

Request for Decision

Title	Alberta Community Partnership Grant (Intermunicipal Collaboration) St. Albert-Sturgeon County Recreation Intermunicipal Collaboration Framework
Proposed Motion	That Council support the City of St. Albert's <i>Alberta Community Partnership</i> program grant application for \$50,000 for the purpose of completing a Recreation Intermunicipal Collaboration Framework between the two municipalities.
Administrative Recommendation	Administration recommends that County Council support the City of St. Albert's <i>Alberta Community Partnership</i> program grant application in the amount of \$50,000 for the development of a Recreation Intermunicipal Collaboration Framework between the two municipalities.
Previous Council Direction	None.
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • At the June 27, 2018 Intermunicipal Affairs Committee (IAC) Meeting, the IAC approved the City of St. Albert-Sturgeon County Recreation Intermunicipal Collaboration Framework (ICF) Project Charter and assigned the work to an ICF Task Force comprised of three Council members from each municipality. • Since that time, Administrations have worked together to develop a Terms of Reference for the Task Force, and a revised Project Charter with new timelines, indicative of the Task Force being established. • Administrations have collaborated to share pertinent Recreation Master Plans, Plans and Policies with one another, and have also worked to understand one another's definition of "recreation." However, the two municipalities have lacked the internal capacity to complete an Environmental Scan, necessary for this project to be undertaken, as had been previously planned. • The Terms of Reference and revised Project Charter are scheduled to be brought forward for approval at the next IAC Meeting on October 31, 2018. • In order to help complete this initiative, the <i>Alberta Community Partnership</i> program has been identified as an opportunity to leverage provincial resources to hire a third-party consultant to complete an

	<p>Environmental Scan and work with the ICF Task Force to develop recommendations for IAC and Council's consideration, regarding an Intermunicipal Collaboration Framework.</p> <ul style="list-style-type: none"> • The deadline to apply to the program is November 1, 2018, and a Council motion is required from each municipality. St. Albert endorsed the submission of a grant application for \$50,000 to the Alberta Community Partnership program for the purposes of completing a Recreation ICF with Sturgeon County of October 15, 2018. • Should the grant application be approved, the City of St. Albert would be the managing partner and would look to issue an Invitation to Tender shortly. • A municipality may be the managing partner for only one <i>Alberta Community Partnership</i> grant at a time, as it relates to ICFs. • If the grant application is rejected, then a less robust process would be pursued to still ensure the ICF is completed by the April 2020 legislative deadline. <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> • Section 708.27, <i>Municipal Government Act</i>, Intermunicipal Collaboration. • Intermunicipal Collaboration Framework Regulation. • Intermunicipal Collaboration Framework Workbook 2018. • St. Albert/Sturgeon County Intermunicipal Affairs Committee Bylaw. • Existing policies and intermunicipal agreements.
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Strong Local and Regional Governance – Although mandated, collaboration on intermunicipal issues and opportunities helps to foster improved communication and cooperation between municipalities. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • Completion of this project would be possible / more manageable with the support of a third-party consultant. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • A successful grant application will minimize the cost to both municipalities to complete the current state assessment.
<p>Alternatives Considered</p>	<p>1. Council may choose not to support the grant application.</p>
	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • No implications currently in the above alternative.

Organizational / Financial:

- If Council chooses not to support the grant application, it would be deemed incomplete. Other resources would be required to complete the project – either in-house (limited capacity) or through County funds.

Follow up Action 1. Advise St. Albert of the County’s decision regarding the grant application (Community and Regional Planning, October 2018).

Attachment(s) 1. Alberta Community Partnership 2018/19 Application (Attachment 1)
2. Project Charter – City of St. Albert & Sturgeon County Recreation ICF (Attachment 2)
3. Terms of Reference – St. Albert / Sturgeon County ICF Task Force (Attachment 3)

**Report Reviewed
by:**



Travis Peter, Manager Community and Regional Planning



Collin Steffes, General Manager Integrated Growth Division



Bill Minnes, County Commissioner-CAO

Strategic Alignment Checklist

Vision: *Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.*

Mission: *Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.*

Focus Areas	Not consistent	N/A	Consistent
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan and MDP pg. 36)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports a strong thriving business environment to strengthen our economic foundation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Plans for responsible growth through the MDP and regional growth plan.</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Manages growth for current and future developments through: <ul style="list-style-type: none"> <i>transparent bylaws, policies and processes to enable responsible land development</i> <i>targeting growth around existing and identified future growth areas</i> </i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe and viable community, where our residents are provided with access to opportunities and quality of life. (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides access to programs and services that have a positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides access to safe and reliable infrastructure assets</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports the safety of people and property</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strong Local and Regional Governance			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan and pg. 27 MDP)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides effective leadership and management consistent with Strategic Plan, MDP, master plans, bylaws, policies, community engagement</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Fosters collaborative intergovernmental partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Support and/or collaborate with voluntary organizations in the region</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Environmental Stewardship			
<i>We foster a healthy environment and minimize our impact on ecosystems. (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Plans and partnerships that minimize environmental impact on natural areas</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides awareness of environmental issues impacting the County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>