

Request for Decision

Title	Lamoureux Drive Drainage - Phase 2 - Realignment - Contract Award Recommendation
Proposed Motion	That Council award the contract for the realignment and reconstruction of Lamoureux Drive to G&J Parking Lot Maintenance LP at a contract price of \$149,169.36 (not including GST).
Administrative Recommendation	Administration recommends Council award the contract for the realignment and reconstruction of Lamoureux Drive to G&J Parking Lot Maintenance LP at a contract price of \$149,169.36 (not including GST) with an overall project budget estimated to be \$495,000.
Previous Council Direction	<p>December 13, 2016 – Motion 455/16: That Council approve the 2017 Operating and Capital Budget as presented in the 2017 Budget Document.</p> <p>June 28, 2016 – Motion 239/16: That Council approve the projects in Stage 4 - Construction above the red line for the 2017 construction season.</p>
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • Sturgeon County hired Stewart Weir in 2013 to provide: inspection, assessment, preliminary design and cost estimate for installation of culverts and restoration along Lamoureux Drive. • The study found 23 culverts along the road had inadequate rip rap or other mechanism of energy dissipation at their outfalls. • The study identified erosion and scouring of the riverbank near several culvert outfall locations. • The most severe scour area was south of the intersection with Range Rd. 224. • This section of road has eroded to a point where public safety was a concern and the road was closed. • Sturgeon County went through the Proposal process for Engineering Services in August 2016 and awarded a contract to Opus Stewart Weir in September 2016. • While the Procurement Policy requires Council’s approval on contracts greater than \$500,000, given the significance and history of the Lamoureux Drive road closure, Administration decided to bring forward this RFD now.

Tendering

- Tenders were received on the above-noted project on March 29, 2017 at the County Center from twelve (12) contractors.
- The lowest bid was from G&J Parking Lot Maintenance LP with a total tender amount of \$149,169.36 (Tender summary is attached).

External Communication

- The Tender was advertised from March 7 to 29, 2017.
- The Tender for this project was advertised on:
 - Alberta Purchasing Connection
 - Cool Net

Relevant Policy/Legislation/Practices:

- Procurement Policy PRD_PRO_FI_2014 states that the lowest bid meeting the tender or request for proposal requirements and/or specifications will normally be accepted. Justification in writing along with recommendation must be submitted if the lowest bidder is not selected. Normally, the only reasons acceptable for selecting any but the lowest bidder would be:
 - Low bidder does not meet the specifications.
 - Low bidder cannot deliver within the required time.
 - The quality of performance of previous contracts or services may be in question.
 - The acceptance of low bid would result in higher overall end costs (such as operating or life cycle costs).
 - The ability, capacity, experience and efficiency of the bidder.
- Once the tender or request for proposal has been selected, all necessary contractual agreements, conditions, terms, documents, etc. will be completed and the tender or contract will be awarded.
- The opening of tenders or requests for proposals must be done in public tender meetings; tenders of \$500,000 in value or exceeding \$500,000 in aggregate value must be ratified at the following Council meeting.

Implication of Administrative Recommendation

Strategic Alignment:

- **Strong Local Governance and Regional Leadership** – The awarding of this contract would be consistent with Sturgeon County’s procurement policy and support the Sturgeon County 4 Stage Capital Plan.
- **Community Identity & Spirit** – Awarding this contract will promote Sturgeon County with local residents due to the nature of the work associated with this project.
- **Planned Growth** – This project considers cumulative costs and long term funding implications associated with the management of this infrastructure asset.
- **Maintain and Enhance Strong Communities** – The realignment and reconstruction of Lamoureux Drive will demonstrate a commitment to the community that Sturgeon County is committed to maintaining and updating existing infrastructure as this road is currently closed.

- **Operational Excellence** – The realignment and reconstruction of Lamoureux Drive (Phase 2) as well as drainage improvements (Phase 3) will reduce future maintenance costs and allow transportation resources to be reallocated to other priority projects.

Organizational:

- Sturgeon County Engineering Services has retained Opus Stewart Weir to provide preliminary engineering, design, land acquisition, tender and project management services for this Contract.
- Opus Stewart Weir will also be responsible for providing contract administration, quality assurance and materials testing services for the project.
- This project has been broken into the following Phases:
 - Phase 1 - Detailed Design (2016).
 - Phase 2 - Road Realignment and Erosion Mitigation (2017).
 - Phase 3 - Remaining Drainage Improvements (2018).
- Scope of this contract includes:
 - Realignment of approximately 300 m of road.
 - Erosion Mitigation of existing bank.

Financial:

Lamoureux Drive Realignment			
Item	Approved Budget	Estimate 'C'	After Tender
Construction (Phase 2)	\$849,763	\$270,000	\$150,000
+ Contingency	\$-	\$27,000	\$15,000
Sub Total	\$-	\$297,000	\$165,000
Engineering (all 3 Phases)	\$-	\$162,000	\$162,000
Utilities	\$-	\$0	\$20,000
Land	\$-	\$78,000	\$85,000
Crop Damage (Sod)	\$-	31,000	63,000
Total	\$849,763	\$588,000	\$495,000

- Budget allocation is based on the following:
 - 2017 - \$409,525 – Taxes
 - 2016 - \$440,238 – Taxes (carryover)

Alternatives Considered

That Council not award the contract at this time.

Implications of Alternatives

Strategic Alignment:

- Not awarding a contract would be inconsistent with past Sturgeon County practices and procedures.

Organizational:

- To date, Sturgeon County has allocated resources and effort in coordinating the realignment and reconstruction of this road.

Financial:

- If the contract was not awarded, Sturgeon County would still be responsible for the engineering costs to date.
- Total of these costs is estimated to be \$100,000.

Follow up Action 1. Award the contract

Attachment(s) 1. Tender Summary
2. Opus Stewart Weir Contract Award Recommendation
3. Individual Ownership Plan (IOP)

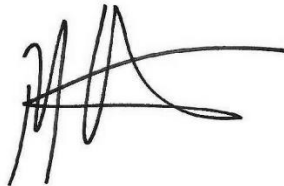
**Report Reviewed
by:**



Brian Hartman, Manager, Engineering Services



Stephane Labonne, General Manager, Integrated Growth Division



Rick Wojtkiw, Acting CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>