



Request Form

Public Presentation to Sturgeon County Council or Committee-of-the-Whole (COW)

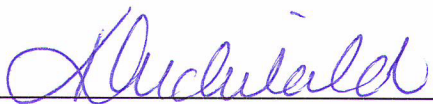
Please complete both pages of the request form and submit it to the Legislative Officer. You will be contacted at the receipt of your request to schedule a date and time for your presentation, as well as to address any additional concerns, questions or accommodations you may have or require.

PART A: COLLECTION OF INFORMATION

CONTACT INFORMATION	
Name: Kristine Archibald or Larry Wall	
Organization: The River Valley Alliance	Severed in line with Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act.
Address: 9825 – 103 Street, Edmonton, AB T5K 2M3	
Primary Phone: 587-401-3355	Secondary Phone: [REDACTED]
Email: kristine.archibald@rivervalley.ab.ca	
PURPOSE AND NATURE OF YOUR REQUEST	
Please check that which applies to you:	
<input checked="" type="checkbox"/> I/we would like to make a presentation at the Regular Sturgeon County Council Meeting <input type="checkbox"/> I/we would like to make a presentation at the Committee-of-the-Whole Meeting <input type="checkbox"/> I/we do not know at this time	
<p>Please provide the details of your request: Larry Wall, Executive Director and Chris Sheard, Chairman of the Board for the River Valley Alliance (of which Sturgeon County is a member municipality) hereby request to be added as a delegation to an upcoming Sturgeon County Council meeting agenda. At this meeting they wish to provide an update with regard to the River Valley Alliance, provide an introduction to the next phase capital program, report on the Park naming plans and also speak about the RVA festival concept.</p>	
<p><input type="checkbox"/> We would appreciate if you would advise of potential dates when Council could hear the RVA delegation. Dates when both Larry and Chris are available are February 22 to March 18 or April 19 to 29.</p>	
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Will your presentation include any visual aids (ie: PowerPoint Presentation, Prezi, Images)? If so, please specify.

Yes; PowerPoint
No

Signature: 

Date: Feb. 11, 2016

PART B: PUBLIC PRESENTATION PROCEDURE

Please read the following specifications very carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedure and expectations that will assist you with your Request and Presentation. The full directive is available online at sturgeoncounty.ca as Bylaw 1301-13 Proceedings of Council and its Committees.

Requests for Public Presentations from the public shall be made to the Municipal Secretary in writing at least twelve (12) business days prior to a Regular Meeting. Requests received less than twelve (12) business days before a regular meeting of Council shall be included on the Agenda for the next Regular Meeting immediately following.

Initials 

Verbal presentations including question and answer shall be limited to twenty (20) minutes in length unless there is consent prior to establishment of the Agenda or by Council at the Regular Meeting to extend the time for a presentation.

Initials 

Debate concerning matters raised during public presentations shall take place at the discretion of Council.

Initials 

Personal presentations to Council shall not be allowed with regard to an undisposed matter which has been the subject of a Public Hearing.

Initials ker

When a person or representative of a delegation or group wishes to address the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate Committee, appoint a special Committee to deal with the matter, or deal with the matter itself at the meeting, if proceeding is approved by a 2/3 majority vote of council.

Initials ker

Presentations must be submitted to the Legislative Officer no later than Friday by 4:30PM before the Tuesday meeting. The presentation can be submitted electronically or in person.

Initials ker

On the day of the presentation, the speaker must bring fifteen (15) hard copies of their presentation for Council and administration.

Initials ker

MAIL OR HAND DELIVERY

Attn: Legislative Officer
Sturgeon County Center
9613-100 Street
Morinville, AB T8R 1L9

EMAIL

nbest@sturgeoncounty.ca

FAX

780-939-3003