chairperson and Councillor Shaw as Vice Chairperson for the Municipal Planning Commission for the 2017/2018 term.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw



**3.3** 2018 Subdivision and Development Appeal Board Hearing Schedule

**P. Tighe MOVED:**

**Motion 420/17: That Council establish a schedule for the Subdivision and Development Appeal Board Hearings to commence at 2:00 p.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, the first and third Tuesday of each month.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 421/17: That Council cancel the following Subdivision and Development Appeal Board Hearings:**  
\* **July 17, 2018;**  
\* **August 7, 2018; and**  
\* **December 18, 2018.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 422/17: That Council schedule the second March and November Subdivision and Development Appeal Board Hearings as follows**  
\* **Monday, March 19, 2018; and**  
\* **Monday, November 19, 2018.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

**5. ADJOURNMENT**

**S. Evans MOVED:**

**Motion 423/17: That the Organizational Council Meeting be adjourned at 10:05 a.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P. Tighe, and K. Shaw

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MAYOR

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COUNTY COMMISSIONER (CAO)