



**Meeting Minutes - Final  
Council**

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Tuesday, May 10, 2016

9:00 AM

Council Chambers

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**A. CALL TO ORDER AND RELATED BUSINESS**

A.1 CALL TO ORDER

Mayor Flynn called the regular Council Meeting to order at 9:01 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Councillor Caron was in attendance via teleconference.

**Administration Present**

Peter Tarnawsky, County Commissioner - CAO  
Ian McKay, General Manager, Municipal Services  
Stephane Labonne, General Manager, Integrated Growth  
Rick Wojtkiw, General Manager, Corporate Support  
Craig Mahovsky, Senior Advisor, Intergovernmental Affairs  
Ed Kaemingh, Manager, Financial Services  
Angela Veenstra, Manager, Agriculture Services  
Brian Hartman, Manager, Engineering Services  
Arla Pirtles, Manager, Assessment Services  
Clayton Kittlitz, Manager, Planning and Development Services  
Collin Steffes, Manager, Current Planning and Development Services  
Chris Pullen, Senior Infrastructure Engineering Officer  
Teri Stewart, Senior Accountant  
Kofi Boakye, Senior Accountant  
Colin Krywiak, Senior Development Officer  
Craig Walker, Planning Officer  
Aaron Hair, Planning Officer  
Christine Beveridge, Senior Legislative Officer  
Lisa Schovanek, Legislative Officer

A.2 ADOPTION OF AGENDA

**W. Bokenfohr MOVED:**

**Motion 162/16: That the agenda be approved with an amendment to add the following item under G.**

**Urgent Matters:**

**G.1 - "Temporary Development" Permits in Aid of Wildfire Evacuees from Northern Alberta.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1**

April 26, 2016 - Regular Council Meeting Minutes

**K. Shaw MOVED:**

**Motion 163/16: That the minutes of the April 26, 2016, regular Council Meeting be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

## C.1 PRESENTATIONS

### C.1.1

9:00 a.m. - River Valley Alliance - Organization Update

Chris Sheard, Board Chair and Alex Bonokoski, Program Manager, River Valley Alliance provided a presentation to Council.

## D. NEW BUSINESS

### D.1

Council Appointment of Sturgeon County Auditor

Presented by: Ed Kaemingh, Manager, Financial Services, and Teri Stewart, Senior Accountant

**K. Shaw MOVED:**

**Motion 164/16: That Council appoint the firm of Hawkings Epp Dumont LLP Chartered Accountants as the external auditors for Sturgeon County for the year ended December 31, 2016.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**P. Tighe MOVED:**

**Motion 165/16: That Council direct Administration to obtain three proposals regarding future auditors for the County prior to May 2017.**

**DEFEATED**

**For:2** - W. Bokenfohr, and P. Tighe

**Against:5** - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

**D.2**

**Amendment to Bylaw 1366/16 - 2016 Taxation Rates**

Presented by: Ed Kaemingh, Manager, Financial Services, and Kofi Boakye, Senior Accountant

**K. Shaw MOVED:**

**Motion 166/16: That Council give first reading to Bylaw 1370/16 Amendment to 2016 Taxation Rate Bylaw 1366/16.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 167/16: That Council give second reading to Bylaw 1370/16 Amendment to 2016 Taxation Rate Bylaw 1366/16.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 168/16: That Council provide unanimous consent to proceed with third and final reading to Bylaw 1370/16.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 169/16: That Council give third and final reading to Bylaw 1370/16 Amendment to 2016 Taxation Rate Bylaw 1366/16.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3**                                    **Vegetation Management Standards Policy**

Presented by: Angela Veenstra, Manager, Agriculture Services

**J. Kaup MOVED:**

**Motion 170/16: That Council approve the Vegetation Management Standards Policy as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4**                                    **Municipal Government Act Review - Centralization of Industrial Property Assessment**

Presented by: Arla Pirtle, Manager, Assessment Services, and Craig Mahovsky, Senior Advisor, Intergovernmental Affairs

**W. Bokenfohr MOVED:**

**Motion 171/16: That Council authorize the Mayor to submit a letter to the Minister of Municipal Affairs to endorse the position expressed by the Alberta Assessors' Association regarding centralization of industrial property assessment and to use this as a basis of their informed position during the Municipal Government Act consultation opportunities.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 172/16: That Council authorize the Mayor to submit a letter to the Alberta Association of Municipal Districts and Counties to endorse the position expressed by the Alberta Assessors' Association regarding centralization of industrial property assessment and to use this as a basis of their informed position during the Municipal Government Act consultation opportunities.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Mayor Flynn declared a recess at 10:24 a.m.

Mayor Flynn called the meeting back to order at 10:31 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**D.5** Development Agreement with 1364994 Alberta Ltd. [Green Hennessey]

Presented by Clayton Kittlitz, Manager, Planning and Development Services, and Brian Hartman, Manager, Engineering Services

**J. Kaup MOVED:**

**Motion 173/16: That Council authorize the endorsement of the Development Agreement between Sturgeon County and 1364994 Alberta Ltd., with the requirement for full payment of Stage 1 Off-Site Levies be paid on or before June 30, 2016.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Councillor Caron left the meeting at 11:22 a.m.

**Present:** 6 - Mayor Tom Flynn, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Ferd Caron

**D.6**

**Bylaw 1364/16 and 1365/16 - Road Closures for Range Road 221 and Township Road 560 (First Reading)**

Presented by: Colin Krywiak, Senior Development Officer, and Chris Pullen, Senior Infrastructure Engineering Officer

**K. Shaw MOVED:**

**Motion 174/16: That Council give first reading to Bylaw 1364/16, a bylaw that closes portions of Range Road 221.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 175/16: That Council give first reading to Bylaw 1365/16, a bylaw that closes portions of Township Road 560.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7**

**Amendment to Sturgeon Industrial Park Area Off-Site Levy Bylaw 1320/14  
(Second and Third Reading)**

Presented by: Brian Hartman, Manager, Engineering Services, and Chris Pullen,  
Senior Infrastructure Engineering Officer

**S. Evans MOVED:**

**Motion 176/16: That Council give second reading of  
Bylaw 1363/16 Amendment to Sturgeon Industrial Park  
Area Off-Site Levy Bylaw 1320/14.**

**CARRIED UNANIMOUSLY**

**For:6 -** T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K.  
Shaw

**S. Evans MOVED:**

**Motion 177/16: That Council give third reading of Bylaw  
1363/16 Amendment to Sturgeon Industrial Park Area  
Off-Site Levy Bylaw 1320/14.**

**CARRIED UNANIMOUSLY**

**For:6 -** T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K.  
Shaw

**G. URGENT MATTERS**



**G.1**

**"Temporary Development" - Permits in Aid of Wildfire Evacuees from Northern Alberta.**

Presented by: Collin Steffes, Manager, Community and Regional Planning, and Craig Walker, Planning Officer, Current Planning and Development Services

**S. Evans MOVED:**

**Motion 178/16: That Council authorizes the Development Authority to use discretion in issuing free, temporary development permits in any land use district (other than 'Industrial-Heavy') to enable safe, appropriate, non-commercialized accommodation in the form of tents and recreational vehicles for those evacuated by wildfires in Northern Alberta.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**F. COUNCIL UPDATES/ROUNDTABLE****F.1 Wayne Bokenfohr, Councillor, Division 3**

Councillor Bokenfohr updated Council on his recent activities, which included:

- \*Attendance at the Joint Task Force Committee in St. Albert;
- \*Attendance at the Alberta Library Conference. It was a very different atmosphere than last year and it's nice to see things on a positive scale;
- \*Attendance at the Alberta Planning Conference in Red Deer. There were very good courses and talks. One takeaway from one of the branding consultants at the conference is that making a place safe for women means everyone will come; and
- \*Attendance at the Council workshop in Stony Plain. While it was good and we accomplished a fair bit, it was sad to see the hotel also being used as emergency housing for displaced people from the wildfire evacuations.

**F.2 Jerry Kaup, Councillor, Division 4**

Councillor Kaup updated Council on his recent activities, which included:

- \*Attendance at St. Albert workshop. It was interesting and nice to see everyone work together; and
- \*Attendance at the very productive Council workshop in Stony Plain.

### F.3 Patrick Tighe, Councillor, Division 5

Councillor Tighe updated Council on his recent activities which included:

- \*Attendance at many of the same of the same activities, including attendance at the Inter-municipal Affairs Committee (IAC) meeting with St. Albert, where he was very encouraged that the communication was relatively open and flowing between the two groups;
- \*Attendance at the planning conference in Red Deer. The conference was very good and had some relative, excellent information. Two takeaways from the conference were the talks on the annexation process, which is relative to our region, and also the use of drones or remote operating vehicles and aircraft;
- \*Attendance at the Council workshop in Stony Plain, which was very nicely done. We had a tour of the renovated Parkland Public Works building, as well as the new Spruce Grove Public Works building which incorporated some LEED building practices and functional/operational guidelines;
- \*Met with a number of residents on some issues.
- \*On approximately April 28, 2016, there was some vandalism done to the plaques at the Bon Accord and District Veterans Memorial Park. This is a very sad situation, and hopefully the individuals that were involved in the defacing have a better understanding that this is similar to vandalism in a cemetery. It will be costly to replace/repair the plaques.

### F.4 Karen Shaw, Councillor, Division 6

Councillor Shaw updated Council on her recent activities, which included:

- \*Thanked staff for the tour of the facilities in Parkland, as it gives us some good ideas moving forward;
- \*Dealing with some dumping issues, which Councillor Shaw has sent a Council request in. There continues to be dumping on 580, and local residents have been cleaning it up for years. Part of it belongs to the neighbouring municipality, and a lot of the dumping is by residents of the Town of Redwater. Should we be looking at some potential solutions working with the three municipalities to how we could deal with this problem, as we are spending lot of resources cleaning up dumping site;
- \*Participating in Coronado community and church cleanup. They have a new AGM and a new group of committed land owners there with young families. She noted that many were absolutely shocked to see a County Councillor helping out;
- \*Thanked Administration for communication in our new County Connections. There is a lot of good information in there. It just keeps improving;
- \*Wished to send a huge thank you and commend the firefighters and first responders who are helping out with the Fort McMurray wildfire situation; and
- \*Spending a significant amount of time reading all of the CRB material

### F.5 Ferd Caron, Councillor, Division 1

Councillor Caron was not present for Council Updates/Roundtable.

## F.6 Susan Evans, Councillor, Division 2

Councillor Evans updated Council on her recent activities, which included:

\*Attendance at Capital Region Board (CRB) Transit Committee in Red Deer on April 28, 2016, which was between the CRB and Calgary Regional Partnership and was organized by Alberta Transportation. It was gratifying to see the Minister of Transportation, Brian Mason, there. A number of items were brought forward, in particular talking about a provincial transit strategy. We had an opportunity to put forward our priorities in the region. Some interesting things came from the meeting. Through the CRB Transit Committee, we do green trip funding and prioritize projects, and the Minister of Transportation noted that they are looking at doing something different from the green trip. One comment was that in the room were a number of municipalities looking at doing transportation on their own, and the Minister suggested that if they were planning on doing that, they may not or probably would not get funded. Also took part in a telephone conversation on May 9, 2016, with respect to CRB Transportation. They are pulling together information with respect to what are the priorities and how do we link that to land planning that's going on;

\*Attendance at the Capital Regional Board Land Use and Planning Committee meeting;

\*Attendance at the Community Planning Association of Alberta conference in Red Deer. It was such a great conference and relevant with respect to what the County is going through right now. In particular, there were a lot of conversations and presentations with respect to annexation. Also provided good level of comfort and reconfirmation of the direction we're going through, through the advice of our Administration with respect to doing the growth plan study with our municipality through the IAC and building upon that. These kinds of discussions, as both the public and the people at the table have to understand, are not quick discussions. Also had an opportunity to touch base with a few Councillors from rural municipalities with respect to what they do with regard to dust suppression and review some of their policies;

\*Participated in a teleconference meeting of the Public Awareness Working group of the Alberta Seniors Community and Housing Association on May 9, 2016. The group is working on terms of reference and looking at standardizing terms and educating the public and other stakeholders, in order to be more consistent and reduce confusion; and

\*Attended a number of garbage pick-up sessions with community associations.

## F.7 Mayor Tom Flynn

Mayor Flynn updated Council on his recent activities, which included:

- \*Attended Edmonton Prayer Breakfast on April 27, 2016. The keynote speaker was an indigenous gentleman who spoke of his background and how his faith has helped him;
- \*Attended the IAC meetings in St. Albert; sat at IAC. We are working well together to bring the region together in the future;
- \*Attended the Land Use meeting for Capital Region Board. We had a presentation from the Deputy Minister of Transportation, Greg Bass, who indicated support for the Regional Transportation Master Plan that was approved. The only adjustment done to presentation was to separate the transit priorities from other road priorities so that they keep funding from getting muddled;
- \*Attended the Planning Conference and participated in a number of valuable presentations. Believes the region could benefit from a seminar on annexation, because a number of councillors in our towns and regions need some understanding of the process. There was an excellent presentation from a professor of planning from the University of Calgary, which talked a lot about a model that is exactly what the County is doing with St. Albert;
- \*The Province is bringing out the draft of the *Municipal Government Act* towards end of May. There will be a number of opportunities for us to participate and hear some of the updates over the first few weeks of June - these are listed on the *MGA Review* website, and it would be good for members of Council to attend a session. There will be opportunities to attend throughout the province, including Edmonton. Mayor Flynn has registered to attend one in Hinton at the end of June; and
- \*The CRB is planning Regional Road Show Presentations to talk about the road plan, similar to what was done a year ago. The County is hosting one on June 15, 2016, at 7:30 p.m. in Council Chambers.

## H. NOTICES OF MOTION

### I. ADJOURNMENT

**J. Kaup MOVED:**

**Motion 179/16: That Council adjourn the regular Council meeting at 12:06 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)