



Request for Decision

Title	Bylaw 1411/18, Appointment of Municipal Assessor Bylaw
Proposed Motion	<ol style="list-style-type: none"> 1. That Council give first reading to Bylaw 1411/18. 2. That Council give second reading to Bylaw 1411/18. 3. That Council provide unanimous consent to proceed to third reading of Bylaw 1411/18. 4. That Council give third reading to Bylaw 1411/18.
Administrative Recommendation	Administration recommends that Council proceed with all three readings to Bylaw 1411/18..
Previous Council Direction	<p>March 24, 2015: Motion 102/15: That County Council appoints Ms. Arla Pirtle, AMAA as designated officer to carry out the duties and responsibilities of an assessor for Sturgeon County.</p> <p>March 27, 2000: Motion 101/00: That Bylaw 889/00 be given first reading this 27th day of March, 2000.</p> <p>Motion 102/00: That Bylaw 889/00 be given second reading this 27th day of March, 2000.</p> <p>Motion 103/00: That Bylaw 889/00 be submitted for third and final reading this 27th day of March, 2000.</p> <p>Motion 104/00: That Bylaw 889/00 be given third and final reading this 27th day of March, 2000.</p>
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> ◆ On March 27, 2000, Bylaw 889/00 Establishment of a Designated Officer Bylaw received all three readings. ◆ On March 24, 2015, Ms. Arla Pirtle was appointed as the designated officer to carry out the duties and responsibilities of an assessor for Sturgeon County. Ms. Pirtle continues to carry on this role for the County today. ◆ Section 284.2(1) of the <i>Municipal Government Act</i> (“the Act”) states that all municipalities must appoint a person having the qualifications set out in the regulations to the position of designated officer to carry

	<p>out the functions, duties and powers of a municipal assessor under the Act.</p> <ul style="list-style-type: none"> ◆ Furthermore, the municipal assessor may delegate to any person any power or duty conferred or imposed on the municipal assessor. ◆ Section 210 of the <i>Municipal Government Act</i> states that Council may, by bylaw, establish one or more positions to carry out the powers, duties and functions of a designated officer. It further states that the bylaw <i>must</i> include which of the powers, duties and functions referred to are to be exercised by the position. ◆ The current Establishment of a Designated Officer Bylaw 889/00 does not specify the powers, duties and functions to be exercised by the appointed designated officer as set out in the Act. ◆ In order to comply with the <i>Municipal Government Act</i>, Administration made the required changes to Bylaw 889/00 Designated Officer Bylaw and has provided a copy of the proposed Bylaw 1411/18 Appointment of Municipal Assessor to Council for their review. <p><u>External Communication</u></p> <p>1. Circulate the approved Bylaw to all County staff and public.</p> <p><u>Relevant Policy/Legislation/Practices:</u></p> <p><i>Municipal Government Act</i>, RSA 2000, c.M-26 (MGA) Bylaw 889/00 Designated Officer Bylaw</p>
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership Approval of the Bylaw will demonstrate that Sturgeon County provides efficient and effective leadership and management by:</p> <ul style="list-style-type: none"> • Defining the distinct roles and responsibilities of Council and Administration. • Aligning Council policies and bylaws with the <i>Municipal Government Act</i> and implementing policies and bylaws consistently. <p>Operational Excellence We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost-effective manner.</p> <p><u>Organizational:</u></p> <p>By aligning our legislation with Provincial legislation, the organization is encouraging that a standard procedure is followed and therefore more consistent decisions can be expected.</p> <p><u>Financial:</u></p> <p>None.</p>
<p>Alternatives Considered</p>	<p>1. Council could choose to refer the matter back to Administration for further work prior to giving first reading.</p>

Implications of Alternatives	<u>Strategic Alignment:</u> Strong Local Governance and Regional Leadership – if the proposed Bylaw does not pass three readings, we will not be compliant with the MGA. <u>Organizational:</u> None. <u>Financial:</u> None.
Follow up Action	1. Circulate Bylaw 1411/18 to all County staff and the public.
Attachment(s)	1. Proposed Bylaw 1411/18 – Appointment of Municipal Assessor Bylaw 2. Current Bylaw 889/00 Establishment of a Designated Officer Bylaw
Report Reviewed by:	 Lisa Schovanek, Acting Sr. Legislative Officer, Legislative Services  Bill Minnes, County Commissioner – CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>