

CLIMATE CHANGE ADVISORY COMMITTEE TERMS OF REFERENCE

MANDATE

The purpose of this committee is to provide a rural municipal perspective on the positive and negative impacts of provincial and federal legislation, policies and programming related to climate change.

The committee's role may focus on exploring and identifying opportunities for municipalities by recommending resources, tools, etc. that municipalities can use to mitigate climate change or take advantage of provincial/federal legislative changes.

Committee topics could include, but are not limited to:

- Carbon levy impacts on rural municipalities
- Transition program for closing of coal-fired plants
- Legislative opportunities and challenges related to renewables
- Municipal opportunities for adapting to new legislative requirements
- Other items as identified by the AAMDC Board of Directors

COMMITTEE ROLES

The committee will:

- Serve as an advisory group to provide the rural municipal perspective on climate change issues identified by the AAMDC Board of Directors.
- Maintain confidentiality, as required, of materials provided or discussions within the committee.
- Act as a focus group for any climate change related projects undertaken by the AAMDC.
- Provide recommendations where necessary to the AAMDC Board of Directors to support the development of key positions based on discussions and information obtained through committee work.
- Represent the entirety of the AAMDC membership when making recommendations to the AAMDC Board of Directors.

COMPOSITION

The committee will be comprised of:

- A member of the AAMDC Board of Directors to act as chair
- One (1) elected official from each district, nominated independently with support from their municipality, and selected by the AAMDC Board
- External subject experts will be invited to present to the committee as needed

TERM

This committee will be in place for the period of one calendar year or as directed by the AAMDC Board of Directors, commencing before the spring convention.

REPORTING RELATIONSHIP

- The Committee shall report to the AAMDC Board through its Chair.

- The Chair will bring recommendations forward on behalf of the committee to the AAMDC Board of Directors through regularly scheduled meetings.
- The Committee shall have no resolution making powers.

FREQUENCY OF MEETINGS

Meetings will occur once every two months or as needed. The committee may be assembled at the request of the AAMDC Board of Directors when a specific task or issue arises.

COMMITTEE SECRETARIAT, ADMINISTRATIVE AND FINANCIAL SUPPORT

- The AAMDC will provide all necessary administrative resources to the committee.
- The AAMDC office shall provide or arrange meeting space for the committee as required.
- Per diem costs associated with participation in an AAMDC Advisory Committee will be borne by the member municipality. A letter of support from each committee member municipality is requested indicating recognition that per diem costs will not be borne by the AAMDC.
- The AAMDC shall reimburse committee members for travel, accommodation, and meal expenses related to attendance of committee meetings.