



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Final Council

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Tuesday, October 25, 2016

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

Mayor Flynn called the regular Council Meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

#### **Administration Present:**

Stephane Labonne, General Manager, Integrated Growth  
Ian McKay, General Manager, Municipal Services  
Ed Kaemingh, Acting General Manager, Corporate Support  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Ken Hodge, Special Projects Manager - Facilities, Fleet and Building Services  
Susan Berry, Manager, Community Services  
Collin Steffes, Manager Community and Regional Planning  
Clayton Kittlitz, Manager, Current Planning and Development Services  
Brian Hartman, Manager, Engineering Services  
Christine Beveridge, Senior Legislative Officer, Legislative Services  
Kofi Boakye, Senior Accountant - Operations, Financial Services  
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**S. Evans MOVED:**

**Motion 368/16: That Council adopt the agenda. The following change was made:**

**\* Moved Item D.2 - Final Cost Report - Protective Services Building - Namao Fire Hall Replacement Project to after Item D.6.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** October 11, 2016 Regular Council Meeting Minutes

**W. Bokenfohr MOVED:**

**Motion 369/16: That the minutes of the October 11, 2016 regular Council Meeting be approved as presented.**

**CARRIED UNANIMOUSLY**

**D. NEW BUSINESS**

**D.1** Public Engagement Initiative: Bylaw 1381/16 (Third Reading)

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

**S. Evans MOVED:**

**Motion 370/16: That Council give third reading to Bylaw 1381/16.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** 2016 Tax Recovery Reserve Bid

Presented by: Kofi Boayke, Senior Accountant - Operations, Financial Services

**K. Shaw MOVED:**

**Motion 371/16: That Council approve the reserve bids identified in Appendix A at market value as prepared by the County Assessment department, for the Public Tax Recovery Property Auction to be held on November 21, 2016.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4** Morinville Seed Cleaning Plan Loan Receivable

Presented by: Ed Kaemingh, Manager, Financial Services

**J. Kaup MOVED:**

**Motion 372/16: That Council approve the request by the Morinville Seed Cleaning Co-Op Ltd. for forgiveness on their May 1, 2016 loan repayment of \$16,698.98.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.5** Request to Waive Tax Penalty

Presented by: Kofi Boayke, Senior Accountant - Operations, Financial Services

**W. Bokenfohr MOVED:**

**Motion 373/16: That Council approve the refund of the tax penalty related to Roll 180080 on compassionate grounds.**

**CARRIED**

**For:** 4 - T. Flynn, F. Caron, W. Bokenfohr, and P. Tighe

**Against:** 3 - S. Evans, J. Kaup, and K. Shaw

**D.6** Sturgeon County - City of St. Albert Joint Infrastructure Review

Presented by: Collin Steffes, Manager, Community and Regional Planning

**P. Tighe MOVED:**

**Motion 374/16: That Council accept the Joint Infrastructure Review, dated June 2015, as information, and authorize Administration to refer to the document for information purposes only while participating in Inter-municipal Planning discussions with the City of St. Albert.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.2** Final Cost Report - Protective Services Building - Namao Fire Hall Replacement Project

Presented by: Ken Hodges, Special Projects Manager - Facilities, and Michael Swallow, Principal, SQRD Engineering

**S. Evans MOVED:**

**Motion 375/16: That Council accept the Final Cost Report - Protective Services Building - Namao Fire Hall Replacement Project as information.**

**CARRIED UNANIMOUSLY**

**For:**5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

**Against:**2 - W. Bokenfohr, and P. Tighe

**D.7** Joint Business Case for Morinville Recreation Facility

**P. Tighe MOVED:**

**Motion 376/16: That Item D.7 - Joint Business Case for Morinville Recreation Facility be moved to after Item D.9.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.8** Bylaw 1376/16 to amend Subdivision Authority Bylaw 1339/14

Presented by: Clayton Kittlitz, Manager, Current Planning and Development

**K. Shaw MOVED:**

**Motion 377/16: That Council give third reading to Bylaw 1376/16.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**Against:** 1 - F. Caron

**D.9** Bylaw 1382/16, Regional Emergency Management Bylaw (Second and Third Reading)

Presented by: Pat Mahoney, Fire Chief/Manager, Protective Services

**S. Evans MOVED:**

**Motion 378/16: That Council give second reading to Bylaw 1382/16, as amended.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 379/16: That Council give third reading to Bylaw 1382/16.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 380/16: That the Emergency Management Bylaw 1382/16 be referred to the Minister of Municipal Affairs for approval, along with the parallel Bylaws approved by the Towns of Bon Accord, Gibbons, Legal, Morinville and Redwater.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 381/16: That Council approve the Sturgeon Regional Emergency Advisory Committee Terms of Reference.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7** Joint Business Case for Morinville Recreation Facility

Presented by: Susan Berry, Manager, Community Services

Town of Morinville CAO Andy Isbister was in also in attendance.

**P. Tighe MOVED:**

**Motion 382/16: That Council support the development of a Joint Business Case with the Town of Morinville for the Regional Recreation Facility.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**H. NOTICES OF MOTION**

**H.1** Notice of Motion - Councillor Tighe

Councillor Tighe gave notice that he will present the following Motion at the November 8, 2016 regular Council Meeting:

That the services of an independent consultant with expertise in the area of chip sealing hard-top surfaces be obtained for the purpose of technically defining the failure of the Lily Lake Road TWP 570 to 572 chip seal done in August of 2015.

**H.2** Notice of Motion - Councillor Bokenfohr

Councillor Bokenfohr did not speak to his Notice of Motion.

**F. COUNCIL UPDATES/ROUNDTABLE**

### F.1 Susan Evans, Councillor, Division 2

**Councillor Evans** updated Council on her recent activities, which included:

- \* Provided an update regarding the Sturgeon Foundation and the merger of the Sturgeon Foundation and Westlock Foundation, which occurs January 1, 2017. Advised that Northridge Place Phase II funding was approved through the province. The Foundation is working jointly with the Town of Morinville and the province on an affordable housing project, which will be used as a model across the province for affordable housing;
- \* Attendance at Community Services Advisory Board (CSAB) meeting and advised that the CSAB has had very good discussions with respect to library and funding models;
- \* Attendance at the Pembina Zone meeting where there were many good resolutions and many in line with what passed at the AUMA conference; congratulated Councillor Bokenfohr on his resolutions;
- \* Attendance at the AUMA conference. There was a lot of learning, good ideas, a conference well worth attending;
- \* Attendance at the Northern Alberta Mayors Caucus Meeting.

### F.2 Wayne Bokenfohr, Councillor, Division 3

**Councillor Bokenfohr** updated Council on his recent activities, which included:

- \* Spent considerable time working with developer, consultant and residents near the Pro North Industrial Park and Range Roads 260 and 261;
- \* Attendance at the community open house in Calahoo;
- \* Attendance at Life in the Heartland at Gibbons Community Cultural Centre;
- \* Attendance at the Economic Development Alberta Elected Officials course in St. Paul on October 21, 2016;
- \* Participated in a joint media release with Toronto Councillor Mike Layton and Moncton Councillor Shawn Crossman on October 20, 2016, regarding Canada Post, which Councillor Bokenfohr read out;
- \* Advised that after two years of restructuring, the Northern Lights Library Board will not be requesting any further increases.

### F.3 Jerry Kaup, Councillor, Division 4

**Councillor Kaup** updated Council on his recent activities, which included:

- \* Attendance at the West Country Hearth retreat;
- \* Attendance at the open house in Calahoo - always questions about roads;
- \* Attendance at the Heartland open house in Gibbons;
- \* Attendance at the Alberta Recreation & Parks Association (ARPA) conference;
- \* Attendance at two Roseridge Landfill meetings.



#### F.4 Patrick Tighe, Councillor, Division 5

**Councillor Tighe** updated Council on his recent activities which included:

- \* Attendance at the Seed Cleaning meeting on October 20, 2016;
- \* Attendance at the Jessica Martel Memorial Foundation Gala in Morinville on October 22, 2016;
- \* Attendance at the Recycling Council of Alberta's 2016 Waste Reduction Conference in Jasper.

#### F.5 Karen Shaw, Councillor, Division 6

**Councillor Shaw** updated Council on her recent activities, which included:

- \* Attendance at the Alberta Wastewater Commission, which is adopting a communication and advocacy plan to determine the cost of flushable wipes on water treatment systems;
- \* Met with Town of Gibbons with respect to their proposed annexation;
- \* Attendance at the NRCAER meeting;
- \* Taking part in a pilot project program with the Sturgeon Redwater Decision Makers Partners and Community Partners, Sturgeon County and the Sturgeon School Division on November 19, 2016, which will target youth at risk;
- \* Will be hosting a workshop at the Farm and Ranch Safety Update at AAMDC to engage with municipal counterparts to bring everyone up to speed and gather any feedback.

#### F.6 Ferd Caron, Councillor, Division 1

**Councillor Caron** updated Council on his recent activities, which included:

- \* Attendance at River Valley Alliance advisory meeting in Fort Saskatchewan;
- \* Attendance at the Athabasca Landing Trail Committee; working on extending trail from Lamoureux to Fort Augustus;
- \* Attendance at the open house in Calahoo;
- \* Attendance at the Gibbons Life in Heartland with Councillor Evans and Councillor Shaw who worked a booth supported by Economic Development;
- \* Attendance at the Namao United Church 100th Anniversary;
- \* Attendance at well-known Sturgeon County resident Keith Reed's funeral service on October 22, 2016.

F.7 Mayor Tom Flynn

- Mayor Flynn** updated Council on his recent activities, which included:
- \* Attendance at number of functions working on regional relationships, including the Capital Regional Board, ribbon-cutting at the Pembina facility and discussions about their future, the Regional Emergency Management, Edmonton International Airport, and the Base;
  - \* Attendance at the AUMA conference;
  - \* Attendance at meeting with Minister of Municipal Affairs Danielle Larivee bringing forward our position and recommendations regarding centralized assessment;
  - \* Attendance at Land Trust Society meeting with the Alberta Industrial Heartland;
  - \* Attendance at the Alberta Recreation and Parks Association (ARPA); keynote speaker Chief Willie Littlechild’s speech was very inspiring;
  - \* Attendance at sod-turning at Northridge Place Phase II; spoke with Minister of Seniors Lori Sigurdson and invited her to West Country Hearth.

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 383/16: That the regular Council Meeting be adjourned at 3:27 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

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MAYOR

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COUNTY COMMISSIONER (CAO)