



## Request for Decision

<b>Title</b>	<b>Sturgeon School Division Lagoon Operation Agreement</b>
<b>Proposed Motion</b>	That Council authorize Administration to enter into an agreement to operate the Sturgeon School Division Sewage Lagoon located in Namao.
<b>Administrative Recommendation</b>	Administration recommends entering into an Agreement with the Sturgeon School Division.
<b>Previous Council Direction</b>	None.
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>Sturgeon School Division (SSD) officially registered their Lagoon with Alberta Environment and Parks (AEP) on June 12, 2015 (AEP Lic #: 0235925-00-00).</li> <li>At the December 9, 2015 SSD/Sturgeon County (SC) Joint Meeting, SSD Board and the County Council discuss a “fee for service” model that would incorporate County Staff operating the Lagoon for SSD.</li> <li>April 22, 2016 – County Staff inspect the lagoon to determine its overall condition. The inspection indicates that the lagoon is healthy with good anaerobic activity. The inspection report also notes some opportunities for improvement.</li> <li>September 29, 2016 – The County provides SSD with a one-year proposal that lists proposed work activities by both parties and maintenance schedule.</li> <li>October, 2016 – Review of agreement drafted by legal Counsel RMRF.</li> <li>November 2, 2016 – Agreement provided to SSD to for their review and comments. Awaiting approval from both parties.</li> </ul> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>None.</li> </ul>

	<p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> <li>• 2012 Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems</li> <li>• Sturgeon School Division License to Operate (AEP Lic # 0235925-00-00)</li> </ul>
<p><b>Implication of Administrative Recommendation</b></p>	<p><u>Strategic Alignment:</u></p> <p><b>Respect the Natural Environment</b> - Sturgeon County will continue to comply with Provincial and Federal regulations and legislation and Ensure effective environmental risk management.</p> <p><b>Strong Local Governance and Regional Leadership</b> – The agreement promotes accountable leadership through collaborative and transparent processes.</p> <p><b>Community Identity &amp; Spirit</b> – Approving the agreement will enhance service provisions through community partnerships.</p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>• Entering into a one-year lagoon maintenance agreement with Sturgeon School Division will require two staff performing weekly inspections of the lagoon. Sturgeon County will also provide an annual report to AEP on behalf of the School Division to meet AEP’s reporting requirements. These additional tasks can be completed as part of the current staff capacity.</li> <li>• Berm and other required maintenance activities, such as vegetation management, will be performed by SSD’s superintendent.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>• Sturgeon County Utilities will receive \$33,000 per year (plus GST) at full cost recovery to perform this work.</li> </ul>
<p><b>Alternatives Considered</b></p>	<p>Council could request Administration to look at other options for the Sturgeon School Division Lagoon.</p>
<p><b>Implications of Alternatives</b></p>	<p><u>Strategic Alignment:</u></p> <p><b>Respect the Natural Environment</b> - Sturgeon County will continue to comply with Provincial and Federal regulations and legislation.</p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>• This alternative will require additional work from Administration to come up with solutions for the School Board.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>• No financial implications.</li> </ul>
<p><b>Follow up Action</b></p>	<p>1. Execute the Sturgeon School Division Lagoon Operation Agreement. (Utilities, January 2017)</p>

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**Attachment(s)** 1. Sturgeon School Division Lagoon Agreement

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**Report Reviewed  
by:**



Jeff Yanew, Acting Manager, Utility Services



Ian McKay, P. Eng., GM Municipal Services



Peter Tarnawsky, County Commissioner – CAO

## Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Strong Local Governance and Regional Leadership</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Consistent with neighborhood role (see MDP), master plans, policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers fiscal stability and sustainability</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Has a positive impact on regional and sub-regional cooperation</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Respect the Natural Environment</b>			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Compliance with Provincial and Federal regulations and/or legislation</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Ensure effective environmental risk management</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Promotes and/or enhances residents' identification with Sturgeon County</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Enhances service provision through community partnerships</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Supports Sturgeon County's cultural history</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers cumulative costs and long-term funding implications</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Targets growth around current or planned infrastructure</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Positive impact on residents' quality of life</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Supports and promotes volunteer efforts</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Provides programs and services that are accessible to all residents</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Operational Excellence</b>			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Staff have the knowledge, skills and capability to perform their jobs</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Streamlines operational processes and policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Promotes engagement and professional interaction with stakeholders</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li><i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>