



Meeting Minutes - Unadopted  
Council

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Tuesday, March 23, 2021

9:00 AM

Through Electronic Communications

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**A. CALL TO ORDER AND RELATED BUSINESS**

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**A.1 CALL TO ORDER**

Mayor Hnatiw called the March 23, 2021 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

**Administration Present Through Electronic Communications**

Reegan McCullough, County Commissioner - CAO

Scott MacDougall, Chief Operations Officer - COO

Jesse Sopko, Director, Corporate Services

Travis Peter, Director, Development and Strategic Services

Dawn Sauvé, Director, Financial, Assessment and Procurement Services

Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services

Bonnie McInnis, Manager, Planning and Development Services

Pat Mahoney, Fire Chief/Manager, Protective Services

Gary Mayhew, Manager, Transportation and Engineering Services

Sabrina Duquette, Manager, Financial Services

Luis Delgado, Manager, Assessment Services

Jackie Sargent, Senior Communications Officer, Corporate Communications

Natasha De Sandi, Planning and Engagement Officer, Planning and Development Services

Max Adu-Safo, Program Supervisor, Transportation and Engineering Services

Hayley Wasylycia, Planning and Development Project Officer, Planning and Development Services

Lisa Schovanek, Legislative Officer, Legislative Services

Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**K. Toms MOVED:**

**Motion 149/21: That Council adopt the March 23, 2021 Regular Council Meeting Agenda as presented.**

**CARRIED UNANIMOUSLY**

A.3 ADOPTION OF MINUTES

**A.3.1** March 9, 2021 Regular Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 150/21: That Council adopt the March 9, 2021 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**D. NEW BUSINESS**

**D.1** Bylaw 1540/21 - Sturgeon County and Town of Bon Accord Intermunicipal Collaboration Framework - Three Readings

Presented by Reegan McCullough, County Commissioner - CAO and Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

**W. Bokenfohr MOVED:**

**Motion 151/21: That Council give first reading of Bylaw 1540/21.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 152/21: That Council give second reading of Bylaw 1540/21.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 153/21: That Council consider third reading of Bylaw 1540/21.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 154/21: That Council give third reading of Bylaw 1540/21.**

**CARRIED UNANIMOUSLY**

**D.2**

**Bylaw 1541/21 - Sturgeon County and Town of Gibbons Intermunicipal Collaboration Framework - Three Readings**

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

**K. Toms MOVED:**

**Motion 155/21: That Council give first reading of Bylaw 1541/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 156/21: That Council give second reading of Bylaw 1541/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 157/21: That Council consider third reading of Bylaw 1541/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 158/21: That Council give third reading of Bylaw 1541/21.**

**CARRIED UNANIMOUSLY**

**D.3**

**Bylaw 1542/21 - Sturgeon County and Town of Legal Intermunicipal Collaboration Framework - Three Readings**

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

**P.D. Tighe MOVED:**

**Motion 159/21: That Council give first reading of Bylaw 1542/21.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 160/21: That Council give second reading of Bylaw 1542/21.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 161/21: That Council consider third reading of Bylaw 1542/21.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 162/21: That Council give third reading of Bylaw 1542/21.**

**CARRIED UNANIMOUSLY**

**D.4** Bylaw 1543/21 - Sturgeon County and Town of Redwater Intermunicipal Collaboration Framework - Three Readings

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

**D. Derouin MOVED:**

**Motion 163/21: That Council give first reading of Bylaw 1543/21.**

**CARRIED UNANIMOUSLY**

**D. Derouin MOVED:**

**Motion 164/21: That Council give second reading of Bylaw 1543/21.**

**CARRIED UNANIMOUSLY**

**D. Derouin MOVED:**

**Motion 165/21: That Council consider third reading of Bylaw 1543/21.**

**CARRIED UNANIMOUSLY**

**D. Derouin MOVED:**

**Motion 166/21: That Council give third reading of Bylaw 1543/21.**

**CARRIED UNANIMOUSLY**

**D.5** Bylaw 1544/21 - Sturgeon County and Town of Bon Accord  
Intermunicipal Development Plan - First Reading

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services and Natasha De Sandi, Planning and Engagement Officer, Planning and Development Services.

**K. Shaw MOVED:**

**Motion 167/21: That Council give first reading of Bylaw 1544/21.**

**CARRIED UNANIMOUSLY**

**D.6** Bylaw 1545/21 - Sturgeon County and Town of Gibbons  
Intermunicipal Development Plan - First Reading

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services and Natasha De Sandi, Planning and Engagement Officer, Planning and Development Services.

**K. Shaw MOVED:**

**Motion 168/21: That Council give first reading of Bylaw 1545/21.**

**CARRIED UNANIMOUSLY**

**D.7** Bylaw 1546/21 - Sturgeon County and Town of Legal  
Intermunicipal Development Plan - First Reading

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services and Natasha De Sandi, Planning and Engagement Officer, Planning and Development Services.

**D. Derouin MOVED:**

**Motion 169/21: That Council give first reading of Bylaw 1546/21.**

**CARRIED UNANIMOUSLY**

**D.8** Bylaw 1547/21 - Sturgeon County and Town of Redwater Intermunicipal Development Plan - First Reading

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services and Natasha De Sandi, Planning and Engagement Officer, Planning and Development Services.

**P.D. Tighe MOVED:**

**Motion 170/21: That Council give first reading of Bylaw 1547/21.**

**CARRIED UNANIMOUSLY**

**D.9** Intermunicipal Recreation Agreements between Sturgeon County and the Towns of Bon Accord, Gibbons, Legal, Morinville, and Redwater

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

**K. Toms MOVED:**

**Motion 171/21: That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Bon Accord from funding received under the 2021 Significant Growth Revenue Policy - Community Building Priority and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**K. Toms MOVED:**

**Motion 172/21: That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Gibbons from funding received under the 2021 Significant Growth Revenue Policy - Community Building Priority and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**K. Toms MOVED:**

**Motion 173/21: That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Legal from funding received under the 2021 Significant Growth Revenue Policy - Community Building Priority and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw



**K. Toms MOVED:**

**Motion 174/21: That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Morinville from funding received under the 2021 Significant Growth Revenue Policy - Community Building Priority and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**K. Toms MOVED:**

**Motion 175/21: That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Redwater from funding received under the 2021 Significant Growth Revenue Policy - Community Building Priority and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.10** Canadian Forces Base (CFB) Edmonton Recreation Grant

Presented by Scott MacDougall, Chief Operations Officer - COO.

**N. Comeau MOVED:**

**Motion 176/21: That Council direct Administration to release the \$300,000 grant to the Canadian Forces Base (CFB) Edmonton as approved in the 2021 Operating Budget.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 10:36 a.m.

The meeting was reconvened at 10:46 a.m. with all those members of Council previously listed in attendance.

**D.11** 2022 - 2026 Fire Service Agreement - Town of Bon Accord

Presented by Reegan McCullough, County Commissioner - CAO and Pat Mahoney, Fire Chief/Manager, Protective Services.

**D. Derouin MOVED:**

**Motion 177/21: That Council authorize the Mayor, Chief Administrative Officer, and Fire Chief to execute the 2022 - 2026 Fire Service Agreement with the Town of Bon Accord.**

**CARRIED**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and K. Shaw

**Against:**1 - P.D. Tighe

The agenda was reconsidered and amended to move item D.15 to follow item D.11.

**D.15** 11:00 a.m. Bylaw 1533/21 - Resource Extraction  
Regulatory Review - Amendment to Land Use Bylaw  
1385/17 - First Reading

Presented by Travis Peter, Director, Development and Strategic Services; Bonnie McInnis, Manager, Planning and Development Services; and Hayley Wasylycia, Planning and Development Project Officer, Planning and Development Services.

**K. Toms MOVED:**

**Motion 178/21: That Council give first reading of Bylaw 1533/21 as amended.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

The meeting was recessed at 12:23 p.m.

The meeting was reconvened at 12:54 p.m. with all those members of Council previously listed in attendance.

**D.12** 2022 - 2026 Enforcement Services Agreement - Town of  
Bon Accord

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

**K. Toms MOVED:**

**Motion 179/21: That Council authorize the Mayor and Chief Administrative Officer to execute the 2022 - 2026 Enforcement Services Agreement with the Town of Bon Accord.**

**CARRIED UNANIMOUSLY**

**D.13** 2022 - 2026 Fire Service Agreement - Town of Redwater  
Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

**K. Shaw MOVED:**

**Motion 180/21: That Council authorize the Mayor, Chief Administrative Officer, and Fire Chief to execute the 2022 - 2026 Fire Service Agreement with the Town of Redwater.**

**CARRIED UNANIMOUSLY**

**D.14** 2022 - 2026 Fire Service Agreement - Town of Legal  
Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

**K. Shaw MOVED:**

**Motion 181/21: That Council authorize the Mayor, Chief Administrative Officer and Fire Chief to execute the 2022 - 2026 Fire Service Agreement with the Town of Legal.**

**CARRIED UNANIMOUSLY**

**D.16** 2021 Pavement Preservation - Micro-Surfacing Program Contract Award

Presented by Gary Mayhew, Manager, Transportation and Engineering Services and Max Adu-Safo, Program Supervisor, Transportation Services.

Councillor Tighe left the meeting at 1:15 p.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Karen Shaw

**Absent:** 1 - Councillor Patrick D. Tighe

**W. Bokenfohr MOVED:**

**Motion 182/21: That Council award the 2021 Pavement Preservation - Micro-Surfacing Program contract to West-Can Seal Coating Inc. at a contract price of \$628,379.50 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY**

Councillor Tighe returned to the meeting at 1:18 p.m.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**D.17** Bylaw 1535/21 - Property Tax Penalty Bylaw (Repeal of Bylaw 433/82 and Repeal and Replacement of Bylaw 1422/18) - Three Readings

Presented by Sabrina Duquette, Manager, Financial Services.

**K. Shaw MOVED:**

**Motion 183/21: That Council give first reading of Bylaw 1535/21.**

**CARRIED UNANIMOUSLY**

**K. Shaw MOVED:**

**Motion 184/21: That Council give second reading of Bylaw 1535/21.**

**CARRIED UNANIMOUSLY**

**K. Shaw MOVED:**

**Motion 185/21: That Council consider third reading of Bylaw 1535/21.**

**CARRIED UNANIMOUSLY**

**K. Shaw MOVED:**

**Motion 186/21: That Council give third reading of Bylaw 1535/21.**

**CARRIED UNANIMOUSLY**

**K. Shaw MOVED:**

**Motion 187/21: That Council rescind County policies ADM-TAX-2, ADM-TAX-3, and ADM-TAX-4.**

**CARRIED UNANIMOUSLY**

**D.18** Bylaw 1536/21 - Tax Installment Payment Plan (Repeal and Replacement of Bylaw 820/96) - Three Readings

Presented by Sabrina Duquette, Manager, Financial Services.

Councillor Tighe left the meeting at 1:31 p.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Karen Shaw

**Absent:** 1 - Councillor Patrick D. Tighe

**K. Toms MOVED:**

**Motion 188/21: That Council give first reading of Bylaw 1536/21.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, and N. Comeau

**Against:**1 - K. Shaw

Councillor Tighe returned to the meeting at 1:32 p.m.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**K. Toms MOVED:**

**Motion 189/21: That Council give second reading of Bylaw 1536/21.**

**CARRIED**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

**K. Toms MOVED:**

**Motion 190/21: That Council consider third reading of Bylaw 1536/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 191/21: That Council give third reading of Bylaw 1536/21.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau,  
and P.D. Tighe

**Against:1** - K. Shaw

The meeting was recessed at 1:36 p.m.

The meeting was reconvened at 2:30 p.m. with all those members of Council previously listed in attendance.

**D.19**

CLOSED SESSION - River Valley Alliance Community Engagement Committee - Appointment of Public Members  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 192/21: That Council move to a closed session at 2:30 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**



Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lucas Warren, Manager, Corporate Communications; Jackie Sargent, Senior Communications Officer, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**W. Bokenfohr MOVED:**

**Motion 193/21: That Council move out of closed session at 2:37 p.m.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 194/21: That Council appoint Amanda Papadopoulos and Sean Schoenberger as Sturgeon County representatives to the River Valley Alliance Community Engagement Committee for a two-year term, effective immediately; and that the Request for Decision of item D.19 of the March 23, 2021 Council meeting agenda remain confidential in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**D.20**

CLOSED SESSION - Chief Administrative Officer 2020  
Performance Evaluation

\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
17 (disclosure harmful to personal privacy) of the Freedom  
of Information and Protection of Privacy Act\*\*\*

**D. Derouin MOVED:**

**Motion 195/21: That Council move to a closed session  
at 2:42 p.m. pursuant to section 197(2) of the Municipal  
Government Act and in accordance with section 17  
(disclosure harmful to personal privacy) of the  
Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Reegan McCullough, County Commissioner - CAO was in attendance for the closed  
session.

Councillor Shaw left the meeting at 2:44 p.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor  
Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal  
Comeau, and Councillor Patrick D. Tighe

**Absent:** 1 - Councillor Karen Shaw

**P.D. Tighe MOVED:**

**Motion 196/21: That Council move out of closed  
session at 3:33 p.m.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 197/21: That the Request for Decision and materials of item D.20 of the March 23, 2021 Council meeting agenda remain confidential in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT**

**P.D. Tighe MOVED:**

**Motion 198/21: That Council adjourn the March 23, 2021 Regular Council Meeting at 3:35 p.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)