

## Request for Decision

<b>Title</b>	<b>2018 Proposed Operating and Capital Budget Meeting Dates</b>
<b>Proposed Motion</b>	<p>That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2018 Budget Meetings:</p> <ul style="list-style-type: none"> <li>- Wednesday, December 13, 2017 at 1:00 p.m.;</li> <li>- Tuesday, December 19, 2017 at 9:00 a.m.;</li> <li>- Wednesday, December 20, 2017 at 9:00 a.m.; and</li> <li>- Thursday, December 21, 2017 at 9:00 a.m.</li> </ul>
<b>Administrative Recommendation</b>	Administration recommends that Council schedule the 2018 Budget Meetings on the dates above.
<b>Previous Council Direction</b>	<p>October 24, 2017 - Motion 411/17:</p> <p>That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2018 Budget Meetings:</p> <ul style="list-style-type: none"> <li>* Wednesday, November 29, 2017 at 9:00 a.m.;</li> <li>* Thursday, November 30, 2017 at 9:00 a.m.; and</li> <li>* Friday, December 1, 2017 at 9:00 a.m.</li> </ul>
<b>Report</b>	<p><u>Background Information</u></p> <p>The previously scheduled dates for the 2018 Budget meetings were approved by Council at the October 24, 2017 Organizational Meeting; however, those dates were cancelled on November 29, 2017.</p> <p>As required by the <i>Municipal Government Act</i>, Council must set an operating budget for each calendar year or may pass an interim budget by December 31<sup>st</sup>.</p> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>• County Connections, FYI, Twitter and local newspapers.</li> </ul>

	<p><u>Relevant Policy/Legislation/Practices:</u></p> <p><i>Municipal Government Act, RSA 2000 c.M-26</i></p> <p>Section 193 A Council may decide at a Council meeting at which all members are present, the dates, times and location of regularly scheduled Council meetings.</p> <p>Section 242 (1) Each council must adopt an operating budget for each calendar year. (2) A council may adopt an interim operating budget for part of a calendar year. (3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.</p>
<p><b>Implication of Administrative Recommendation</b></p>	<p><u>Strategic Alignment:</u></p> <p><b>Strong Local Governance and Regional Leadership</b> In order to align with the Strategic Plan and adhere to legislative requirements a budget must be approved by Council for the future year.</p> <p><u>Organizational:</u></p> <p>An approved budget allows the organization to provide service levels to Sturgeon County Residents.</p> <p><u>Financial:</u></p> <p>Financial implications are contingent on Council budget decisions.</p>
<p><b>Alternatives Considered</b></p>	<p>Council could choose to not approve the recommended dates and times, or could choose different dates, however, then Council must approve an interim operating budget.</p>
<p><b>Implications of Alternatives</b></p>	<p>In the absence of an approved budget, the interim budget is a requirement of the <i>Municipal Government Act</i>.</p>
<p><b>Follow up Action</b></p>	<ol style="list-style-type: none"> <li>1. Finalize and distribute Agenda Packages for 2018 Budget Meetings (Immediately).</li> <li>2. Publicize the meeting dates through necessary means (Communications) (December 2017).</li> </ol>

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**Attachment(s)** | None.

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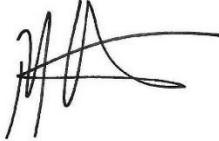
**Report Reviewed  
by:**



Christine Beveridge, Senior Legislative Officer, Legislative Services



Ed Kaemingh, Manager, Financial Services



Rick Wojtkiw, GM Corporate Support & Acting CAO

## Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Strong Local Governance and Regional Leadership</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Consistent with neighborhood role (see MDP), master plans, policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers fiscal stability and sustainability</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Has a positive impact on regional and sub-regional cooperation</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Respect the Natural Environment</b>			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Compliance with Provincial and Federal regulations and/or legislation</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Ensure effective environmental risk management</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Promotes and/or enhances residents' identification with Sturgeon County</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Enhances service provision through community partnerships</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Supports Sturgeon County's cultural history</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers cumulative costs and long-term funding implications</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Targets growth around current or planned infrastructure</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Positive impact on residents' quality of life</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Supports and promotes volunteer efforts</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Provides programs and services that are accessible to all residents</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Operational Excellence</b>			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Staff have the knowledge, skills and capability to perform their jobs</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Streamlines operational processes and policies</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Promotes engagement and professional interaction with stakeholders</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>