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BYLAW 1505/20 CONSOLIDATED WITH BYLAW 1506/20
COVID-19 RECOVERY TASK FORCE BYLAW
STURGEON COUNTY, MORINVILLE, ALBERTA

A BYLAW OF STURGEON COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE COVID-19 RECOVERY TASK FORCE AS A COUNCIL COMMITTEE

WHEREAS, section 145 the *Municipal Government Act*, R.S.A. 2000 c. M-26 (the Act), and amendments thereto provides that a council may pass bylaws in relation to the establishment and functions of council committees as well as procedures to be followed by council committees;

AND WHEREAS, section 146(b) of the Act provides that a council committee may consist of a combination of councillors and other persons;

AND WHEREAS, the Council of Sturgeon County considers it appropriate to establish a COVID-19 Recovery Task Force as a council committee to provide policy and legislative advice with respect to Sturgeon County's social and economic recovery as a result of the adverse impacts of the COVID-19 pandemic;

NOW THEREFORE, the Council of Sturgeon County, in the Province of Alberta, duly assembled, enacts as follows:

1. Title

1.1. This Bylaw may be referred to as the "COVID-19 Recovery Task Force Bylaw".

2. Purpose

2.1. The purpose of this Bylaw is to establish the mandate, functions, and procedures of the COVID-19 Recovery Task Force.

3. Definitions

3.1. In this Bylaw, words have the meanings set out in the *Municipal Government Act* and the Procedure Bylaw, except that in the context of this Bylaw, "the Task Force" means the COVID-19 Recovery Task Force established by this Bylaw.

4. Establishment and Mandate

4.1. The COVID-19 Recovery Task Force is established as a Council committee.

4.2. The Task Force shall make recommendations to Council in respect of actions by the County to assist local residents, businesses, and not-for-profit organizations to contribute to the well-being, safety, and resilience of the County as a result of the adverse social and economic impacts of the COVID-19 pandemic.

4.3. The Procedure Bylaw shall govern the Task Force and shall be binding upon all Task Force members.

5. Terms of Reference

5.1. In order to fulfill its mandate, the Task Force shall:

- (a) engage and consult with a broad cross-section of the Sturgeon County community, including, but not limited to, residential, commercial, and not-for-profit sectors;
- (b) seek feedback from residents, business owners, and not-for-profit organizations in the County for whom the COVID-19 pandemic has caused hardship;
- (c) consider policy and legislative options for assisting the community as a whole, or particularly affected parts of the community, and make recommendations to Council with respect to such policy and legislative options;
- (d) provide advice and recommendations to support Council's advocacy role with respect to business, industry, and social services supports from the provincial and federal governments;
- (e) work collaboratively with other Council committees to identify and make recommendations on opportunities for social and economic recovery within the County;
- (f) encourage its members to act as ambassadors, amplifying County messages to increase awareness of business and industry supports available, to champion County business and industry, and to highlight successful adaptations to the impacts of the COVID-19 pandemic;
- (g) encourage its members to act as ambassadors to increase awareness of social sector supports available, to de-stigmatize accessing available supports, and promote examples of resilience and positive actions that have arisen from the COVID-19 pandemic;
- (h) provide regular updates to Council on the work of the Task Force; and
- (i) deal with matters referred to the Task Force from Council.

5.2. The Task Force may establish more specific objectives that are consistent with this Bylaw and support the County's social and economic recovery.

6. Membership¹

6.1. There shall be up to 10 members of the Task Force consisting of:

- (a) four Members of Council, and the Mayor as an ex-officio member; and
- (b) up to six members of the public who are residents or business owners in the County, or who are otherwise invested in the County's social or economic recovery.

¹ 1506/20

- 6.2. When appointing public members, Council shall select persons:
- (a) who represent a broad cross-section of the County's major economic sectors;
 - (b) who have an understanding and appreciation of social services provided in the County; and/or
 - (c) who have a demonstrated record of community service.
- 6.3. Membership shall be reviewed at the annual Organizational Meeting.
- 6.4. The Chair and Vice Chair shall be elected at the first meeting of the Task Force.
- 6.5. If the Chair is a Councillor, the Vice Chair must be a public member. If the Chair is a public member, the Vice Chair must be a Councillor.
- 6.6. The County Commissioner shall schedule the first Task Force meeting to occur within 21 days of the passing of this Bylaw.

7. Meetings & Minutes

- 7.1. Meetings other than the Task Force's first meeting shall be scheduled at the call of the Chair.
- 7.2. The County Commissioner shall ensure that meeting minutes are recorded in accordance with the Procedure Bylaw.

8. Administrative Support

- 8.1. The County Commissioner shall ensure that the Task Force receives administrative support to carry out its mandate.

9. Review and Expiry

- 9.1. Administration shall bring this Bylaw forward to Council for review by September 30, 2021.

10. Effective Date

- 10.1. This Bylaw shall come into force and take effect on the date that it is passed.

NOTE: Consolidation created under Section 69 of the *Municipal Government Act*, RSA 2000, C.M-26 and Bylaw 1473/20, printed under the authority of Legislative Services.

Bylaw 1505/20, adopted by Council May 12, 2020.

Amendments: Bylaw 1506/20, adopted by Council June 16, 2020.

<p>If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.</p>
