



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, September 10, 2019

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 5 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

#### A.1 CALL TO ORDER

Mayor Hnatiw called the September 10, 2019 Regular Council Meeting to order at 9:02 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Metis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

#### **Administration Present**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, General Manager, Infrastructure Services  
Ed Kaemingh, Acting Director, Financial & Strategic Services  
Jesse Sopko, Acting Director, Corporate Services  
Travis Peter, Acting Director, Development Services  
Lisa Schovanek, Legislative Officer, Legislative Services  
Colin Krywiak, Manager, Development Support Services  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Ted Nestor, Senior Infrastructure Planner, Planning and Regional Services  
Martyn Bell, Senior Planning & Development Officer, Development Support Services  
Hayley Wasylcyia, Planning & Development Technician, Development Support Services  
Sabrina Duquette, Controller, Financial Services  
Jeff Yanew, Manager, Utility & Waste Management Services

A.2 ADOPTION OF AGENDA

**N. Comeau MOVED:**

**Motion 324/19: That Council adopt the September 10, 2019 Regular Council Meeting Agenda with the following addition:**

**\*Item D.16 Solar Opportunities Funding.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1** August 27, 2019 Regular Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 325/19: That Council adopt the August 27, 2019 Regular Council Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. Edmonton Global Presentation

Malcolm Bruce, CEO, Edmonton Global, provided a presentation to Council.

**C.1.2** 9:20 a.m. Tayla McHugh and Kevin Pollard Presentation  
re Property Tax Penalty Cancellation Request

Tayla McHugh provided a presentation to Council.

The meeting was recessed at 9:33 a.m.

The meeting was reconvened at 9:38 a.m. with all those members of Council previously listed in attendance.

**D. NEW BUSINESS**

**D.6** Board and Committee Public Member Remuneration Policy

Presented by Jesse Sopko, Acting Director, Corporate Services.

**N. Comeau MOVED:**

**Motion 326/19: That Council approve the Board and Committee Public Member Remuneration Policy.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**D.7** Bylaw 1453/19 - Amendment to Bylaw 1410/18 -  
Subdivision and Development Appeal Board Bylaw

Presented by Jesse Sopko, Acting Director, Corporate Services.

**P.D. Tighe MOVED:**

**Motion 327/19: That Council give first reading of Bylaw 1453/19.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 328/19: That Council give second reading of Bylaw 1453/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**P.D. Tighe MOVED:**

**Motion 329/19: That Council consider third reading of Bylaw 1453/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**P.D. Tighe MOVED:**

**Motion 330/19: That Council give third reading of Bylaw 1453/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**D.8** Appointment of Chair to the Assessment Review Boards

Presented by Jesse Sopko, Acting Director, Corporate Services.

**D. Derouin MOVED:**

**Motion 331/19: That Council appoint D. (Lee) Danchuk as Chair of the Assessment Review Boards effective immediately, to carry out duties prescribed in sections 454.1(2) and 454.2(2) of the Municipal Government Act and Sturgeon County Bylaw 1409/18.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**D.9** Approval of Additional Named Insured - Pinewood Hall Association

Presented by Sabrina Duquette, Controller, Financial Services.

**P.D. Tighe MOVED:**

**Motion 332/19: That Council approve the Pinewood Hall Association as an Additional Named Insured under Sturgeon County's Insurance Policy.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**E. MAYOR AND COUNCIL**

**E.1** Mayor Hnatiw - Council Monthly Tour of Local Businesses

Mayor Hnatiw passed the Chair to Deputy Mayor Tighe at 9:53 a.m.

**A. Hnatiw MOVED:**

**Motion 333/19: That Council establish a monthly tour of local businesses in Sturgeon County and that Council direct the Economic Development Board to provide a list of potential businesses including background information to Council.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

Deputy Mayor Tighe passed the Chair back to Mayor Hnatiw at 9:58 a.m.

The meeting was recessed at 9:58 a.m.

The meeting was reconvened at 10:08 a.m. with all those members of Council previously listed in attendance.

Councillor Bokenfohr joined the meeting remotely via teleconference at 10:08 a.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**NEW BUSINESS...continued**

**D.11** Bylaw 1436/19 - Land Use Bylaw Amendments Pertaining to the Legalization of Cannabis (Second and Third Reading)

Presented by Hayley Wasylcia, Planning & Development Technician, Development Support Services and Martyn Bell, Senior Planning & Development Officer, Development Support Services.

**N. Comeau MOVED:**

**Motion 334/19: That Council give second reading of Bylaw 1436/19 as amended.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 335/19: That Council give third reading of Bylaw 1436/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.1** 10:15 a.m. Fire Services Cost Recovery

Presented by Scott MacDougall, General Manager, Infrastructure Services.

**W. Bokenfohr MOVED:**

**Motion 336/19: That Council endorse the recovery of Fire Department expense charges relating to insured perils.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 337/19: That Council direct Administration to engage a third-party company to recover discretionary Fire Department expense charges from the respective insurance company, not individual policyholders.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Councillor Bokenfohr left the meeting at 10:33 a.m.

**Present:** 5 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

**D.2** 10:30 a.m. Sturgeon County Infrastructure Master Plan (IMP)

Presented by Ted Nestor, Senior Infrastructure Planner, Planning & Regional Services.

Barry Raynard, P.Eng., Manager, Municipal/Water Resources Engineering, ISL Engineering and Land Services Ltd. and Daniel Zeggelaar, P.Eng., Project Manager - Transportation, ISL Engineering and Land Services Ltd. also provided a presentation to Council.

Councillor Comeau left the meeting at 11:01 a.m.

Councillor Comeau returned to the meeting at 11:03 a.m.

**P.D. Tighe MOVED:**

**Motion 338/19: That Council endorse Sturgeon County's Infrastructure Master Plan to be used as a key infrastructure planning input for the community.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

The meeting was recessed at 11:26 a.m.

The meeting was reconvened at 11:35 a.m. with all those members of Council previously listed in attendance.

**D.10** Heartland Residents Task Force Recommendations

Presented by Colin Krywiak, Manager, Development Support Services.

**K. Shaw MOVED:**

**Motion 339/19: That the remaining Heartland Area stakeholders be engaged as part of the County's ongoing commitment to supporting quality of life.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 340/19: That Council direct Administration to coordinate sources of Alberta Industrial Heartland (AIH) information including air emissions, emergency response planning, roads, and other related information into a one-window source for Alberta Industrial Heartland residents;**

**That Council direct Administration to research and assess the potential for a dark sky policy for Sturgeon County's portion of Alberta's Industrial Heartland;**

**That Council direct Administration to review potential communication systems in relation to the Alberta Industrial Heartland to identify opportunities to communicate and provide notifications to the Heartland residents;**

**That the County host an event to update residents on air quality monitoring within the Heartland; and**

**That Council direct Administration to prepare a report on the options available to improve air quality monitoring in the Heartland area.**

**CARRIED**

**For:4** - A. Hnatiw, N. Comeau, P.D. Tighe, and K. Shaw

**Against:1** - D. Derouin

The meeting was recessed at 12:16 p.m.

The meeting was reconvened at 1:01 p.m.

Councillor Bokenfohr joined the meeting remotely at 1:01 p.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**D.3** Elected Official Remuneration Policy

Presented by Jesse Sopko, Acting Director, Corporate Services.

**P.D. Tighe MOVED:**

**Motion 341/19: That Council approve the Elected Official Remuneration Policy.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

**D.4** Bylaw 1454/19 - Repeal of Bylaw 910/01 - Elected Officials Allowance

Presented by Jesse Sopko, Acting Director, Corporate Services.

**N. Comeau MOVED:**

**Motion 342/19: That Council give first reading of Bylaw 1454/19.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

**N. Comeau MOVED:**

**Motion 343/19: That Council give second reading of Bylaw 1454/19.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**N. Comeau MOVED:**

**Motion 344/19: That Council consider third reading of Bylaw 1454/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 345/19: That Council give third reading of Bylaw 1454/19.**

**CARRIED**

**For:5** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.5** Bylaw 1449/19 - Maternity and Parental Leave for Elected Officials Bylaw

Presented by Jesse Sopko, Acting Director, Corporate Services.

**D. Derouin MOVED:**

**Motion 346/19: That Council give first reading of Bylaw 1449/19.**

**CARRIED**

**For:4** - A. Hnatiw, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:2** - D. Derouin, and K. Shaw

**D. Derouin MOVED:**

**Motion 347/19: That Council give second reading of Bylaw 1449/19.**

**CARRIED**

**For:**4 - A. Hnatiw, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**2 - D. Derouin, and K. Shaw

**D. Derouin MOVED:**

**Motion 348/19: That Council consider third reading of Bylaw 1449/19.**

**\*CARRIED**

**For:**4 - A. Hnatiw, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**2 - D. Derouin, and K. Shaw

\*Section 187(4) of the Municipal Government Act states that a proposed bylaw must not have more than two readings at a council meeting unless the councillors present unanimously agree to consider third reading. As unanimous consent was not obtained, Council could not consider third reading of Bylaw 1449/19.

**D.5** Bylaw 1449/19 - Maternity and Parental Leave for Elected Officials Bylaw

**N. Comeau MOVED:**

**Motion 349/19: That Council direct Administration to gather further research regarding maternity/parental leave bylaws and bring a report to Council in March 2020.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Councillor Bokenfohr left the meeting at 1:41 p.m.

**Present:** 5 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

**D.12** Bylaw 1452/19 - Amendment to Bylaw 1427/18 - Schedule of Fees and Charges

Presented by Hayley Wasylcia, Planning & Development Technician, Development Support Services and Martyn Bell, Senior Planning & Development Officer, Development Support Services.

**K. Shaw MOVED:**

**Motion 350/19: That Council give first reading of Bylaw 1452/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 351/19: That Council give second reading of 1452/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 352/19: That Council consider third reading of Bylaw 1452/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 353/19: That Council give third reading of Bylaw 1452/19.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

**D.13** Bylaw 1451/19 - Amendment to Bylaw 1382/16 -  
Emergency Management Bylaw

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

**D. Derouin MOVED:**

**Motion 354/19: That Council give first reading of Bylaw 1451/19.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 355/19: That Council give second reading of Bylaw 1451/19.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 356/19: That Council consider third reading of Bylaw 1451/19.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 357/19: That Council give third reading of Bylaw 1451/19.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**D.14** Bylaw 1433/19 - Community Standards Bylaw (First Reading)

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

**K. Shaw MOVED:**

**Motion 358/19: That Council give first reading of Bylaw 1433/19.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**D.16** D.16 Solar Opportunities Funding

Presented by Scott MacDougall, General Manager, Infrastructure Services.

**N. Comeau MOVED:**

**Motion 359/19: That Council approve a change order in relation to the solar photovoltaic system at Sturgeon County's Protective Services Building in the amount of \$10,916 plus GST with the County's additional contribution of \$8,883 plus GST to be funded from the 7.2 Contingency Reserve.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**D.15****CLOSED SESSION - Utility Update**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 360/19: That Council move to a closed session at 2:10 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

Presented by Jeff Yanew, Manager, Utility & Waste Management Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Scott MacDougall, General Manager, Infrastructure Services; Jesse Sopko, Acting Director, Corporate Services; Travis Peter, Acting Director, Development Services; Ed Kaemingh, Acting Director, Financial & Strategic Services; Lisa Schovaneck, Legislative Officer, Legislative Services.

**D.15****CLOSED SESSION - Utility Update**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Shaw MOVED:**

**Motion 361/19: That Council move out of the Closed Session at 2:36 p.m.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 2:36 p.m. to allow for return of the public.

The meeting was reconvened at 2:37 p.m. with all those members of Council previously listed in attendance.

**D.15**

**CLOSED SESSION - Utility Update**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 362/19: That Council direct Administration to take direction as identified in the confidential Request for Decision.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 363/19: That the Request for Decision and Attachment for Item D.15 remain confidential in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:5** - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 364/19: That Council adjourn the September 10, 2019 Regular Council Meeting at 2:37 p.m.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, D. Derouin, N. Comeau, P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)