

Request for Decision

Title	Contract Award Recommendation – Meadowview Drive and Range Road 261A Rehabilitation Project: Design and Construction Engineering Services
Proposed Motion	<p>1. That Council award the contract for the Meadowview Drive and Range Road 261A Rehabilitation Project to ISL Engineering and Land Services Ltd. for Design and Construction Engineering Services at a contract price of \$593,323, not including GST.</p> <p>2. That Council approve funding of \$600,000 from Road Network Reserve 8.18.</p>
Administrative Recommendation	<p>Administration recommends that Council award the engineering services contract for the Meadowview Drive and Range Road 261A Rehabilitation project to ISL Engineering and Land Services Ltd., as the successful proponent to the Request for Proposal.</p> <p>This contract will be assigned on a staged basis, first undertaking preliminary engineering to provide Council with several options on how to proceed with rehabilitation. The entire length of Meadowview Drive from Hwy 44 to Range Road 261A, within the existing right of way, will be evaluated to identify the existing condition of the road, and to determine what areas are in greatest need for improvement. Multiple options will be considered ranging from selective patchwork to full reconditioning of Meadowview Drive. The final cost for the detailed design and construction administration services may decrease upon conclusion of engineering investigations and rehabilitation strategies during preliminary engineering, dependent on the rehabilitation option authorized by Council.</p>
Previous Council Direction	<p><u>May 22, 2018:</u></p> <p>Motion 151/18: That Council accept the Klohn Crippen Berger Ltd. Slope Assessment Report (May 9, 2018) as information, direct Administration to implement a short-term solution (temporary shifting of road - item 6.1.1 and 6.1.2); and include a long-term solution (relocating the road and erosion control - item 6.2) within the Meadowview Drive Rehabilitation Project.</p> <p>Motion 153/18: That Council direct Administration to focus feasibility and design for the Meadowview Drive Rehabilitation Project on the existing Meadowview Drive alignment, from Highway 44 to Range Road 261A, and without widening of the existing road right-of-way.</p> <p>Motion 154/18: That Council direct Administration to obtain proposals for the detailed design and construction of Meadowview Drive Rehabilitation Project and bring back a debenture bylaw for funding of these projects for design and construction.</p>

April 18, 2018 - Council Workshop
Meadowview Drive and Range Road 261A options were discussed in the workshop.

December 20, 2017 – Motion 506/17
That Council approve the 2018 Operating and Capital Budget as amended.

August 22, 2017 – Motion 364/17
That Council approve the projects in Stage 2, 3 and 4 as presented in the 2018 – 2020 Capital Plan for Feasibility and Detailed Design, and subject to budget, for Construction.

June 27, 2017 – Committee of the Whole presentation to Council to present the findings of the Meadowview Drive Functional Planning Study accepted by the previous Council for information on May 28, 2013 and discuss options moving forward.

May 28, 2013 – Motion 241/13
That County Council accepts the Meadowview Drive Functional Planning Study as information and directs Administration to include this information in future planning.

April 9, 2013 – Committee of the Whole presentation to Council after the second Public Open House.

January 22, 2013 – Committee of the Whole presentation to Council after the first Public Open House.

December 13, 2011 – Motion 511/11
That County Council approves the 2012 Operating and Capital Budget (\$58,068,712) which represents a projected 6.85% municipal property tax increase.

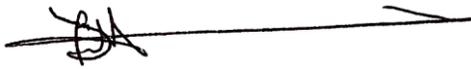
Report Background Information

On April 12, 2018 a public open house was held at Villeneuve Community Hall to discuss road improvements to Meadowview Drive and RR 261A. Subsequently, the County has undertaken immediate remediation of road deficiencies on RR 261A, as well as staging re-evaluation of needed road improvements to Meadowview Drive.

Following the Council meeting of May 22, 2018, Motion 153/18 and 154/18:

- County Administration proceeded with the Request for Proposals (RFP) for the Meadowview Drive and Range Road 261A Rehabilitation project for an open competition to engage an engineering firm for the preliminary design, detailed design and construction engineering services.
- Nine (9) proposals were received and evaluated on the criteria specified in the RFP document. Items included Project Understanding, Methodology, Proposal Quality, Project Team Experience, Similar Projects Delivered, Project Schedule, Fees for Services and Previous Experience with the County.
- According to Sturgeon County’s procurement policy, any contract of value \$500,000 and above must be ratified by Council.

	<p><u>External Communication</u></p> <ul style="list-style-type: none"> The RFP for the Meadowview Drive and Range Road 261A Rehabilitation Project 2018 was posted on Alberta Purchasing Connection on May 28, 2018 and closed on June 18, 2018 at 2:00 p.m. <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> Sturgeon County's Procurement Directive (dir_pro_exe_2014).
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – Supports collaboration with the community, ensures safe connectivity between the provincial highway and two municipalities, and supports Sturgeon County's 4 Stage Capital Plan.</p> <p>Planned Growth – Positioning the organization to serve the needs of the community in the face of continued and focused growth.</p> <p>Maintain and Enhance Strong Communities – Sourcing a solution to the ongoing problem demonstrates a commitment to the community to maintain and update existing infrastructure and focuses on engaging residents for feedback on how transportation infrastructure delivers on community expectations.</p> <p>Operational Excellence – Correcting this type of Infrastructure deficiency demonstrates Sturgeon County's commitment to fund improvements to existing assets that affect residents. The completion of this project will reduce future maintenance costs and allow transportation resources to be re-allocated to other priority projects.</p> <p><u>Organizational:</u></p> <p>None.</p> <p><u>Financial:</u></p> <p>The design phase is being funded from the Road Network Reserve. When the project design is completed, the cost estimate for the project will be refined and a debenture bylaw will be brought to Council for approval.</p> <p>The Road Network Reserve has an uncommitted balance of \$956,303.</p>
<p>Alternatives Considered</p>	<p>That County Council does not approve the Meadowview Drive Rehabilitation Project and continues to maintain the status quo through maintenance activities on Meadowview Drive on an as-needed basis.</p> <p>That County Council not approve a long-term solution for RR 261A.</p>

<p>Implications of Alternatives</p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> Not moving ahead with these projects will be contrary to the expectations of the community and the public. Public safety may be at risk. The County will incur higher maintenance and costs. Public frustration may escalate. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> Current studies will need to be updated. The County will need to increase maintenance resource allocation, thus affecting the service levels in other areas. <p><u>Financial:</u></p> <p>Further delaying these projects could result in greater costs in the long run, as ongoing maintenance costs will likely continue to rise.</p>
<p>Follow up Action</p>	<ol style="list-style-type: none"> Administration will proceed with the awarding of the engineering contract and initiate preliminary design. The project will investigate options for the optimal rehabilitation of Meadowview Drive with respective cost implications before going into detailed design stage. Based on the preferred rehabilitation design and refined cost estimates a debenture Bylaw will be brought forward for readings and approval by Council.
<p>Attachment(s)</p>	<ol style="list-style-type: none"> May 28, 2013 Request for Decision June 27, 2017 Briefing Note May 22, 2018 Request for Decision
<p>Report Reviewed by:</p>	 <p>Brian Hartman, Manager, Engineering Services</p>  <p>Collin Steffes, General Manager, Integrated Growth Division</p>  <p>Bill Minnes, County Commissioner - CAO</p>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>